

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

JUNE 17, 2013

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, David Liss and Lisa Harbeck

Staff/Officials Present: Village Administrator Darrell Hofland, Director of Public Works/Village Engineer Dave Murphy, Library Director John Hanson, Village Attorney Mike Herbrand, Grafton Police Captain Joe Gabrish and Village Clerk Kelly Popp

MINUTES

Motion by Trustee Harbeck, seconded by Trustee Antoine to Approve the 06-03-2013 Village Board meeting minutes and 06-03-2013 Finance Committee meeting minutes and File the 05-13-2013 Special Joint Library Board; 05-21-2013 Plan Commission; 05-30-2013 Architectural Review Board; 06-05-2013 Community Development Authority; 06-10-2013 Public Arts Board; and 06-10-2013 Board of Public Works meeting minutes with the amended changes, as presented.

Discussion followed with the following requested amended changes: Trustee Antoine asked for a change to Joint Library Board correcting the date of the minutes being approved from the prior meeting to the date of April 22, 2013; and Trustee Meinecke requested Board of Public Works be amended on page 4, in the second paragraph, for Trustee Meinecke having requested whether there was a penalty for errors not bringing the project in on time, and deleting her statement of wanting assurance.

Approved unanimously.

PERSONS REQUESTING TO BE HEARD

Bill Hass, 1226 Water Terrace

Mr. Hass requested the Clark Gas Station's exterior property appearance be evaluated, stating the lawn needed attention and some clean-up was necessary and the grass overgrowth behind the former Grafton State Bank on the corner of Bridge Street/12th Avenue, be assessed and taken care of to keep the downtown area's appearance attractive.

BUSINESS PRESENTED BY THE PRESIDENT

Appointment of Mark Slaminski – Park and Recreation Board

Motion by Trustee Harbeck seconded by Trustee Grant to approve the appointment of Mark Slaminski as Citizen Member on Park and Recreation Board. Approved unanimously.

President Brunnuell stated Mr. Slaminski was in good standing with the community and knowledgeable. With Mr. Slaminski present, he thanked him for volunteering to serve on Park and Recreation Board.

Appointment of Eugene Lombness – Historical Preservation Board

Motion by Trustee Rieck, seconded by Trustee Liss to approve the appointment of Eugene Lombness as Citizen member on Historical Preservation Board. Approved unanimously.

Appointment of Eugene Lombness – Zoning Board of Appeals

Motion by Trustee Rieck, seconded by Trustee Liss to approve the appointment of Eugene Lombness as Citizen Member on Zoning Board of Appeals. Approved unanimously.

President Brunnuell stated Mr. Lombness is currently serving on Board of Review and is qualified to be on both Historical Preservation Board and Zoning Board of Appeals.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Resolution for retiring Cedarburg Superintendent Daryl Herrick

Resolution No. 0013, Series 2013 commending Cedarburg School District Superintendent Daryl Herrick on his retirement and for his years of service to the Village of Grafton offered by Trustee Liss.

Motion by Trustee Meinecke, seconded by Trustee Antoine to adopt Resolution No. 0013, Series 2013, commending Cedarburg School District Superintendent Daryl Herrick on his retirement and for his years of service to the Village of Grafton. Approved unanimously.

President Brunnuell commented on the years and experience Dr. Herrick has had in the Village of Grafton, serving students and families in several areas where the Village of Grafton residents are served by Cedarburg School District.

Resolution for retiring Grafton Superintendent Jeff Pechura

Resolution No. 0014, Series 2013, commending Grafton School District Superintendent Jeff Pechura on his retirement and for his years of service to the Village of Grafton offered by Trustee Liss.

Motion by Trustee Grant, seconded by Trustee Meinecke to adopt Resolution No. 0014, Series 2013, commending Grafton School District Superintendent Jeff Pechura on his retirement and for his years of service to the Village of Grafton. Approved unanimously.

President Brunnquell commended Dr. Pechura on the excellent job he did putting the Grafton School District on the map with expectations and education.

