

**VILLAGE OF GRAFTON**  
**VILLAGE BOARD MEETING MINUTES**

**MONDAY, APRIL 16, 2013**

President Brunnquell called the Village Board meeting to order at 6:00 p.m.

President Brunnquell introduced Boy Scout Master Chris Eichhorn and Boy Scout Troop 817 from Grafton. He asked the Boy Scout Troop what badges they were working on; their response was the Community and Citizenship badges. President Brunnquell requested Boy Scout Troop 817 step forward to say the pledge. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, Jim Grant, Dave Antoine, Susan Meinecke, Richard Rieck, David Liss, and Lisa Harbeck (arrived at 6:10 p.m.)

Staff/Officials present: Director of Administrative Services Paul Styduhar, Police Chief Charles Wenten, Village Attorney Mike Herbrand, and Village Clerk Kelly Popp

Public present: Boy Scout Master Chris Eichhorn and Troop 817, Stephen Castner, Rick Schmit, and members of the Community

**MINUTES**

Motion by Trustee Antoine, seconded by Trustee Liss to approve filing of the 03-25-2013 Library Board; 03-26-2013 Plan Commission; 04-03-2013 Community Development Authority; 04-08-2013 Board of Public Works; 04-09-2013 Public Safety Commission; and 04-11-2013 Architectural Review Board minutes, as presented. Approved unanimously.

**PERSONS REQUESTING TO BE HEARD**

Trustee Antoine commented on the Public Arts Board's visit to Milwaukee School of Engineering. He informed those present that lighting up the Bridge Street dam was the subject for ideas. While they were attending, MSOE gave the Public Arts Board something very special gift to the Village of Grafton. Trustee Antoine unveiled a beautifully lighted Village of Grafton logo sculpture, stating, it would be nice to place this art piece in the Village for viewing. He also commented that some very nice ideas were presented for lighting up the dam. President Brunnquell stated a thank you will be sent to MSOE.

**BUSINESS PRESENTED BY THE PRESIDENT**

Confirmation of Village Board Committee/Commission assignments - April, 2013 to April 2014.

Materials were distributed pertaining to the Village Board Committee and Commission assignments. President Brunquell explained annually the Committee/Commission assignments are confirmed.

Motion by Trustee Meinecke, seconded by Trustee Grant to confirm the Village Board Committee / Commission assignments for April, 2013 to April, 2014, as presented. Approved unanimously.

## **RESOLUTIONS/ORDINANCES/ACTION ITEMS**

### Recruitment of the Deputy Clerk in the Administrative Services Department

President Brunquell indicated that Ms. Salatto has taken another position. Therefore, the Deputy Clerk's position is vacant.

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the recruitment of the Deputy Clerk in the Administrative Services Department. Approved unanimously.

### Report of Community Development Authority/Item 1/ Approval to enter into a lease of a section of Paramount Plaza to Atlas BBQ for 2013

The area of Paramount Plaza that would be occupied by the lease agreement was clarified and confirmed.

Motion by Trustee Antoine seconded by Trustee Meinecke to approve to enter into a lease of a section of Paramount Plaza to Atlas BBQ for 2013. Approved unanimously.

### Report of Board of Public Works/Item 1/ Preliminary Assessment Resolution for Urbanization of Port Washington Road from Home Depot/Schmit Pavilion signalized intersection approximately 2,000 feet south

Motion by Trustee Liss, seconded by Trustee Antoine to table the adoption of the Preliminary Assessment Resolution for Urbanization of Port Washington Road from Home Depot/Schmit Pavilion signalized intersection approximately 2,000 feet south. Approved unanimously.

### Report of Board of Public Works/Item 2 / dumpster use policy

Trustee Rieck affirmed the dumpster would be in use every day. Trustee Meinecke commented from Labor Day until Memorial Day, it will be open on Wednesday mornings. Trustee Rieck acknowledged that.

Motion by Trustee Meinecke, seconded by Trustee Rieck to approve the dumpster use policy as presented. Approved unanimously.

### Report of Board of Public Works/Item 3/ Agreement and Memorandum of Understanding with Ozaukee County for Port Washington Road Improvements

Trustee Rieck stated they will get 10 percent cost covered by the County with this agreement.

Motion by Trustee Antoine, seconded by Trustee Meinecke to approve the Agreement and Memorandum of Understanding with Ozaukee County for Port Washington Road Improvements. Approved unanimously.

