

VILLAGE OF GRAFTON
POLICE AND FIRE COMMISSION MEETING MINUTES
JANUARY 23, 2013

The Police and Fire Commission meeting was called to order by Commission President Robert Poull at 7:02 p.m.

Commission members present: Robert Poull, Paul Moroder, and Kevin Plato

Commission members excused: David Harvey

Staff present: Chief Charles Wenten

Public present: Chief Mark Mitchell (Port Washington Fire Department)

REVIEW AND APPROVE OF THE MINUTES OF THE JANUARY 9, 2013 AND JANUARY 16, 2013 POLICE AND FIRE COMMISSION MEETINGS

Motion by President Poull, seconded by Commissioner Moroder to approve the January 9, 2013 minutes. Approved unanimously.

Motion by President Poull, seconded by Commissioner Plato to approve the January 16, 2013 minutes. Approved unanimously.

HEAR PERSONS REQUESTING TO BE HEARD

None.

UNFINISHED BUSINESS

a. Discuss assessment center requirements with Chief Mark Mitchell of Port Washington:

Chief Mitchell gave background information on assessment centers, how they are executed and the results that could be expected. Chief Mitchell agreed to assist the Commission by putting together an assessment center with upper management personnel that he knows from the northern Illinois area. Chief Mitchell would assist in obtaining qualified personnel to run the assessment. Chief Mitchell would not be involved beyond that to maintain impartiality since he would have a working relationship with whoever is eventually hired.

Chief Wenten agreed to assist Chief Mitchell in setting up the logistics for the day the actual assessment occurs.

The Commission thanked both Chief Mitchell and Wenten for their assistance.

NEW BUSINESS

a. The Commission discussed the background investigation phase of the hiring process for Fire Chief. Chief Wenten offered to contact appropriate personnel to perform that function when needed. Chief Wenten agreed to contact an investigator from outside the area to maintain an impartial evaluation.

The Commission thanked Chief Wenten for his assistance.

ADJOURN

A motion was made by Commissioner Moroder, seconded by Commissioner Plato, to adjourn at 7:52 p.m. Approved unanimously.