

VILLAGE OF GRAFTON

VILLAGE BOARD MEETING MINUTES

MONDAY, MARCH 4, 2013

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Village President Jim Brunnquell, Trustee Jim Grant, Trustee Dave Antoine, Trustee Richard Rieck, Trustee David Liss, Trustee Lisa Harbeck, and Trustee Susan Meinecke

Town of Grafton members present: Chairman Lester Bartel, Supervisor Tom Grabow, Supervisor Steve Schaefer, Supervisor Karron Stockwell, Supervisor Tom Sykora,

Staff/Officials present: Village Administrator Darrell Hofland, Village Attorney Mike Herbrand, Village Administrative Assistant Katie Salatto, Town Clerk/Planner Amanda Schaefer, and Town Attorney Sara MacCarthy

INTERGOVERNMENTAL AGREEMENT FOR FIRE AND EMERGENCY MEDICAL SERVICES

Village President Jim Brunnquell stated that the idea of an intergovernmental agreement for fire and emergency medical services has been discussed for about one year.

Village Administrator Darrell Hofland stated that the framework for the agreement relies upon the financial component, specifically the 60/40 net-cost split between the Town and Village. Mr. Hofland explained that this is due to the switch from having Grafton Volunteer Fire Department Inc. to a Village Fire Department perform the services. He stated that the Town of Grafton will now be a customer to the Village of Grafton. Mr. Hofland pointed out that the agreement covers a 3-year period for both firefighting and emergency medical services.

Village President Jim Brunnquell stated that the Village has met with acting Chief Place numerous times both independently and jointly with an attorney and that any outstanding issues have been resolved. Mr. Brunnquell opened the floor to any questions.

Trustee Grant pointed out that the Public Safety Commission will be adding two members.

Town Chairman Lester Bartel stated that he understood and inquired whether Town Attorney Sara MacCarthy had anything to add.

Town Attorney Sara MacCarthy stated that she was concerned with the division of assets including any assets divided by letter agreement and separated from service contract. Ms. MacCarthy stated that once the Village assumes complete control, the division of cash should be handled by a letter agreement between all three parties and separate from this service agreement.

Village Attorney Mike Herbrand stated that a draft agreement has been prepared. Mr. Herbrand explained that he and the Grafton Volunteer Fire Department's attorney have been made aware of the concern. He explained that the agreement is being looked at and should come at a later date.

Town Chairman Bartel reiterated that the asset allocation agreement needs to be a three-way agreement and that the Grafton Volunteer Fire Department should also sign off.

Grafton Fire Chief Place stated that he applauds both the Village and the Town for coming together and transitioning so smoothly and quickly through all the details.

Trustee Grant stated that the Village and the Town have successfully worked together for years and that both parties have always been cooperative.

Town Supervisor Tom Grabow inquired about the 60/40 split and financials. Mr. Grabow further inquired on the rent calculations and who the rent would be paid to.

Village Administrator Darrell Hofland explained that the 60/40 split makes sense over the course of the 3-year timeframe. Mr. Hofland explained that the Village continues to incur some of the expenses solely, for example, payment for the construction of the new fire station (including interest costs) and that the Village did not ask the Grafton Volunteer Fire Department, nor the Town to pay anything other than a dollar per year. Mr. Hofland stated that the Town of Grafton could be paying a portion of the rent cost as well because the Fire Department services more than just the Village. Mr. Hofland pointed out that the Village took the original construction cost and divided it by 20 or 30 years to calculate the rent; the Village would pay 60 percent of the rent and Town would pay 40 percent. He added that the Village has incurred the costs up to this point, including the overhead of Mr. Hofland's time, payroll, human resources, and the audit. Mr. Hofland stated that no costs are being allocated to the 2013 Fire Department budget. Lastly, he explained that an additional \$210,000 has been placed on the tax roll in order to fund the water towers and hydrants to assist in necessary pressure to the fire hydrants which are used to fill fire pumper trucks.

Town Chairman Bartel inquired on whether the money goes into a segregated account.

Village Administrator Hofland stated the tax money is paid to the Village and \$210,000 is paid to the Water Utility.

Supervisor Tom Grabow stated he understood the amount was \$120,000.

Village Administrator Darrell Hofland pointed out that the \$120,000 amount Mr. Grabow referred to was a typo in an earlier e-mail between himself and Mr. Grabow.

Supervisor Tom Grabow questioned when the building was constructed. Acting Chief John Place explained that all sections of the building were constructed in 1999.

Village President Jim Brunnquell stated that the dynamics for both communities have changed throughout the years and that the hope is this agreement will create continuity for the next 3 years. Mr. Brunnquell pointed out that the Town and Village should be assured that great firefighting and emergency medical services will continue to be provided to both communities.

Motion by Trustee Grant, seconded by Trustee Liss, to approve the intergovernmental agreement for fire and emergency medical services, as presented. Approved unanimously.

Motion by Supervisor Tom Sykora, seconded by Supervisor Karron Stockwell, to approve the intergovernmental agreement for fire and emergency medical services, as presented. Approved unanimously.

