

VILLAGE OF GRAFTON

SUSTAINABLE GRAFTON AD HOC COMMITTEE MEETING MINUTES

APRIL 15, 2009

The Sustainable Grafton Ad-Hoc Committee meeting was called to order at 4:05 p.m. by Chair Rick Flood for an informal discussion due to the lack of a quorum.

Members present: Rick Flood, Paul Van de Sand, Laura Weber, John Gassert (4:30 p.m.), Roger Kirgues (4:22 p.m.), and Jim Brunquell.

Members absent: Pamela Atterberry, Ginny Plumeau

Staff/Officials present: Administrator Darrell Hofland (4:39 p.m.), Director of Public Works/Village Engineer Dave Murphy, and Administrative Assistant Melissa Depies.

Others present: None

PERSONS WISHING TO BE HEARD

None

MINUTES

No action could be taken as there was no quorum at this point.

OLD BUSINESS

RIVEREDGE NATURE CENTER PARTNERSHIP: 2009 SUSTAINABILITY FORUM:

Laura Weber stated that the committee is currently without a chairperson. There is a good framework set up for the forum and things are moving along, however they are seeking a volunteer to step up to head this committee and finalize the event.

Paul Van de Sand noted that at their last meeting the committee was able to schedule several speakers including a keynote speaker. However one of the financial donors has withdrawn their commitment to donate funds due to the economic conditions. Mr. Van de Sand is working on other avenues to obtain financial support.

Mr. Van de Sand noted that the keynote Speaker is Elizabeth Churchill. She is known nationally and does seminars all over the world it would be a great honor to have her as our keynote speaker.

Rick Flood explained that Phyllis McKenzie, who was the former chair of the committee, is no longer with Riveredge Nature Center as she has accepted another position; therefore she will no longer be involved with this forum.

Mr. Flood and Administrator Hofland will stay in contact with Patrick Doyle of Riveredge to determine if there is another person available to chair this committee or what will happen with the forum.

Ms. Weber stated that she has met with the Ozaukee County Land Trust staff and they have put together a very nice program for Earth Day. They have a lot of good ideas on how to promote and get people involved in an activity. They have indicated a willingness to assist with the forum as well.

Ms. Weber was looking for direction as to if the committee should keep meeting and continue with the planning. Mr. Flood stated that he would hate to see all the work already done just fall to the wayside, he indicated that he would contact Mr. Boyle and get back to her.

NEW BUSINESS

REPORT ON PLANNED MUNICIPAL SERVICES FACILITY'S INCORPORATION OF LEED

Director of Public Works/Village Engineer Murphy presented the LEED certification check list for the new Municipal Services Facility. Mr. Murphy explained that there are two lists, one list includes items that are included in the building and the other list is optional items. Prices will be obtained for the optional items to determine cost versus benefit; once that information is received the Village will determine which options to include, if any.

Mr. Murphy stated that the building will have a high efficiency boiler and very good insulation. We are also bidding an oil/wood burner that can be installed as an alternate heat source for the garage.

Mr. Murphy also noted that the pond in Meadowbrook Park is being enlarged to handle additional storm water; therefore we are hoping to gain some LEED points with that expansion.

Rick Flood confirmed that the building is LEED certified with the basic design and that there were options included that could bring the building to LEED Silver level.

Paul Van de Sand believed that the certification level for new construction was being increased to 40 points on April 27, 2009. With the list of what is included in the building being at 27 points and the optional list being 11 points, he does not believe we have enough points to achieve the LEED certification status. However, it is possible that the project could be grandfathered in if it was submitted and approved prior to that date.

Mr. Van de Sand explained that since this is complete new construction, there may be funding available for a geo-thermal system. Mr. Murphy responded that it was his understanding that the biggest cost savings with a geo-thermal system was with the cooling system in the summer. It was determined that it was not beneficial for this building because the office area is fairly small and the largest part of the building, the garage and mechanics bays, are not cooled in the summer.