Accept bike rack donations by Peter Brunnquell

Motion by Trustee Rieck, seconded by Trustee Antoine to approve the donation of two bike racks, Stanza and High Wheel by Peter Brunnquell.

Trustee Meinecke inquired which committee this went through. President Brunnquell commented it went through Community Development Authority.

Motion approved unanimously.

Sue Hass, 1226 Water Terrace commended the Village on how nice the new bike racks looked. She expressed gratitude towards those involved in the beautiful work.

Report of Board of Public Works/Item 1/ Adoption of Resolution to accept the 2012 Compliance Maintenance Annual Report

Resolution No. 0015, Series 2013 Adoption of Resolution to accept the 2012 Compliance Maintenance Annual Report and submit the report electronically to the DNR was offered by Trustee Liss.

Motion by Meinecke, seconded by Antoine to adopt Resolution No. 0014, Series 2013, to accept the 2012 Compliance Maintenance Annual Report and submit the report electronically to the DNR as required.

Director of Public Works/Village Engineer Dave Murphy commented the wastewater treatment plant has done an excellent job. It is way below capacity at this time and it should serve our needs for long time.

Motion approved unanimously.

Report of Board of Public Works/Item 2/ Approval and award the contract for Bridge Street Dam modifications (Enhanced) to Staab Construction, Marshfield, WI, in the amount of \$1,093,415

Motion by Trustee Harbeck, seconded by Trustee Antoine to approve and award the contract for Bridge Street Dam Modifications to Staab Construction, Marshfield, WI, in the amount of \$1,093,415.

Director of Public Works/Village Engineer Dave Murphy explained that the approval and award of this contract for the construction in the amount of \$1,093,415 would be with the understanding that the Village Board could remove some of the additional items if preferred. Mr. Murphy gave an explanation on how items could be removed from the contract if modified. President Brunnquell inquired when Mr. Murphy would need to know what the scope of the project would include. Director of Public Works/Village

Engineer Dave Murphy stated by the first Village Board meeting in July (July 1, 2013.) Mr. Murphy was asking for general direction on any modifications to the project.

Director of Public Works/Village Engineer Dave Murphy explained the Village of Grafton's portion and the DNR grant's portion of the total cost.

The Village Board discussed the possibilities of the project inclusions; possible opportunities and options were discussed. The Village Board conferred on the upper portion and pool area of the dam.

Trustee Meinecke inquired on the origination of the dam project and the referendum. Village Attorney Mike Herbrand stated that the referendum is binding through the year 2019. In question as to the direction needed, Village Attorney Mike Herbrand stated the contractor is looking for the balance of options the Board may or may not prefer.

President Brunnquell stated the Village has spent in excess of \$14 million in the downtown area to-date.

TIDs were discussed. Trustee Grant commented this project being in a TID district, cannot afford the extras right now.

President Brunnquell stated the Village has invested in the downtown since 1999. As a community, we believe the downtown is an integral part of who we are. The dam and the overlook are an extension of what happens in the downtown. Taking out the pool does not detract from the appearance of the overall project. It is in the best interest of the Village to continue to do things in a quality way.

President Brunnquell stated it is consensus of the Village Board to create a change order to remove the pool and bring it back before the Village Board at the next meeting.

Approved 5-2 (Meinecke and Grant - nay).

Report of Board of public Works/Item 3/ Approval of the contract amendment with Ayres Associates, Eau Claire, WI in the amount of \$28,500 for Bridge Street Dam Project construction services

Motion by Trustee Liss, seconded by Trustee Harbeck to approve the contract amendment with Ayres Associates, Eau Claire, WI in the amount of \$28,500 for Bridge Street Dam Project construction services.

President Brunnquell stated Ayres Associates is most in tune with the project and most familiar with the project. The inquiry was made as to how conditions have been in the past with Ayres. Director of Public Works/Village Engineer Dave Murphy stated there they will do a fair job.

Motion approved 6-1 (Meinecke - nay).

