

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES
NOVEMBER 4, 2013

President Brunnuquell called the Village Board meeting to order at 6:01 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuquell, Jim Grant, Dave Antoine, Richard Rieck, David Liss, and Sue Meinecke

Board members excused: Lisa Harbeck

Staff/Officials present: Village Administrator Darrell Hofland, Village Attorney Mike Herbrand, Director of Administrative Services Paul Styduhar, Director of Public Works Dave Murphy, Parks and Recreation Director John Safstrom, Village Clerk Kelly Popp, and Deputy Clerk Jilline Dobratz

Others present: Members of the press and the community

MINUTES

Motion by Trustee Antoine, seconded by Trustee Rieck to approve the 10-21-2013 Village Board, 10-19-2013 Committee of the Whole and 10-30-2013 Village Board Public Hearing meeting minutes and File the 10-17-2013 Police and Fire Commission and 10-17-2013 Historical Preservation Commission; 10-21-2013 Board of Public Works; 10-22-2013 Plan Commission; and 10-30-2013 Community Development Authority meeting minutes, as presented.

Trustee Antoine requested Village Board Public Hearing minutes be amended with the correct date of October 30, 2013.

A brief discussion took place on the role of the Police and Fire Commission in respect to the minutes. The scope of the Police and Fire Commission's purpose and responsibilities on subject matters was discussed. A reminder was asked to be given to the Chair of the Police and Fire Commission in regard to the responsibilities of the subject matter and the open meeting format of the Commission.

Motion for the approval of the minutes, as amended was carried.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

2013-2014 Village Board Committee Appointments

President Brunnuquell stated the updated 2013-2014 Village Board Committee Assignments list had been distributed before the meeting. The highlighted assignment changes are temporary until the vacant trustee position is filled.

Motion by Trustee Rieck, seconded by Trustee Liss to approve the 2013-2014 Village Board Committee Appointments. Motion carried.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Selection process for replacing Village Trustee Richard Rieck.

Village Administrator Darrell Hofland spoke regarding the 1997 resolution for filling vacant Board positions. The Village has two options. One is to have a recruitment which has been done in the past. The other option is to have a special election. The recruitment would be advertised and applications would be accepted.

Motion by Trustee Liss, seconded by Trustee Meinecke to approve the selection process of replacing Village Trustee Richard Rieck.

Trustee Grant inquired about a special election with the position being place on the next election in 2014. Village Administrator Darrell Hofland stated that is one of the options. The first election is in April unless a primary is held in February. The interested candidates would have to run for the position. It was resolved to fill the unexpired term of Trustee Richard Rieck by Village Board appointment until the expiration of the term in April, 2015.

Motion carried for replacement of Village Trustee Richard Rieck by Village Board appointment until the expiration of the term in April, 2015.

Adoption of Resolution commending Edwin Dietrich, Jr. for his years of service as a citizen member on the Board of Public Works

Resolution No. 0023, Series 2013 adopting the resolution commending Edwin Dietrich, Jr. for his years of service as a citizen member on the Board of Public Works offered by Trustee Grant.

Motion by Trustee Meinecke, seconded by Trustee Rieck to approve the resolution commending Edwin Dietrich, Jr. for his years of service as a citizen member on the Board of Public Works.

Trustee Grant stated citizen volunteers assist in making the Village function and commended Mr. Dietrich for all his years of service.

Motion carried.

Stormwater Maintenance Agreement between Meijer, 274 Port Washington Road, Grafton, WI and the Village of Grafton.

Director of Public Works Dave Murphy spoke on maintaining the stormwater facility on Port Washington Road. It allows the Village to maintain the pond and bill the cost back to Meijer in the case they do not maintain it. Director Murphy commented he worked with the Village Attorney on this; it is a standard agreement for developers.

Village Attorney Mike Herbrand stated the Village has access to do the maintenance work and charge it back to Meijer.

Village Administrator Darrell Hofland noted 274 is the store number, not the store address.

Motion by Trustee Grant, seconded by Trustee Antoine to approve the stormwater maintenance agreement between Meijer, Store #274, 1600 Port Washington Road, Grafton, WI and the Village of Grafton. Motion carried.

Resolution adopting the 2014 Annual Program Budget and establishing the 2013 tax levy
2014 Budget Facts updated green sheets were distributed.

Village Administrator Darrell Hofland stated two changes came in today. Mass Appraisals received official notification of State Equalized/Assessed Value. On the sheets distributed, page 21, the new equalized/assessed ratio is 110.08 percent; the previous equalized/assessed ratio was 110.16 percent. The new ratio is not as dramatic; this is a small change. The new assessed tax rate is \$6.657; this is two tenths of a percent change. In particular, instead of a \$0.75 decrease in municipal taxes on a home valued at \$250,000, this is a \$0.50 increase on a home valued at \$250,000.

Administrator Hofland stated the second change is due to the Village receiving the official notice from the State regarding the General Fund expenditure limit as part of the Expenditure Restraint Program. The percentage limit is lower than anticipated and will require a General Fund expenditure reduction of \$63,451 to the Contingency account.

