

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 16, 2013

President Brunnuell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuell, Jim Grant, Dave Antoine, David Liss, Sue Meinecke, and Lisa Harbeck

Board members excused: Richard Rieck

Staff/Officials present: Village Administrator Darrell Hofland, Village Attorney Mike Herbrand, Village Clerk Kelly Popp, and Deputy Clerk Jilline Dobratz

Others Present: Members of the press and the community

MINUTES

Motion by Trustee Grant, seconded by Trustee Antoine to approve the 09-03-2013 Village Board and 09-03-2013 Finance Committee meeting minutes and File the 09-04-2013 Community Development Authority; 09-09-2013 Public Arts Board; 09-09-2013 Board of Public Works; and 09-12-2013 Architectural Review Board meeting minutes, as presented Motion carried.

Trustee Antoine requested Public Arts Board minutes to be amended to approve the minutes of the August 12, 2013 meeting not June 10, 2013 and to correct the spelling of Trustee Antoine.

Motion carried, as presented and amended.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

Resignation of Paula DeStefanis Christensen, Public Arts Board

President Brunnuell briefly explained the resignation given by Paula DeStefanis Christensen on the Public Arts Board.

Motion by Trustee Antoine, seconded by Trustee Harbeck to accept the resignation of Paula DeStefanis Christensen, Public Arts Board. Motion carried.

Resignation of Edwin Dietrich, Board of Public Works

Motion by Trustee Antoine, seconded by Trustee Harbeck to accept the resignation of Edwin Dietrich, Board of Public Works.

President Brunnquell briefly explained the resignation given by Edwin Dietrich on the Board of Public Works. Trustee Grant inquired on the length of service Mr. Dietrich served on the Board of Public Works. It was noted he served approximately 8 years.

Motion to approve the resignation of Edwin Dietrich was carried.

2013 Government Finance Officers Association Distinguished Budget Award

President Brunnquell presented Village Administrator Darrell Hofland with the GFOA plaque and congratulated Village staff for all the work put into receiving this award.

Village Administrator Darrell Hofland stated that the Village of Grafton has received this award 22 times in a row and the Village of Grafton is the longest running municipal winner. GFOA has increased the award criteria each year. Village staff has put a lot of work into the budget and received its highest GFOA rating ever.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Presentation of the Doggy Paddle Day check to Wisconsin Humane Society-Ozaukee Campus

In the absence of the Wisconsin Humane Society-Ozaukee Campus representative, President Brunnquell presented Village Administrator Darrell Hofland with the check for the funds received from Doggy Paddle Day which was held at the Family Aquatic Center. This is an annual event held on closing day at the pool and all funds received are donated to the Humane Society. A total of \$365 was raised at the event. Trustee Harbeck stated she attended with her dogs and it was a huge success.

Item 1/Report of Finance Committee

Motion by Trustee Grant, seconded by Trustee Liss to approve Ordinance No. 17, Series 2013 amending the criteria for the Business Development Grant program to include "more than fifty (50) percent of the gross sales of the business are from the sale of alcohol, beer, or wine" and let the Board know once the unissued licenses are at five. Motion carried.

Item 2/Report of Finance Committee

Motion by Trustee Grant, seconded by Trustee Liss to approve notification to local legislators that the Village opposes a legislative change to the current state Room Tax law. Motion carried.

Item 3/Report of Finance Committee

Motion by Trustee Grant, seconded by Trustee Liss to approve sending out 2013 survey to the Village residents and postcard survey notices.

Trustee Harbeck inquired when the Village discontinued mailing the survey and also the cost of mailing a hard copy to residents. Village Administrator Darrell Hofland stated the postcards cost approximately \$1,500.00 and hard copies of the survey stopped being mailed about six to eight years ago. Currently, the survey is processed automatically with Survey Monkey.

Besides the cost of mailing hard copies, staff would also have to work overtime in order to enter all the surveys. It had taken several months of two staff person's time to enter the results.

Trustee Meinecke commented on Page 6 of the survey online to double check the verbiage. Trustee Harbeck inquired on Page 8 of the survey: Question 20 lists "Do you own or rent your residence?" (Yes/No), which are two separate questions. Village Administrator Darrell Hofland stated the wording will be changed to fillable circles of either rent or own.

Motion to approve sending out the 2013 survey to Village residents and send out the postcard survey notices was carried.

Item 4/Report of Finance Committee

Motion by Trustee Grant, seconded by Trustee Liss to approve discontinuance of Cable Channel 25 programming for Village use.

Village Administrator Darrell Hofland stated it would cost approximately \$6,200.00 to continue running Cable Channel 25. A member of the public commented on a Village Board agenda error on the Internet a few weeks ago but the agenda was correct on Channel 25. He voiced concerns of this happening again in the future and questioned what action has taken place so it will not happen again. Village Administrator Darrell Hofland commented that changes have been made to prevent this. Trustee Harbeck stated Channel 25 will be reviewed after six months per the Finance Committee's request.