Report of Board of public Works/Item 4/ Award the Port Washington Road-South project to Vinton Construction, Manitowoc, WI, in the amount of \$1,544,651.00

Motion by Trustee Meinecke, seconded by Trustee Antoine to award the Port Washington Road-South project to Vinton Construction, Manitowoc, WI, in the amount of \$1,544,651.00.

Director of Public Works/Village Engineer Dave Murphy commented they had received excellent bids. Vinton Construction is the contractor that performed the work on WIS 60 and Port Washington Road during the last project. They did a great job then and should do a good job again. Beginning July 15, Port Washington Road will close and be closed for three months. This will save over \$300,000 doing the project this way.

Village Administrator Hofland stated the Village will be contacting the businesses south of WIS 60. He has contacted the business in the Town of Grafton and the Baymont Inn and Suites, letting them know signs will be posted as well noting the road will be open to all the Village businesses.

Mr. Murphy stated there will be detour signs from all directions, as well as signs notating that Port Washington Road is open to businesses. There will not be any barricades until south of the Baymont's driveway. If necessary, vehicles will have to turn around and come back.

Trustee Harbeck inquired on the number of bids that came in. Mr. Murphy stated there were seven bids total. Three had math mistakes on them.

Motion was approved unanimously.

Report of Board of public Works/Item 5/ Approve the contract for Port Washington Road-South construction services to Gremmer and Associates, Inc., Fond du Lac, WI in the amount of \$29,937

Motion by Trustee Grant, seconded by Trustee Rieck to approve the contract for Port Washington Road-South construction services to Gremmer and Associates, Inc., Fond du Lac, WI in the amount of \$29,937. Approved unanimously.

Report of Finance/Item 1/Approval of the 2014-2018 Five Year Capital Improvement Program, as presented.

Motion by Trustee Liss, seconded by Trustee Rieck to approve the 2014 – 2018 Five Year Capital Improvement Program as presented.

President Brunquell stated this reflects the projects and commitments in the community. This is done to avoid large tax fluctuations in tax rates.

Trustee Meinecke stated there are no place holders in the 2014-2018 Five Year Capital Improvement Program for the Fire Department. Village Administrator Hofland stated

once the full time Fire Chief is hired, there will be an amendment made to the Capital Improvement Plan.

Motion was approved unanimously.

Report of Finance/Item 2/Approval of an adjustment in pay grade placement from Pay Grade 5 to Pay Grade 7 placement for the Library Assistant I position

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the adjustment in pay grade placement from Pay Grade 5 to Pay Grade 7 placement for the Library Assistant I position. Approved 6-1 (Brunnquell - nay).

Report of Finance/Item 3/Approval of an adjustment in pay grade placement from Pay Grade 7 to Pay Grade 9 for the Library Assistant II position

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the adjustment in pay grade placement from Pay Grade 7 to Pay Grade 9 placement for the Library Assistant II position. Approved 6-1 (Brunnquell - nay).

LICENSES

Item 1/Approval to issue Class "A" Fermented Malt Beverage, "Class A" Fermented Malt Beverage and Intoxicating Liquor, Class "B" Fermented malt beverage, "Class B" Fermented Malt Beverage and intoxicating liquor, and "Class C" Wine licenses.

Motion by Trustee Harbeck, seconded by Trustee Antoine, to approve the issuance of Class "A" Fermented Malt Beverage, "Class A" Fermented Malt Beverage and Intoxicating Liquor, Class "B" Fermented malt beverage, "Class B" Fermented Malt Beverage and intoxicating liquor, and "Class C" Wine licenses for the July 01, 2013 to June 30, 2014 licensing period, subject to the satisfaction of all outstanding financial obligations to the Village of Grafton and completion of passing inspection at those establishments whose premise failed. Approved unanimously.

Item 2/Approval to issue Tobacco Products Licenses

Motion by Trustee Liss, seconded by Trustee Antoine to approve the issuance of Tobacco Products licenses, as presented. Approved unanimously.

