

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

JULY 15, 2013

President Brunnuell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuell, Jim Grant, Dave Antoine, Richard Rieck, Sue Meinecke, David Liss and Lisa Harbeck

Staff/Officials Present: Village Administrator Darrell Hofland, Director of Public Works/Village Engineer Dave Murphy, Village Attorney Mike Herbrand and Village Clerk Kelly Popp

Others Present: News Graphic Reporter Melanie Boyung, Members of the Grafton Fire Department and Members of the Community

MINUTES

Motion by Trustee Grant, seconded by Trustee Antoine to Approve the 07-01-2013 Village Board meeting minutes and 07-01-2013 Finance Committee meeting minutes and File the 07-08-2013 Public Arts Board; and 07-09-2013 Public Safety Commission, as presented.

Discussion followed with the following requested amended changes:

Trustee Meinecke stated Finance Committee minutes should be amended to be the July 1, 2013 meeting minutes, not the June 3, 2013 meeting minutes and Public Safety Commission should be amended to be July 9, 2013, not June 9, 2013.

Approved unanimously, as presented and amended.

PERSONS REQUESTING TO BE HEARD

Jacob Curtis – Ozaukee County Supervisor

Ozaukee County Supervisor Jacob Curtis stated he represents a portion of the Village of Grafton on the Ozaukee County Board. He stated the update given last month for Ozaukee County regarding the Capital Improvement Plan was approved. Supervisor Curtis went over the process of the large project that started as a \$12 million Capital Improvement Plan; a plan of deferred projects were listed and identified for immediate needs. The County Administrative Department uses a scoring system for the projects; Mr. Curtis encouraged the use of this system. The County came up with a list of ten necessary projects and about 10 million dollars in Capital Improvement Plans out of those immediately necessary. Two projects were deferred due to immediate necessities. Long term needs were addressed. One concern was the Ozaukee County Lasata Care Center – a continued care, assisted living facility. The home is in need of improvements; it is now 50-60 years old. To bring the facility up to current needs, there will be an expense to the County. He commented on the effect of

keeping the facility up. Supervisor Curtis stated he will take any comments and answer any questions in regard to this facility.

President Brunnuell thanked Supervisor Curtis.

BUSINESS PRESENTED BY THE PRESIDENT

None

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Bridge Street dam repair project – change order to remove dam waterfall pool

Director of Public Works/Village Engineer Dave Murphy stated at the last meeting the waterfall pool was discussed for removal from the dam project. He stated, by taking the pool out, the Village was not sure what would be necessary to replace that area. About \$22,000 of net savings were found by taking this waterfall pool out of the contract. Mr. Murphy's recommendation is to accept the proposed bid "as is" with the waterfall pool remaining in the plans.

Trustee Grant inquired on the advantage of the pool other than appearance. Mr. Murphy clarified there was no other advantage. Trustee Harbeck inquired on clarification of the additional cost of approximately \$22,000 in keeping the pool and stated prior to this meeting it was thought there may be a savings of \$50,000. Director Murphy stated that cost would be incurred to structurally replace the waterfall pool and cost estimates were recently finalized for that option. Director of Public Works/Village Engineer Dave Murphy stated an action is necessary if the waterfall pool is to be removed from the awarded contract.

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the change order to remove the pool section of the Bridge Street dam. Motion failed 2-5 (Brunnuell, Harbeck, Liss, Rieck, Antoine - nay).

No additional motion was required due to the prior contract award.

Report of Finance Committee

Motion by Trustee Liss, seconded by Trustee Grant to approve the award of contract for Code Recodification to General Code, LLC, Rochester, NY, at a cost not to exceed \$14,150.

Village Administrator Darrell Hofland commented that it has been approximately 40 years since the last recodification of the Village's Code of Ordinances. A few chapters, including the zoning code were re-codified in the 1990s. It makes sense to recodify and bring the code current with the Wisconsin State Statutes. President Brunnuell stated this was reviewed and recommended for approval at the Finance Committee level at the prior meeting.

Motion to award a contract for recodification approved unanimously.

LICENSES

Approval of Operators Licenses

Motion by Trustee Liss, seconded by Trustee Rieck to approve the Operators Licenses, as presented. Approved unanimously.