Mr. Van de Sand then questioned if the Village was working with someone regarding the boiler replacement at the Timothy Wooden Building. Mr. Murphy responded that both Kelly Boettcher (We Energies) and Karen Nenahlo (Focus on Energy) met the Gary Helm and me and went over incentive plans for the replacement of the boiler.

Mr. Flood questioned if there was any information available to the public on what is happening at all the buildings that is making them more sustainable. Mr. Murphy responded that all projects have their own file and the information can be found. Mr. Flood stated that he was looking for a breakdown or spreadsheet or something telling the community what we are doing to become more sustainable.

Jim Brunnquell agreed that he would like to see a breakdown on what the Village is doing and the benefits. This information should also be included on the Village web site so residents can see what is happening and how the Village is taking a lead on sustainability. Mr. Brunnquell would like this to be more than just data, he would like a narrative included, it should be a presentation, or a story.

Ms. Weber suggested having a college student prepare the information and get it ready for presentation. She suggested that a power point presentation be done so it can be used at the forum on municipal day.

NEXT STEPS FOR AD HOC COMMITTEE

Rick Flood passed out a Sustainability Guide Plan from Burnsville, MN. The guide plan provides practical ideas, activities and strategies for the city organization. The city came up with 14 Best Practices Areas and included a brief narrative on the subject area followed by a number of strategies to achieve sustainability. Each strategy, in turn, lists specific activities to support the strategy, including a brief description, responsible department, timeframe, possible costs and potential benefits. Mr. Flood questioned if we want to dissect our mission into a similar format to give direction of where to go from here.

Mr. Brunnquell stated that he liked the format as it demonstrates a plan and how to implement it.

Mr. Flood realized that there was now a quorum as some member were late in arrival therefore the Sustainable Grafton Ad-Hoc Committee meeting was officially called to order at 4:40 p.m. by Chairman Rick Flood.

MINUTES

No action was taken as the committee member did not receive their copy of the minutes for review. Minutes will be approved in May.

Mr. Kirgues stated that these are really actionable steps that can be taken. It would make sense to do this, however we must keep the items reasonable and achievable when creating the plan.

Paul Van de Sand presented a One-2-Five Energy management program available to We Energies customers at no charge. This is a global benchmarking tool that through a series of questions and answers will provide a report that tells you where you are now, where you want to be, and what you need to do to achieve your goal. The question and answer session takes approximately 2 hours, they are then entered into a database that is uploaded with all the utility bills and then processed. The report is then produced and given to the customer. This program is driven toward day to day business practices.

Mr. Kirgues stated that the report provided from this program will provide recommendations and can be used as a tool to achieve the plan guideline.

Mr. Flood questioned if there was a way to see a sample of the report received to determine if the Village wanted to complete the question/answer session. Mr. Van de Sand stated that each report is preparatory and cannot be shared with others. The Village could, however, contact another community that has completed the program and get their opinion of the process. One neighboring community that has completed the process is Wauwatosa.

Mr. Van de Sand also provided a brochure titled "Saving Energy Dollars – No Cost / Lost Cost Solutions for the Small Business".

Administrator Hofland stated that the Sustainability Guide Plan from Burnsville refers to the EPP plan. He questioned if Mr. Flood had an opportunity to research what that was and if Wisconsin had a similar program. Mr. Flood did not have an opportunity to do that.

Mr. Flood confirmed that the committee was in agreement to use this format for the Village of Grafton plan.

NEW BUSINESS

Mr. Flood explained that Todd Springer has been retained by the Village to complete the Village Branding. He will be attending the May meeting to explain what he is doing and how we can help each other to achieve a common goal.

Mr. Flood stated that he has nominated the Village of Grafton as “Sustainable Community of the Year” in the Business Journal. He has not heard a response to this nomination as of yet.

ADJOURN

Motion by Paul Van de Sand, seconded by Roger Kirgues, to adjourn the meeting at 5:01 p.m. Approved unanimously.