Item 3/Approval to issue Coin Machine (Amusement devices) permits

Motion by Trustee Rieck, seconded by Trustee Grant to approve the issuance of Coin Machine permits, as presented. Approved unanimously.

Item 4/Approval of Operators Licenses

Motion by Trustee Antoine, seconded by Trustee Liss to approve the approval of Operators Licenses, as presented. Approved unanimously.

Item 5/Approval of the expansion of premises / The Hutch

Motion by Trustee Rieck, seconded by Trustee Harbeck to approve the expansion of premises / The Hutch / 1321 Wisconsin Avenue / June 29, 2013 (8:00 a.m. – 5:00 p.m.) and June 30, 2013 (8:00 a.m. – 2:00 p.m.) / Milwaukee River Fishing Derby Event. Approved unanimously.

DEPARTMENT AND OFFICERS REPORT

Director of Public Works/Village Engineer Dave Murphy gave an update on current and upcoming projects.

REPORT OF BILLS

Motion by Trustee Antoine, seconded by Trustee Meinecke to approve the payment of Village Expenditures in the amount of \$204,644.86.

Trustee Meinecke inquired on the General Ledger funds; she asked if the each departments name could be listed for clarity. Village Administrator Darrell Hofland commented he would look into this.

The extended service plan for the police department vehicles was inquired on. Grafton Police Captain Gabrish stated the extended service plan is purchased annually and covers the vehicles bumper to bumper.

Motion was approved unanimously.

OLD BUSINESS

Bill Harbeck, 907 17th Avenue commended the Village Board and Public Works Department for keeping the dam repair project going. He commented it reflects the vast majority of the residents; therefore, on behalf of those residents he thanked the Village Board.

NEW BUSINESS

Giro d'Grafton, a professional bike race will be held this weekend. It will begin around 7:00 a.m. Next weekend is Grillin' in Grafton. This is combination of the Grillin' in Grafton and Holiday events. Volunteers should contact Pam King at the Chamber if interested or willing to assist.

Trustee Grant commented that Celebrate Grafton has outlined the available parking areas for the Holiday events.

Harry Rollings, President of Joint Library Board, residing at 1966 Cedar Drive in Grafton, thanked the Village Board, Library Director John Hanson and the community for the Library's support of the library and thank John Hansen as well. President Brunquell stated the library is an amenity and everyone is proud of it.

Trustee Grant inquired on Village of Grafton's Public Works vehicles use at lunch time. Director of Public Works/Village Engineer Dave Murphy explained employees are allowed to go to their homes if they reside in the Village.

CONVENE TO CLOSED SESSION

President Brunnuell commented the Village Board would be moving to Closed Session.

Motion by Trustee Harbeck, seconded by Trustee Antoine to convene to Closed Session at 6:50 p.m., pursuant to Wisconsin State Statutes 19.85 (1) (c) for considering employment and/or compensation data of Fire Chief and Director of Planning and Development over which the governmental body has jurisdiction or exercises responsibility; 19.85 (1)(e) Grafton Little League lease of Village property and NSAA lease of Village property and 19.85 (1)(g) UPAD litigation on judgment. Approved unanimously by roll call vote.

During the Closed Session of 68 minutes, Village Board discussed the employment and/or compensation data of Fire Chief and Director of Planning and Development, negotiation strategies for a Grafton Little League lease of Village property, and NSAA's request for a lease amendment of Village property, and UPAD litigation solutions.

RECONVENE TO OPEN SESSION

Motion by Trustee Grant, seconded by Trustee Antoine to reconvene to open session at 7:58 p.m. Approved unanimously by roll call vote.

CONSIDERATION OF A LEASE AGREEMENT WITH THE GRAFTON LITTLE LEAGUE

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve the lease agreement with the Grafton American Little League, Inc. of the property located at the corner of Lakefield Road and Riverbend Road. Approved unanimously.

ADJOURN

Motion by Trustee Grant, seconded by Trustee Meinecke to adjourn the Village Board meeting at 7:59 p.m. Approved unanimously.