

VILLAGE BOARD OF GRAFTON
VILLAGE BOARD MEETING MINUTES

MAY 21, 2012

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Village Board members present: Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, David Liss, Lisa Harbeck, and Jim Brunnquell

Staff / Officials present: Village Administrator Darrell Hofland, Utility Director Tom Krueger, Director of Public Works / Executive Utility Director Dave Murphy, Finance Director Paul Styduhar, Police Chief Charles Wenten, Village Attorney Michael Herbrand, and Deputy Clerk Lisa Oppeneer

MINUTES

Motion by Trustee Rieck, seconded by Trustee Liss, to approve the 5-7-2012 Village Board meeting minutes and File the 5-7-2012 Finance Committee; 5-14-2012 Public Arts Board; 5-14-2012 Board of Public Works meeting minutes, as presented. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

BUSINESS PRESENTED BY THE PRESIDENT

Confirmation of Trustee Committee changes: Sue Meinecke to Public Safety Committee and Dave Liss to Parks and Recreation Board and Confirmation of Bob Nowak (2012-2015) and Celia Albers - Senior Representative (2012-2015) Parks and Recreation Board

Motion by Trustee Grant, seconded by Trustee Rieck to approve the confirmation of Trustee Committee changes – Sue Meinecke to Public Safety Committee and Dave Liss to Parks and Recreation Board and Confirmation of Bob Nowak (2012-2015) and Celia Albers – Senior Representative (2012-2015) Parks and Recreation Board, as presented. Approved unanimously.

President Brunnquell reviewed the materials distributed for Village Board member review.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Items 1-4 / Report of the Finance Committee

Motion by Trustee Rieck, seconded by Trustee Meinecke, to approve items 1-4 of the Report of the Finance Committee as follows: 1. Accept the Comprehensive Annual Financial Report for the year ending December 31,

2011; 2. Approve the 2013 – 2017 5-Year Capital Improvement Program; 3. Approve the 2013 Areas of Emphasis and related goals; 4. Approve the list of 2012 community survey questions (questions 1 – 5 and 9), as presented. Approved unanimously.

Item 5 / Report of the Finance Committee

Motion by Trustee Grant, seconded by Trustee Harbeck, to authorize the Finance Director to formally establish Cash Handling Procedures, as presented.

Trustee Grant questioned if anything has changed in the policy since the last Finance Committee meeting.

Finance Director Paul Styduhar commented there have not been any changes made to the policy since the last Finance Committee meeting. Currently the Village has an informal cash handling policy and this is to make it a formal policy.

The motion to approve Item 5 of the Report of Finance Committee was approved unanimously.

Items 1 & 2 / Report of Board of Public Works

Motion by Trustee Liss, seconded by Trustee Antoine, to approve Items 1 and 2 of the Report of the Board of Public Works as follows: 1. Approve Ordinance No. 005, Series, 2012, amending Chapter 10.36.030 relating to fifteen minute parking of the Grafton Municipal code; 2. Approve Leaf and Yard Waste Agreement with Liesener Soils, Inc., Jackson, WI, as presented. Approved unanimously.

Request to fill vacant full-time and part-time Telecommunicator positions

Motion by Trustee Antoine, seconded by Trustee Grant, to authorize to fill vacant full-time and part-time Telecommunicator positions, as presented. Approved unanimously.

LICENSES

None.

DEPARTMENT AND OFFICERS REPORTS

Utility Director Tom Krueger informed the Village Board that the results for the 2011 Annual Water Quality Report have been completed. The document should be available for online viewing in about a week. Also, there will be hard copies for public pickup in all municipal offices. Village residents will be notified about the report in the next water bill and also through the email blasts that will be going out once a month.

President Brunnuquell questioned how the water quality results turned out.

Mr. Krueger stated the results came back very good and the Village has good, safe drinking water.

REPORT OF BILLS

Motion by Trustee Antoine, seconded by Trustee Grant, to approve the payment of Village expenditures in the amount of \$286,652.04, as presented. Approved unanimously.

Trustee Antoine, Trustee Harbeck, and Trustee Meinecke had questions regarding bills being paid. Village staff was present to satisfactorily answer their questions.

OLD BUSINESS

None.

NEW BUSINESS

Trustee Rieck commented the Sons of the Legion Golf Outing for Honor Flight and Camp American Legion is this Saturday. Tickets are still available if anyone would be interested.

CONVENE TO CLOSES SESSION

Motion by Trustee Rieck, seconded by Trustee Antoine, to convene to closed session at 6:09 p.m., pursuant to Wisconsin Statutes 19.85(1)(c) for Personnel related matters (2013 compensation package-health insurance benefits). Approved unanimously.

A closed session of approximately 20 minutes occurred whereby Village Board members discussed possible changes to the 2013 compensation package (health insurance) for union and non-union active and retired employees.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Grant, seconded by Trustee Antoine, to adjourn the Closed Session and reconvene into the regular order of business at 6:29 p.m. Approved unanimously by roll call vote.

ADJOURN

Motion by Trustee Harbeck, seconded by Trustee Grant, to adjourn the meeting at 6:30 p.m. Approved unanimously.