

## VILLAGE OF GRAFTON

### FINANCE COMMITTEE MEETING MINUTES

JUNE 4, 2012

Chair Jim Brunnquell called the Finance Committee meeting to order at 5:30 p.m.

Finance Committee members present: Jim Grant, Sue Meinecke, Richard Rieck, and Jim Brunnquell

Staff present: Village Administrator Darrell Hofland, Finance Director Paul Styduhar, and Administrative Assistant Rachel Reiss

#### HEAR PERSONS REQUESTING TO BE HEARD

None.

#### CLASSIFICATION STRUCTURE FOR NON-REPRESENTED EMPLOYEES

Administrator Hofland stated that as of January 1, 2012, Local 108 of Wisconsin Council 40, AFSCME, AFL-CIO (Utility Employees) and Labor Association of Wisconsin, Inc. Local No. 514 (Telecommunicator and Clerical Employees) are now non-represented employees. With this change it is necessary to place the employees into the Classification Structure for Non-represented Employees.

Mr. Hofland explained that the Utility Clerk is the only position that is not above midpoint. The other positions are above midpoint and will not receive any automatic increases.

Trustee Grant questioned how the positions compared with other communities. Administrator Hofland explained the positions were compared externally at the time of negotiations.

Motion by Trustee Grant, seconded by Trustee Meinecke, to recommend the Village Board approve the amended Classification Structure for Non-represented Employees as presented for the following positions: Utility Operator - Pay Grade 13, Telecommunicator - Pay Grade 12, Utility Clerk - Pay Grade 11, and Assistant Utility Clerk - Pay Grade 9. Approved unanimously.

#### OLD BUSINESS

Referendum on 2013 Grafton Volunteer Fire Department organizational and operational changes

Administrator Hofland stated that Staff has researched the requirements for the referendum question and levy limits. Due to the restraints of the question, it will be necessary to place the question on the November 6 ballot. This will delay the approval of the 2013 Annual Program Budget by two weeks.

Administrator Hofland stated the referendum is binding.

Trustee Grant questioned what happens if the citizens do not approve the additional levy. The Finance Committee briefly discussed several different options that may be feasible in the event the referendum does not pass.

Administrator Hofland stated there would be additional challenges if the Village residents approve the referendum and the Town residents do not.

## **NEW BUSINESS**

### Quarterly Room Tax report

Mr. Styduhar stated the Baymont Inn and Suites will need to be current in payments in order to receive a permit to operate beyond June 30, 2012.

## **ADJOURN**

Motion by Trustee Grant, seconded by Trustee Meinecke, to adjourn at 5:53 p.m. Approved unanimously.