

VILLAGE OF GRAFTON

**JOINT VILLAGE BOARD AND POLICE AND FIRE COMMISSION MEETING
MINUTES**

JULY 1, 2013

President Brunnuquell or Chair Commissioner Robert Poull called the Joint Village Board and Police and Fire Commission meeting to order at 6:00 p.m. The Pledge of Allegiance followed. President Brunnuquell went through the process of the joint and regular village board meeting.

Board members present: Jim Brunnuquell, Jim Grant, Dave Antoine (arrived at 6:08 p.m.), Richard Rieck, Sue Meinecke, David Liss and Lisa Harbeck

Police and Fire Commissioners Present: Robert Poull, Paul Moroder, Kevin Plato, Mike Verplancke, and Bill Roden.

Staff/Officials Present: Village Administrator Darrell Hofland, Utility Director Tom Krueger, Village Attorney Mike Herbrand, Fire Chief John Place, members of the Grafton Fire Department, and Village Clerk Kelly Popp

PERSONS REQUESTING TO BE HEARD

None

POLICE AND FIRE COMMISSION / APPOINTMENT OF THE FIRE CHIEF

President Brunnuquell turned the meeting over to Police and Fire Commission President Bob Poull.

Commission President Poull extended his gratitude and appreciation to the members of the Grafton Fire Department for their commitment, dedication and heroism.

President Poull gave an update on the Fire Chief hiring process. He stated this has been almost a seven month search for the Fire Chief, which began in November of 2012. The Village had 26 replies; information packets were sent to those applicants. Of the 26, 18 returned completed applications with essays. The candidates were narrowed to four chosen. An assessment center was set up at the Village Hall. Interviews were set up as well, then background checks and profiles. The process continued to show the same top candidate through the entire process.

Motion by Paul Moroder, seconded by William Roden to approve the appointment of William C. Rice as the new Grafton Fire Chief. Motion approved unanimously by roll call vote.

VILLAGE BOARD CONVENES TO CLOSED SESSION

President Brunnquell commented the Village Board would be moving to Closed Session.

Trustee Grant asked for clarification about the legal responsibilities of both the Village Board and Police and Fire Commission. Village Attorney Mike Herbrand clarified the legal responsibilities of both; the Police and Fire Commission oversee the hiring, firing or disciplinary actions of Fire Department members. The Village Board oversees budgetary matters.

Motion by Trustee Harbeck, seconded by Trustee Meinecke to adjourn the Joint portion of the Village Board and Police and Fire Commission meeting and convene the regular Village Board meeting. Approved unanimously.

Motion by Trustee Grant, seconded by Trustee Liss to convene to Closed Session at 6:07 p.m., pursuant to Wisconsin State Statutes 19.85 (1)(c) considering compensation package for Fire Chief. Approved unanimously by roll call vote.

During the Closed Session of 56 minutes, Village Board discussed the compensation package for the Fire Chief.

RECONVENE TO OPEN SESSION

Motion by Trustee Rieck, seconded by Trustee Antoine to reconvene to open session at 7:03 p.m. Approved unanimously by roll call vote.

VILLAGE BOARD / CONSIDERATION AND ACTION ON FIRE CHIEF COMPENSATION PACKAGE

Motion by Trustee Rieck, seconded by Trustee Meinecke to table consideration of the compensation package for the Fire Chief and to request the Police and Fire Commission reconfirm the selection of the applicant based upon the criteria of the position. Approved unanimously.

It is the desire of the Village Board to have the compensation of the Fire Chief on their July 15, 2013, Village Board agenda for action.

MINUTES

Motion by Trustee Grant, seconded by Trustee Harbeck to Approve the 06-17-2013 Village Board meeting minutes and File the 06-21-2013 Police and Fire Commission; 06-24-2013 Joint Library Board; 06-25-2013 Plan Commission; and 06-26-2013 Community Development Authority, as presented.

Trustee Meinecke asked that the Village Board minutes of June 17, 2013 be amended to include the language correction on page 1 in regard to the 06-10-2013 Board of Public Works minutes, as Ayres Associates, not errors.

Motion to approved the minutes with the noted change was approved unanimously.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDIENT

Appointment of Stefanie Bachrach – Zoning Board of Appeals

Motion by Trustee Rieck, seconded by Trustee Antoine to approve the appointment of Stefanie as Citizen Member on Zoning Board of Appeals and on Board of Review. Approved unanimously.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

None

LICENSES

Item 1/Approval issuance of new “Class B” Fermented Malt Beverage/Intoxicating Liquor License to Grafton Pub and Bowl, Inc., 1305 Wisconsin Avenue.

Motion by Trustee Grant, seconded by Trustee Liss to approve the issuance of a “Class B” Fermented Malt Beverage/Intoxicating Liquor License to Grafton Pub and Bowl, Inc., 1305 Wisconsin Avenue, as recommended by the Department of Revenue for the premise from the July 01, 2013, to June 30, 2014 licensing period. Approved unanimously.

