

VILLAGE OF GRAFTON

PARKS AND RECREATION BOARD MEETING MINUTES

MAY 15, 2013

The Parks and Recreation Board meeting was called to order at 6:00 p.m. by Chair Meg Canepa

Members present: Meg Canepa, Trustee David Liss, Trustee David Antoine, Jim Miller and Ceil Albers

Excused: Bob Nowak and Joe Hildebrand

Staff / Officials present: Director of Parks and Recreation John Safstrom and Administrative Secretary Sheryl Prohuska

Public present: John Katzban, 1987 Cedar Drive; Girl Scout Troop 8307

MINUTES

Motion by Jim Miller, seconded by Trustee Liss, to approve the April 17, 2013 Parks and Recreation Board meeting minutes as presented.
Approved unanimously.

PERSONS REQUESTING TO BE HEARD

John Katzban appeared before the Board to comment about the Paramount Blues Festival (see Agenda Item "Special Event Request").

SPECIAL EVENT REQUEST – PARAMOUNT BLUES FESTIVAL ON SEPTEMBER 6 AND 7

Board members reviewed a Special Event Request from the Grafton Blues Association for use of Lime Kiln Park for the Paramount Blues Festival to be held on September 6 and 7, 2013.

This request was tabled at the April 17 meeting in an effort to allow organizers of the Paramount Blues Festival to respond to questions on ending times and location of the stage. At the April 17 meeting, resident John Katzban expressed concern about the time the event ended as well as the location of the stage.

Director Safstrom reported that he spoke with Kris Raymond, organizer of the Paramount Blues Festival, and Ms. Raymond stated the group would agree to a 10:00 p.m. end time.

Director Safstrom stated that throughout the years that festivals have been held in Lime Kiln Park, the placement of the stage has been moved to different areas always with the same result. Ms. Raymond told Director Safstrom the current location of the stage allowed the festival to fully utilize the park and maximize viewing of the stage. It was his opinion that the sound of the music will carry to various areas of the Village despite the stage location. Trustee Antoine commented that he can hear the music at his residence

north of WIS 60. Director Safstrom said the Parks and Recreation Department allowed the removal of several distressed trees in order for the Grafton Blues Association to move the stage to its present location. He stated the group replaced the trees with new trees in other areas of the park.

Director Safstrom felt concerns about the noise level of the festival are a Police Department enforcement matter. Chair Canepa asked resident John Katzban if he is satisfied with the music ending at 10:00 p.m. He responded yes because the music continued until 11:45 p.m. last year. Mr. Katzban commented that he contacted the Police Department about the noise level and was told they are unable to enforce the issue. Director Safstrom will contact the Police Department prior to the event to discuss resident concerns.

Mr. Katzban inquired if the Parks and Recreation Department can withhold the Grafton Blues Association's deposit should they violate the terms of their Special Event Application. Director Safstrom responded the Parks and Recreation Board reviews the application on an annual basis and will review any new concerns at that time.

Jim Miller expressed disappointment that a representative from the Grafton Blues Association was not present at this meeting. He stated the Board tabled this item to allow them an opportunity to have representation regarding this matter. They had several weeks to prepare to have someone present to state their case. Mr. Miller said that Mr. Katzban has a legitimate concern. The Board has taken the time to discuss this matter and he would like to hear from the Grafton Blues Association.

Motion by Trustee Antoine, seconded by Trustee Liss, to allow the Grafton Blues Association to utilize Lime Kiln Park on Friday and Saturday, September 6 and 7, 2013, for the Paramount Blues Festival with a music-ending time of 10:00 p.m. with no exceptions. Approved unanimously.

ACCEPT DONATION – LANDSCAPE BED AT GRAFTON LIONS PARK

Girl Scout Troop 8307 appeared before the Board to discuss their offer to create a landscape bed in Grafton Lions Park as part of a badge project. There are 11 girls that will help complete the project, and they will be working with a local landscaper. The value of this project is \$250.

Several members of the Troop presented various aspects of the project. They explained that their goal was to earn a Bronze Award by doing a community service project. The girls explained they were very successful in fundraising through selling cookies. Because of that success, and the fact that each member must log 20 hours of service work, they have offered to plant two beds instead of one bed. One bed will be located at Grafton Lions Park and the other at the front entrance to the Family Aquatic Center in Meadowbrook Park.

The Troop presented two diagrams to illustrate the types of flowers they intend to plant. They were guided by expert advice from a local nursery.

Chair Canepa asked where the bed will be located in Grafton Lions Park. Director Safstrom stated there is a small hill between the south end of the parking lot and the sidewalk that is very visible when entering the parking lot. He stated the Parks and Recreation Department will clear the sod from the area for the Troop.

Director Safstrom stated the area around the entry sign to the Family Aquatic Center had just been excavated last year and is in need of care. He said the Troop's timing for this project is perfect. Jim Miller commented that the visibility of the flower beds is very good at both locations.

Chair Canepa complimented the Troop on their excellent presentation and thanked them for their donation.

Motion by Chair Canepa, seconded by Ceil Albers, to recommend the Village Board accept the donation from Girl Scout Troop 8307 to create a landscape bed in Grafton Lions and Meadowbrook Parks. Approved unanimously.

BENCHMARK MEASUREMENTS

Board members reviewed the Department's monthly benchmarks.

PARK AND OPEN SPACE FUND/PARK AND RECREATIONAL FACILITIES FUND REPORTS

The Park and Open Space Fund/Park and Recreational Facilities Fund Reports were not included in the Board meeting packet.

Motion by Chair Canepa, seconded by Trustee Liss, to table review of the Park and Open Space Fund/Park and Recreational Facilities Fund. Approved unanimously.

OLD BUSINESS

None

NEW BUSINESS

Director Safstrom requested that the Board consider either electing a new Chair or reelecting the present Chair for the upcoming term.

Motion by Ceil Albers, seconded by Trustee Antoine, to reelect Meg Canepa as Chair of the Parks and Recreation Board. Approved unanimously.

Director Safstrom reported that Bob Nowak informed him he can no longer serve on the Parks and Recreation Board due to work commitments.

Director Safstrom informed the Board that the process for updating the Park and Open Space Plan will begin next month. He said this will involve a series of meetings that will conclude with final approval in December. The Plan will then be submitted to the Department of Natural Resources. The Plan will be in place for five years thereafter.

Director Safstrom reported that Parks and Recreation Administrative Secretary Sheryl Prohuska has decided to leave her position in order to pursue her retirement. Board members said they will miss her and that it will be difficult to replace her, but wished her much success in her retirement. Members encouraged her to think about serving on the Parks and Recreation Board in the future.

OTHER BUSINESS

Chair Canepa inquired about the hiring process for the upcoming summer. Director Safstrom responded he has successfully filled all the positions with the exception of a few program aides.

Ceil Albers reported the railroad ties on the bocce ball court need replacing at the Multipurpose Senior Center.

ADJOURN

Motion by Chair Canepa, seconded by Jim Miller, to adjourn at 6:31 p.m.
Approved unanimously.