DEPARTMENT AND OFFICERS REPORT

Director of Public Works/Village Engineer Dave Murphy reported Port Washington Road was supposed to be closed today in anticipation of the street urbanization project. The contractor was trying to complete some of their other projects, stating he would prefer to finish his current projects and then put his efforts into the Port Washington Road project next week. Therefore, the road will be closed beginning next Monday, July 22, 2013.

The American Little League's River Bend ball complex site is currently being evaluated for a master grading plan. New Berlin Grading will be responsible for grading out that property in connection with the preparation of the Meijer development site. The grading plan will be completed and submitted to the DNR. That is very positive for the American Little League and the Village.

The 2013 street programs have been completed; the sidewalk project has also been completed. The dam repair project will not be completed until the DNR confirms the grant. They hope to start early next week.

REPORT OF BILLS

Motion by Trustee Antoine, seconded by Trustee Rieck to approve the payment of Village Expenditures in the amount of \$628,996.40.

An inquiry was made in regard to Civic Systems, LLC on Page 3. It was explained that there is annual support and upgrading necessary; this was a budgeted expense.

Motion was approved unanimously.

OLD BUSINESS

None

NEW BUSINESS

None

CONVENE TO CLOSED SESSION

President Brunnuell commented the Village Board would be moving to Closed Session.

Motion by Trustee Antoine, seconded by Trustee Meinecke to convene to Closed Session at 6:25 p.m., pursuant to Wisconsin State Statutes 19.85 (1)(e) Schmit and Schmit Developer Agreement Amendment and Grafton American Little League lease, 19.85 (1)(c) for considering compensation data of Fire Chief over which the governmental body has jurisdiction or exercises responsibility, and 19.85 (1)(g) UPAD litigation on judgment. Approved unanimously by roll call vote.

During the Closed Session of 30 minutes, Village Board discussed negotiation strategies associated with an amendment to the Schmit and Schmit Developer Agreement and Grafton American Little League lease, compensation package for the new Fire Chief, and negotiation strategies associated with potential settlement of the UPAD litigation.

RECONVENE TO OPEN SESSION

Motion by Trustee Rieck, seconded by Trustee Meinecke to adjourn Closed Session and reconvene to open session at 6:55 p.m. Approved unanimously by roll call vote.

AMENDMENT TO GRAFTON AMERICAN LITTLE LEAGUE LEASE

Motion by Trustee Grant, seconded by Trustee Liss to approve the amendment of lease agreement with the Grafton American Little League, Inc. of the property located at the corner of Lakefield Road and Riverbend Road. Approved unanimously.

CONSIDERATION AND POSSIBLE ACTION ON FIRE CHIEF COMPENSATION PACKAGE

Motion by Trustee Liss, seconded by Trustee Harbeck to approve the Grafton Fire Chief Compensation Package with an annualized salary of \$78,000.

Trustee Grant commented that the Village Board's job to come up with a fair compensation package. As the Fire Chief gains experience and knowledge, he would typically move up in salary. This is the near the top of the initial hiring range. He is voting against it as a result. He thinks that the Fire Chief should establish himself and move up in pay as experience grows.

Village Administrator Darrell Hofland commented that the initial hiring range is approximately \$69,000 to \$80,000. The top of the relevant pay grade is \$92,000 or \$93,000.

Trustee Harbeck thanked the Police and Fire Commission for their role in the lengthy recruitment process. Trustee Grant thanked the Grafton Fire Department as well for their service over the years. President Brunquell stated Commissioner Poull and the Police and Fire Commission took a lot of time with this recruitment process and he realizes this is the last stage of the Grafton Volunteer Fire Department or the first stage of the newly formed Grafton Fire Department. Either way, he wished Fire Chief William Rice the best of luck. Trustee Grant stated he is looking forward to the commencement of the Grafton Fire Department.

Motion approved 4-3 (Meinecke, Rieck and Grant - nay).

ADJOURN

Motion by Trustee Harbeck, seconded by Trustee Grant to adjourn the Village Board meeting at 6:59 p.m. Approved unanimously.