Report of Board of Public Works/Item 4/ revised draft agreement to implement H2Oscore for Grafton contingent on attorney review and approval

Motion by Trustee Liss, seconded by Trustee Antoine to table the acceptance of the revised draft agreement to implement H2Oscore for Grafton contingent upon attorney review and approval. Approved unanimously.

Report of Public Safety Commission/Item 1/ Ordinance amending Chapter 10.36 / Parking

Police Chief Wenten stated there is a challenge with parking at the Town of Grafton Town Hall. Town officials did state they supported this as well with some of the town events that go on downtown. A loading zone will be established with a 15 minute time limit; this will address the issues.

Motion by Trustee Grant, seconded by Trustee Liss to approve Ordinance No. 10, Series 2013 amending Chapter 10.36 / Parking. Approved unanimously.

Report of Public Safety Commission/Item 2/ Tour de Cure bike ride on June 15, 2013

Motion by Trustee Grant, seconded by Trustee Liss to approve the Tour de Cure bike ride on June 15, 2013. Approved unanimously.

Report of Public Safety Commission/Item 3/ A donation from Advanced Technology International, Milwaukee, WI for rifle accessories with a retail price of \$119.99

Police Chief Wenten commented Advanced Technology International, Milwaukee, WI made a generous donation two years ago. The Grafton Police Department is refitting a tactical rifle previously donated by Advanced Technology International. Advanced Technology International recognized this was a specialty piece and have offered to donate.

Motion by Trustee Grant, seconded by Trustee Harbeck to accept a donation from Advanced Technology International, Milwaukee, WI for rifle accessories with a retain price of \$119.99. Approved unanimously.

Report of Public Safety Commission/Item 4/ of the 2013 contract with Fire Inspection Services, Inc., Oconomowoc, WI, for Village and Town fire inspections

Motion by Trustee Grant, seconded by Trustee Liss to approve the 2013 contract with Fire Inspection Services, Inc., Oconomowoc, WI, for Village and Town fire inspections. Approved unanimously.

Report of Public Safety Commission/Item 5/ filling one vacant full time Telecommunicator position

Police Chief Wenten stated one of the Department's full time employees will be moving to the open part time position. This will leave the full time position vacant for a Telecommunicator. This is a win/win situation.

Motion by Trustee Harbeck, seconded by Trustee Grant to authorize to fill one vacant full time Telecommunicator position. Approved unanimously.

Report of Public Safety Commission/Item 6/resolution which designates April 7 -13, 2013 as National Telecommunicator's Week was offered by Trustee Liss.

Trustee Meinecke questioned the dates placed on the agenda from April 7 through April 13. President Brunnquell stated the dates are as stated in the actual report, April 14 through April 20, 2013 as National Telecommunicator's week. It will be so noted in the motion as April 14 through April 20, 2013.

Motion by Trustee Harbeck, seconded by Trustee Antoine to adopt a resolution which designates April 14-20, 2013 as National Telecommunicator's Week. Approved unanimously.

## **LICENSES**

Motion by Trustee Rieck, seconded by Trustee Harbeck, to approve the issuance of Operators Licenses, as requested. Approved unanimously.

## **DEPARTMENT AND OFFICERS REPORTS**

None

## **REPORT OF BILLS**

Motion by Trustee Antoine, seconded by Trustee Meinecke to approve the Payment of Village Expenditures in the amount of \$183,371.73. Approved unanimously.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **CONVENE TO CLOSED SESSION**

President Brunnquell affirmed the Village Board would be moving to Closed Session.

Motion by Trustee Liss, seconded by Trustee Harbeck to convene to Closed Session at 6:15 p.m., pursuant to Wisconsin State Statutes 19.85(1)(e) for negotiation purposes (Habitat for Humanity pre-annexation agreement and terms of loan associated with purchase of property for redevelopment purposes) and 19.85 (1)(g ) conferring with legal counsel on litigation (Marla Zahn). Approved unanimously by roll call vote.

During the Closed Session of 15 minutes, Village Board discussed the negotiation strategies for Habitat for Humanity's pre-annexation agreement, terms of loan associated with purchase of downtown property for redevelopment purposes, and litigation strategies for Marla Zahn lawsuit regarding 14th Avenue right-of-way.

### **RECONVENE TO OPEN SESSION**

Motion by Trustee Rieck, seconded by Trustee Antoine to reconvene to open session at 6:30 p.m. Approved unanimously by roll call vote.

### **ADJOURN**

Motion by Trustee Grant, seconded by Trustee Antoine to adjourn the Village Board meeting at 6:31 p.m. Approved unanimously.