

VILLAGE OF GRAFTON

PLAN COMMISSION MEETING MINUTES

APRIL 24, 2012

The Plan Commission meeting was called to order at 6:00 p.m. by Chair Jim Brunnuquell. The Pledge of Allegiance followed.

Plan Commission members present: Jim Brunnuquell, Mark Paschke, Richard Rieck, Carl Harms, and Amy Plato (6:05 p.m.)

Absent: Alfred Schlecht and Randy Silasiri

Staff Present: Director of Planning and Development, Michael Rambousek, and Administrative Secretary, Deborah Brown.

MINUTES

Motion by Commissioner Harms, seconded by Commissioner Rieck, to approve the March 27, 2012, Plan Commission meeting minutes as presented. Approved unanimously.

HEAR PERSONS REQUESTING TO BE HEARD

None

COMMENCE PUBLIC HEARING

Statement of Public Notice

Administrative Secretary Deborah A. Brown stated the purpose of the public hearing is to review an ordinance amending section 19.03.0803 Detailed Standards for Accessory Uses in Nonresidential Districts to regulate unattended donation boxes.

Director of Planning and Development, Michael A. Rambousek reviewed and outlined the ordinance with the Commission members. He stated that presently the Village of Grafton has a total of four unregulated donation boxes displayed at the following locations: (3) boxes located are in the southeast parking lot located on Falls Road and Wisconsin Avenue, and one box is located in the Best Buy parking lot located of Port Washington Road and Washington Street.

Director Rambousek expressed that while Village staff supports charitable ventures, the unregulated placement of these donation boxes can have unintended negative consequences such as traffic safety issues, unsightliness, vandalism, etc.

Director Rambousek stated that he would suggest some minor changes to the final version of the ordinance that has been presented. He distributed pictures of the donation boxes currently located in the Village of Grafton. He explained that he would

like to change the maximum cubic feet allowed from 216 cubic feet to 150 cubic feet and would also like the Plan Commission to decide if a height maximum of 6 feet or 7 feet is appropriate. He also stated that the ordinance will be subject to final legal review by the Village Attorney to ensure its consistency with the local municipal court proceedings.

Chair Brunnquell opened the discussion to the public.

There were no public comments.

Commissioner Harms questioned what types of items are accepted in the donation boxes. He stated that he found the 6 feet height maximum most acceptable.

Director Rambousek explained that most of the boxes accept clothing and shoes.

Commissioner Paschke was concerned about screening requirements near residential areas. He stated that he found the 6 feet height maximum most acceptable.

Director Rambousek responded by stating that each of these box owners/operators will have to submit a site plan and, at that time, it will be determined if screening will be required. Planning and Development Staff will provide those specifications at that time.

Commissioner Harms also asked if the current donation boxes in the Village were all from non-profit entities.

Director Rambousek stated there is at least one for-profit entity that he is aware of that locates these boxes in the Village of Grafton; their boxes would be prohibited under these provisions.

Commissioner Rieck also expressed mixed emotions on this ordinance. He stated that that, when Goodwill is completed, we will have three non-profit businesses for drop-off of donations in the Village of Grafton. He not so sure that the Village needs these donation boxes at all. But if the Village moves forward with this ordinance amendment, it should be donation boxes from non-profit groups and not for profit organizations. He stated that he thinks the 6 feet height maximum most acceptable.

Director Rambousek stated that he would change and strengthen the language in the ordinance to have the owner/operator be of a non-profit organization.

With no other comments or concerns, Chair Brunnquell closed discussion of public hearing item.

Chair Brunnquell asked the Plan Commission members if they were comfortable enough to take action tonight.

The consensus was to move forward with making the recommendation to the Village Board.

Recommendation to Village Board amending section 19.03.0803 Detailed Standards for Accessory Uses in Nonresidential District to regulate unattended donation boxes

Director Rambousek recommended that the proposed ordinance be recommended to the Village Board on May 7, 2012 meeting subject to final review by the Village Attorney for municipal court procedures, a maximum size of 150 cubic feet, the boxes will be allowed for non-profit only, and the maximum height allowed will remain at 6 feet.

Motion by Commissioner Harms, seconded by Commissioner Paschke, to recommend to the Village Board amendment to section 19.03.0803 Detailed Standards for Accessory Uses in Nonresidential District which will restrict unattended non-profit donation boxes subject to the final review by the Village Attorney for municipal court procedures, a maximum volume of 150 cubic feet, the boxes will be allowed for non-profit only, and the maximum height allowed will remain at 6 feet. Approved unanimously

EXTRATERRITORIAL

Giacomo and Laurie Fallucca-1854 Shady Lane, Town of Grafton-Accessory Structure over 800 square feet

RMS Golf Ventures a.k.a. (Fire Ridge Golf Club)-2241 Hwy W, Town of Grafton-Golf Cart Storage Facility

Director Rambousek reviewed the extraterritorial items with the Plan Commission members. He had no issues with these items.

The Plan Commission, by consensus, accepted the two extraterritorial from the Town of Grafton.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN

Motion by Commissioner Paschke, seconded by Commissioner Rieck, to adjourn the meeting at 6:17 p.m. Approved unanimously.