Item 2/Approve Issuance of New “Class B” Fermented Malt Beverage/Intoxicating Liquor License to Sportz Medicine, LLC, 2185 Wisconsin Avenue, for the July 1, 2013 to June 30, 2014 Licensing Period

Motion by Trustee Grant, seconded by Trustee Liss to approve the issuance of a “Class B” Fermented Malt Beverage/Intoxicating Liquor License to Sportz Medicine, LLC, 2185 Wisconsin Avenue, for the July 01, 2013 to June 30, 2014, licensing period subject to the satisfaction of completion of passing all necessary inspections and completing any required permitting and financial obligation of premise. Approved unanimously.

Item 3/Amend the Heart of Grafton Family Restaurant, LTD, “Class B” liquor license / 1305 Wisconsin Avenue / Premise Description

Frank Oetlinger of Heart of Grafton Family Restaurant requested a change in premise location to include the basement as storage for the restaurant due to no other space for storage. He stated the Department of Revenue has asked for clarity in the description of the premise regarding storage.

Motion by Trustee Grant, seconded by Trustee Liss to amend the Heart of Grafton Family Restaurant "Class B" liquor license / 1305 Wisconsin Avenue / Premise description to include the restaurant, front porch and basement storage only, removing the meeting room and banquet facility from the application description, pending the affirmative from the Village of Grafton Police Chief, as presented. Approved unanimously.

Item 4/Approve Special Picnic Licenses

Motion by Trustee Liss, seconded by Trustee Antoine to approve Special Picnic License for Tom Stanton / Mel's Pig Roast, Incorporated – Centennial Park – 1370 17th Avenue for Mel's Slow-Pitch Classic / July 12 through July 14, 2013. Approved unanimously.

Motion by Trustee Grant, seconded by Trustee Rieck to amend the language and approve the Special Picnic License for David Liss / Grafton Area Live Arts, Inc. – Veterans Memorial Park – 1000 13th Avenue for GALA in the Park Concert Series / July 11, July 18, July 25, August 1, August 8, August 15 and August 22, 2013. Approved 5 - 0 (Trustees Antoine and Liss - abstained).

Item 5/Approval of Operators Licenses

Motion by Trustee Grant, seconded by Trustee Liss to approve Operators Licenses, as presented. Approved unanimously.

DEPARTMENT AND OFFICERS REPORT

Utility Director Tom Krueger stated the water bills went out this week-end and on the backside of the bills, the H2OScore Program was mentioned. The H2OScore Program is now operational. He encouraged everyone to enroll in it. He presented the T-shirts on conserving our water stating his purpose is to ask the leaders of the community to lead the way. If interested in the t-shirts, see him later; he has a form to fill out.

REPORT OF BILLS

Motion by Trustee Liss, seconded by Trustee Antoine to approve the payment of Village Expenditures in the amount of \$491,154.43.

Trustee Meinecke commented she would appreciate seeing the departments in the formatting next to each of the expenditures if possible.

Trustee Harbeck inquired on O&W Communications in the amount of \$1,080 for a replaced phone card. Village Administrator Hofland affirmed he would check on it.

Motion to approved the payment of the bills was approved unanimously.

OLD BUSINESS

President Brunnuquell conveyed Grillin' in Grafton went well and was positively received. Trustee Antoine stated there were a few complaints. The fireworks vibrations created a complications in a few homes. Overall, it was very positive and the Grafton Fire Department did an excellent job.

NEW BUSINESS

Trustee Liss mentioned the GALA in the Park Concert Series; the concert series opens on July 11, 2013, at Veterans Memorial Park.

CONVENE TO CLOSED SESSION

President Brunnuquell commented the Village Board would be moving to Closed Session.

Motion by Trustee Liss, seconded by Trustee Harbeck to convene to Closed Session at 7:15 p.m., pursuant to Wisconsin State Statutes 19.85 (1) (e) for Schmit and Schmit Developer Agreement Amendment and Highland Ridge Developer Agreement Amendment; and 19.85 (1)(g) UPAD litigation on judgment. Approved unanimously by roll call vote.

During the Closed Session of 23 minutes, Village Board discussed negotiation strategies associated with the Schmit and Schmit Developer Agreement Amendment and Highland Ridge Developer Agreement Amendment.

RECONVENE TO OPEN SESSION

Motion by Trustee Grant, seconded by Trustee Rieck to reconvene to open session at 7:38 p.m. Approved unanimously by roll call vote.

THIRD AMENDMENT TO TID NO. 4 DEVELOPMENT AGREEMENT WITH OAK STREET #1

Motion by Trustee Harbeck, seconded by Trustee Liss to approve the TID No. 4 Development Agreement with Oak Street #1. Approved unanimously.

ADJOURN

Motion by Trustee Rieck, seconded by Trustee Meinecke to adjourn the Village Board meeting at 7:39 p.m. Approved unanimously.