

## VILLAGE OF GRAFTON

### HISTORIC PRESERVATION COMMISSION MEETING MINUTES

**September 19, 2013**

The Historic Preservation Commission meeting was called to order by Chair David Liss at 5:00 p.m.

Commissioners present: Trustee David Liss, Sue Hass, Norbert Studelska, Sr., Matt Zipter, Eugene Lombness, Sheldon Sepstead, and Trustee David Antoine

Commissioners absent: Ted Warwick

Staff/Officials present: Administrative Secretary Deborah Brown

#### **APPROVAL OF MINUTES**

Motion by Commissioner Zipter, seconded by Commissioner Hass to approve the minutes of the May 16, 2013 Historic Preservation Commission as submitted. Motion carried.

#### **HEAR PERSONS REQUESTING TO BE HEARD**

None

#### **UPDATE FROM COMMISSIONER WARWICK ON DISCUSSION ON INTERVIEWING PERSONS OF HISTORICAL INTEREST**

Because of the absence of Commissioner Warwick, the Commission member's consensus was to table agenda item #4.

Motion by Commissioner Sepstead, seconded by Commissioner Zipter to table agenda item #4 update from Commissioner Warwick on interviewing persons of historical interest. Motion carried.

At this time, Administrative Secretary Deborah Brown handed out the HPC informational sheet for Commission members to update any information for contact by Planning and Development Department.

#### **REVIEW AND DISCUSSION ON THE HISTORIC PRESERVATION COMMISSION MISSION STATEMENT AND FUTURE OBJECTIVES AND STRUCTURE**

Administrative Secretary Deborah Brown then reviewed with the Commission members the Historic Preservation Commission objectives and the past draft of 2010-2011 HPC Objectives.

Ms Brown asked that the Commission members fill out the portion of objectives and actions and return at the next meeting.

After the review, it was by consensus to eliminate part of #4 d - Create historical interviews to be publicized on website and possibly cable channel. Because of the recent Village Board decision to discontinue the Cable Channel 25 programming for Village use per Finance Committee's request, the Commission felt that dropping the cable channel as an option should be eliminated.

A short discussion took place on returning the objectives.

One of the objectives was to review and possible change the current Village's code, ordinance on properties becoming Historic properties.

Commissioner Lombness thought that it would be a good idea that the Commission should review other communities on how they handle historic buildings, renovations, and process of becoming an historic building should also to be looked into. He stated that he had some prior background into these matters from when he lived in Milwaukee. He further stated that he would be willing to look into the surrounding communities and see what he could find.

Commissioner Hass asked if the Mission statement could be reviewed as well at the next meeting.

Trustee David Liss responded by stating that there would not be a problem but advised that if the Commission members had ideas and specific wording to get in contact with Ms. Brown prior to the HPC meeting to aid her in the agenda items and wording.

## **OLD BUSINESS**

### **A. Hand out on HPC members informational sheet**

At this time, Commission members handed back their informational contact sheet with their updated information.

A short discussion took place on setting the date for the next HPC meeting.

It was decided to be on Thursday, October 17, 2013 at 5:00 p.m.

## **NEW BUSINESS**

### **A. Discussion on Historical Plaque for Bridge near dam**

Ms. Brown explained that the Public Arts Board had some discussion on a possible historic display board for the Bridge Street dam.

Trustee Liss updated the Commission members on the recent renovation that is being done on the bridge and dam. He stated that the bid specification for the dam lighting, pool, and the bridge railings are now in the design phase.

Trustee Antoine stated that the specification should be ready by the end of October. The lighting of the waterfall and rails were the original idea and the Public Arts Board

is asking for the bid to come back in three sections. Estimated time for the project should be done by the end of January.

After a short discussion, the Commission members agreed that they should hold off on obtaining information and bids on the marker until the final design plans are done. This would allow the HPC to see how much room and where to locate a historic marker.

Some discussion took place on the cost of the marker and who would pick up the expense.

Trustee Liss indicated that he would check out some costs once the HPC had size, shape and location for the marker.

At this time, Trustee Liss had asked how many available piano keys were still left on the Walk of Fame down at the Paramount Plaza and how many Inductee names the Village had on Walk of Fame results that Angela Mack and her committee had listed.

Ms. Brown handed out a copy of the original listing which indicated that there were roughly 17 inductee names that have not been engraved on the Walk of Fame. She also indicated that the piano keys are about half filled.

A discussion took place on possibly mounting Inductee's on the Paramount Plaza streetscape walls once the key board was completed. It would be less costly for the Village to have a plaque of some type to display the names.

B. National Preservation Conference –October 29 –November 2 to be held in Indianapolis, IN (informational only). Conference brochure was reviewed by the Commission members.

## **ADJOURN**

Motion by Commissioner Sepstead, seconded by Trustee Antoine to adjourn at 5:46 p.m. Motion carried.