President Brunnuell asked what the dollar value would be to keep the tax rate flat. Administrator Hofland stated the amount would be \$2,044 or a revised tax levy amount of \$7,443,000. The consensus of the Village Board was to reduce the tax levy to \$7,443,000.

Resolution No. 0024 , Series 2013, adopting the Resolution for the 2014 Annual Program Budget and establishing the 2013 tax levy as amended was offered by Trustee Grant .

Motion by Trustee Liss, seconded by Trustee Antoine to approve the adoption of the resolution for the 2014 Annual Program Budget and establishing the 2013 tax levy in the amount of \$7,443,000. Motion passed 5-1 (Trustee Meinecke - nay).

Item 1/Report of Plan Commission

Resolution No. 0025 , Series 2013, adopting the resolution to vacate and the discontinuance of a part of Maple Street between Ninth Avenue and Wisconsin Avenue located on parcel (Tax Key 10-050-03-04-001) located in the Village of Grafton was offered by Trustee Grant.

Motion by Trustee Rieck, seconded by Trustee Meinecke to adopt the resolution to vacate and the discontinuance of a part of Maple Street between Ninth Avenue and Wisconsin Avenue located on parcel (Tax Key 10-050-03-04-001) located in the Village of Grafton. Motion carried.

Item 2/Report of Plan Commission

Resolution No. 0026 , Series 2013, adopting the resolution to divide the current parcel (10-050-03-04-001) as submitted by owners, Grafton Volunteer Fire Department to modify said parcel into two separate lots located at the intersection of Wisconsin Avenue and Ninth Avenue was offered by Trustee Liss.

Motion by Trustee Meinecke, seconded by Trustee Antoine to divide the current parcel (10-050-03-04-001) as submitted by owners, Grafton Volunteer Fire Department to modify said

parcel into two separate lots located at the intersection of Wisconsin Avenue and Ninth Avenue.

Director of Public Works / Executive Utility Director Dave Murphy stated the easements were not provided. Before approval contingencies include all utility easements being shown. Village Attorney Mike Herbrand stated the contingency is in the Resolution approving the Division of the Property. He noted the Plan Commission approved the CSM on at the October 22, 2013, meeting subject to three conditions, including the utility easements.

Motion carried.

Item 1/Report of Historical Preservation Commission

Motion by Trustee Liss, seconded by Trustee Rieck to approve the Ordinance amending Section 2.35.010/Establishment to safeguard, enhance and promote the Village of Grafton's historic and cultural heritage.

Trustee Liss stated this is to simplify the mission statement.

Motion carried.

LICENSES

Approval of Operators Licenses

Motion by Trustee Grant, seconded by Trustee Rieck to approve the Operators Licenses, as presented. Motion carried.

DEPARTMENT AND OFFICERS REPORT

Director of Public Works Dave Murphy reported Port Washington Road, south of WIS 60 is open. The Village is currently waiting for the Engineer's Report to identify the special assessments to benefiting property owners. This will be on the December Village Board agenda for approval. The dam is 50 percent complete. The gate is expected to be delivered in the middle of November. The construction of the dam will be completed by the end of January 2014, although the majority will be completed by the end of December, 2013.

REPORT OF BILLS

Motion by Trustee Grant, seconded by Trustee Rieck to approve the payment of Village Expenditures in the amount of \$335,647.08.

Trustee Meinecke inquired on page 5 of the payment approval report, Daniel Groh payment for the Public Arts Board November 9, 2013, Comedy Show. Trustee Antoine stated, this is for entertainment on Saturday evening and the money will be paid back to the Village by the Public Arts Board. All proceeds and all items sold are expected to fully cover the expenses; currently, it's at the breakeven point.

Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

President Brunnquell thanked Trustee Rieck and stated he will be missed.

CONVENE TO CLOSED SESSION

President Brunnquell commented the Village Board would be moving to Closed Session.

Motion by Trustee Grant, seconded by Trustee Meinecke to convene to Closed Session at 6:27 p.m., pursuant to Wisconsin State Statutes 19.85 (1)(b) for personnel matters (2014 Police Officer Unit Contract) and 19.85 (1)(e) for the purchase of property for redevelopment purposes motion carried by roll call vote.

President Brunnquell- Aye Trustee Rieck-Aye Trustee Liss-Aye
Trustee Meinecke-Aye Trustee Antoine-Aye Trustee Grant-Aye

During the Closed Session of 14 minutes, Village Board discussed the 2014 Police Officer Unit Contract and the purchase of downtown property for redevelopment purposes.

RECONVENE TO OPEN SESSION

Motion by Trustee Grant, seconded by Trustee Antoine to adjourn Closed Session and reconvene to open session at 6:41 p.m. Motion carried.

Approve the 2014 Grafton Professional Police Officers Association Collective Bargaining Agreement

Resolution No. 0027 , Series 2013, adopting the resolution to approve the 2014 Grafton Professional Police Officers Association Collective Bargaining Agreement was offered by Trustee Liss.

Motion by Trustee Meinecke, seconded by Trustee Grant to approve the 2014 Grafton Professional Police Officers Association Collective Bargaining Agreement. Motion carried

ADJOURN

Motion by Trustee Rieck, seconded by Trustee Grant, to adjourn the Village Board meeting at 6:42 p.m. Motion carried.