

VILLAGE OF GRAFTON

COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

WEDNESDAY, MAY 1, 2013

The Community Development Authority meeting was called to order at 6:17 p.m. by Chair John Gassert.

Authority members present: Chair John Gassert, Village President Jim Brunnuquell, Village Trustee Jim Grant, Alan Kletti, Dan McKelvey, and Al Richards

Authority members excused: Roger Kirgues

Staff/Officials present: Village Administrator Darrell Hofland and Village Clerk Kelly Popp

MINUTES

Motion by Trustee Grant, seconded by Authority Kletti to approve the minutes of the April 3, 2013 Community Development Authority (CDA) meeting, as presented.
Approved unanimously.

HEAR PERSONS REQUESTING TO BE HEARD

Village President Jim Brunnuquell asked Eagle Scout Peter Brunnuquell to comment on his project. A picture presentation of the music sheet bike rack progress was given. Eagle Scout Peter Brunnuquell gave an update on the bike rack art project for the downtown area. Eagle Scout Brunnuquell informed the CDA that everything is cut out and has been tacked up. The music sheet is currently finished; the bike rack assembly will be complete next week. The objective timeline for this project will be by the date requested. The music sheet bike rack will be sent for fixed up, powder coating with black and finished by the required date.

SIGN GRANT REQUEST FOR THE ARTS MILL LOCATED AT 1300 14TH AVENUE

Village Administrator Hofland stated that The Arts Mill has made a request for a sign grant; they are looking for visibility from the WIS 60 and an increase in customer traffic in the building. Mr. Hofland explained in keeping with the architecture of the building, he has recommended the letters be placed horizontally across the building. The north façade of the building will be lit to identify the lettering. He noted the request will be going to Plan Commission for a variance. Village Administrator Hofland described the size of The Arts Mill lettering as being approximately double the size in comparison to the Milwaukee Ale House east elevation lettering. Chair Gassert recommended a trade name/trade mark search in regard to *The Art Mill* should be done to be sure that this name has not been used before.

CAPITAL IMPROVEMENT PROGRAM FOR TID NO. 3 AND 4 FOR 2014-2018

The Capital Improvement Program for TID No. 3 and 4 for 2014-2018 was discussed briefly among CDA members.

Motion by Authority McKelvey, seconded by Authority Kletti to recommend that the Finance Committee recommend to the Village Board approval of the Capital Improvement Program (CIP) 2014 - 2018 for TID Nos. 3 and 4, as submitted.

Administrator Hofland stated TID Nos. 3 and 4 have not changed in a financially positive way; as a result, most of the projects are once again being recommended to be postponed until 2017. The current situation is to monitor the desired projects. At present, they will be kept in the 5 year CIP. Mr. Hofland commented one project in particular did move up on the listing for TID No. 3; the project is the River Walk Project, moving up to the year 2014. The Village's Planning Consultants, GRÆEF, recently offered information regarding the DNR Coastal Waterways Grant. The deadline for this Grant is in November 2013. The possibility of incorporating a pier for fishing was briefly discussed as an amenity of a possible River Walk Project.

Chair Gassert inquired about the dam project. Village Administrator Hofland stated they are hoping to have the project completed by October 2013. Consequently, this was not on the CIP for 2014-2018. Mr. Hofland did note the dam will have gates for high water volumes; this will hopefully eliminate flooding on the river walk.

Alan Kletti inquired about the outcome of the South Commercial District's Visioning Workshop and a possible presentation to the CDA by EDGE. Administrator Hofland commented, in light of the vacancy of the Director of Planning and Development position, it would be more appropriate to wait for the new Director to be in place.

Administrator Hofland established there were no updates to hold a closed session.

OLD BUSINESS

None

NEW BUSINESS

Administrator Hofland commented he is receiving a few calls from interested buyers in the South Commercial District, as well as businesses looking to be tenants in current space.

NAPA project was discussed briefly.

ADJOURN

Motion by Trustee Grant, seconded by Al Richards to adjourn at 6:53 p.m. Approved unanimously.