Village President Jim Brunnquell congratulated all parties.

CLOSE JOINT MEETING AND COMMENCE REGULAR VILLAGE BOARD MEETING

Motion by Trustee Grant, seconded by Trustee Antoine, to adjourn the joint meeting and commence the regular Village Board meeting at 6:19 p.m. Approved unanimously.

Motion by Supervisor Tom Sykora, seconded by Supervisor Tom Grabow, to adjourn the joint meeting and commence the regular Village Board meeting at 6:19 p.m. Approved unanimously.

MINUTES

Village President Jim Brunnquell stated that the Village Board meeting minutes from February 18, 2013 should reflect that the meeting began at 6:00 p.m.

Trustee Liss stated that the Village Board meeting minutes from February 18, 2013 should reflect that Mr. Liss did not make the motion under Item 1/Report of Public works. Trustee Meinecke stated that she thought she made the motion and that the minutes should reflect that.

Trustee Harbeck stated that the Village Board meeting minutes from February 18, 2013 should reflect that Chief Wenten provided the Village Board with a verbal list of savings and related accounts that would offset any amount that would be overspent due to the recommended purchase of utility vehicles in lieu of passenger vehicles for squad use.

Trustee Liss stated that the Village Board meeting minutes from February 18, 2013 should reflect that Mr. Liss made the motion under Item 1/Report of Public Safety Commission. Trustee Liss stated that Trustee Grant was not present to second that motion because he left the meeting early and that the minutes should reflect that.

Motion by Trustee Antoine, seconded by Trustee Rieck, to approve the 2-4-2013 Finance Committee meeting minutes; 2-18-2013 Village Board meeting minutes; 2-27-2013 Village of Grafton/Grafton School District Liaison meeting minutes and File the 2-26-2013 Plan Commission meeting minutes; 1-25-2013 Library Board meeting minutes, as amended. Approved unanimously.

PERSONS REQUESTING TO BE HEARD

None.

BUSINESS PRESENTED BY THE PRESIDENT

None.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

A. Resolution approving the 2013 Teamster Local No. 200 Collective Bargaining Agreement

Village Administrator Darrell Hofland stated that, due to Act-10 and the change in rules for collective bargaining rights, pay rates for union employees should be consistent with other Village employees as of January 1, 2013. Mr. Hofland stated that Teamster employees will not see an increase in 2013. He pointed out that these employees received two increases in 2012 - totaling 2 percent, which was consistent with other Village employees.

Motion by Trustee Meinecke, seconded by Trustee Liss, to approve the 2013 Teamster Local No. 200 Collective Bargaining Agreement. Approved unanimously.

B. Authorize the Village Administrator to recruit and hire replacement Department of Administrative Service's Deputy Clerk

Motion by Trustee Grant, seconded by Trustee Harbeck, to authorize the Village Administrator to recruit and hire replacement Department of Administrative Services Deputy Clerk. Approved unanimously.

LICENSES

Approval to Issue Operators Licenses, as presented.

Motion by Trustee Antoine, seconded by Trustee Meinecke, to approve the issuance of Operators Licenses, as requested. Approved unanimously.

DEPARTMENT AND OFFICERS REPORTS

Village Administrator Darrell Hofland stated that the Village is working with a demolition contractor to demolish three structures, including the incinerator building. Mr. Hofland stated that he will notify members of the board once the demolition date is identified.

REPORT OF BILLS

Motion by Trustee Antoine, seconded by Trustee Grant, to approve the Payment of Village Expenditures in the amount of \$350,213.33. Approved unanimously.

OLD BUSINESS

Trustee Meinecke stated that the signs on CTH O and WIS 60 are still missing.

Village Administrator Darrell Hofland stated that the solution for correcting the signs is to place stickers on top of the incorrect signs, as opposed to ordering new ones. Mr. Hofland explained that the signs will go back up once the stickers are completed.

NEW BUSINESS

None.

COVENE TO CLOSED SESSION

Motion by Trustee Grant, seconded by Trustee Liss, to convene to closed session at 6:40 p.m., pursuant to Wisconsin State Statutes 19.85(1)(e) for negotiation purposes (Habitat for Humanity pre-annexation agreement) and 19.85(1)(c) for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Approved unanimously.

During the Closed Session of 45 minutes, Village Board discussed negotiation strategies for the Habitat for Humanity preannexation agreement, merit increases for nonrepresented employees, and the performance of an employee over which the governmental body has jurisdiction or exercise responsibility.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Antoine, seconded by Trustee Grant, to reconvene to open session and the regular order of business, at 7:25 p.m. Approved unanimously.

CONSIDER THE TERMINATION OF AN EMPLOYEE

Village President Brunnuell asked Director of Planning and Development if he had any comment that he wanted to provide to the Village Board. He stated no.

Motion by Trustee Meinecke, seconded by Trustee Grant, to approve the recommendation of the Village Administrator Hofland to terminate an employee. Motion approved 6 - 1 (Harbeck - nay).

ADJOURN

Motion by Trustee Meinecke, seconded by Trustee Grant, to adjourn at 7:30 p.m. Approved unanimously.