Motion to approve discontinuance of Cable Channel 25 programming for Village use was carried.

Item 1/Report of Public Works

Motion by Trustee Meinecke, seconded by Trustee Liss to approve acceptance of proposal from Municipal Well & Pump, Waupun, WI for well pumping equipment and drill hole rehabilitation at Well 6, per revised project pricing, for a not to exceed cost of \$57,126.

Village Administrator Darrell Hofland reported Well 6 is one of the oldest wells that has not gone through rehabilitation. Trustee Meinecke spoke regarding the bids coming in significantly under and additional rehabilitation components were added due to this bid.

Motion to approve acceptance of proposal from Municipal Well & Pump, Waupun, WI for well pumping equipment and drill hole rehabilitation at Well 6, per revised project pricing, for a not to exceed cost of \$57,126 was carried.

LICENSES

Approval of Operators Licenses

Motion by Trustee Harbeck, seconded by Trustee Meinecke to approve the Operators Licenses, as presented. Motion carried.

DEPARTMENT AND OFFICERS REPORT

None

REPORT OF BILLS

Motion by Trustee Grant, seconded by Trustee Antoine to approve the payment of Village Expenditures in the amount of \$714,553.81.

Trustee Antoine inquired on Great America Financial Services Corporation on Page 6, the description on double payment of copier for the Police Department. Village Administrator Darrell Hofland will check into it.

Motion to approve the payment of Village Expenditures was carried.

OLD BUSINESS

Trustee Grant inquired on the Water Study and using Lake Michigan as a source. Village Administrator Darrell Hofland addressed concerns regarding long term sources of water. All three communities: City of Cedarburg, City of Mequon and Village of Grafton, will all be moving towards Lake Michigan with infrastructure plans over the next 20 to 25 years as a water source. Short term consideration needs to be made as the Village or Cities of Mequon and Cedarburg need to take Lake Michigan into account when looking at larger utility infrastructure in Port Washington Road. Currently, Village of Grafton water pipes are properly sized. As Mequon looks at extending water, it would be a great opportunity to revisit the study.

NEW BUSINESS

Trustee Antoine inquired on old Sunrisa building (proposed to be Sportz Medicine) and the newly approved "Class B" malted beverage/intoxicating liquor license that was approved on July 1, 2013, for the proposed new business. He commented the building was for sale again and asked what the status was in regard to the license. Village Administrator Darrell Hofland stated this will appear on the next Village Board agenda. The license still remains in the possession of the Village Clerk; the license was never issued. The bank is currently trying to find a buyer.

Another inquiry was made in regard to the former Pizza Hut's property status. Requirement that the current tenant is removing the hip roof and red shingles; the color scheme will change. The windows will not be changing but the roof signs will come off. Architectural Review Board asked if any additional changes could be made; in answer, the current owners will not make any other changes. Mid- America just received the contract to market the property.

CONVENE TO CLOSED SESSION

President Brunnquell commented the Village Board would be moving to Closed Session.

Motion by Trustee Antoine, seconded by Trustee Grant to convene to Closed Session at 6:18 p.m., pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberation or Negotiation of Public Properties (Fire Department Asset Distribution Agreement) and 19.85(1)(c)

Considering Personal Matters (2014 Grafton Professional Police Officers Association collective bargaining agreement.

President Brunnuell- Aye
Trustee Meinecke-Aye

Trustee Harbeck-Aye
Trustee Antoine-Aye

Trustee Liss-Aye
Trustee Grant-Aye

During the Closed Session of 29 minutes, Village Board discussed negotiation strategies for the Grafton Volunteer Fire Department asset distribution agreement and 2014 Grafton Professional Police Officers Association collective bargaining agreement.

RECONVENE TO OPEN SESSION

Motion by Trustee Grant, seconded by Trustee Meinecke to adjourn Closed Session and reconvene to open session at 6:47 p.m. Motion carried by roll call vote.

President Brunnuell- Aye
Trustee Meinecke-Aye

Trustee Harbeck-Aye
Trustee Antoine-Aye

Trustee Liss-Aye
Trustee Grant-Aye

GRAFTON VOLUNTEER FIRE DEPARTMENT AND TOWN OF GRAFTON: DISTRIBUTION OF ASSETS AGREEMENT

Motion by Trustee Meinecke, seconded by Trustee Harbeck to approve the Grafton Volunteer Fire Department and Town of Grafton: distribution of assets agreement. Motion carried.

ADJOURN

Motion by Trustee Antoine, seconded by Trustee Grant, to adjourn the Village Board meeting at 6:45 p.m. Motion carried.