

**VILLAGE OF GRAFTON**

**COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES**

**WEDNESDAY, JANUARY 08, 2014**

The Community Development Authority (CDA) meeting was called to order at 6:15 p.m. by Chair John Gassert.

Members present: Chair John Gassert, Village President Jim Brunnquell, Alan Kletti, Al Richards, Dan McKelvey, and Roger Kirgues.

Members excused: Trustee Jim Grant.

Staff present: Village Administrator Darrell Hofland, Director of Planning and Development Jessica Wolff, and Village Attorney Michael Herbrand.

**MINUTES**

Motion by Alan Kletti seconded by Dan McKelvey to approve the minutes of the November 25, 2013 Community Development Authority meeting, as presented. Motion carried.

**HEAR PERSONS REQUESTING TO BE HEARD**

None

**REVIEW AND CONSIDERATION OF SIGN GRANT REQUEST FOR MARTINI PETE'S, LOCATED AT 1313-1315 WISCONSIN AVENUE**

Motion by Al Richards seconded by Roger Kirgues to approve the sign grant for Martini Pete's, 1313-1315 Wisconsin Avenue in the amount of \$1,000. Motion carried.

**REVIEW AND CONSIDERATION OF SIGN GRANT REQUEST FOR HOLLRITH REALTY, LOCATED AT 1545 WISCONSIN AVENUE**

Motion by Al Richards, seconded by Roger Kirgues to approve the sign grant for Hollrith Realty, 1545 Wisconsin Avenue in the amount of \$1,000 conditioned on securing all necessary approvals by Village commissions and boards. Motion carried.

**CONVENE TO CLOSE SESSION**

Motion by Alan Kletti, seconded by Dan McKelvey to convene to closed session at 6:20 p.m., pursuant to Wisconsin Statutes 19.85(1)(e) for real estate and competitive bargaining matters (purchase of property for redevelopment purposes [Lumberyard Redevelopment Site] and Highland Ridge development incentive agreements). Motion carried by roll call vote.

Chair John Gassert - Yay  
Trustee Jim Grant - Yay  
Mr. Al Richards - Yay  
Mr. Dan McKelvey - Yay

President Brunnuell - Yay  
Mr. Alan Kletti - Yay  
Mr. Roger Kirgues - Yay

During the 55 minute Closed Session, CDA discussed the potential purchase of property associated with the Lumberyard Redevelopment site and an amendment of Highland Ridge development incentive agreements.

**RECONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS**

Motion by Alan Kletti, seconded by Roger Kirgues to reconvene to open session and the regular order of business, at 7:15 p.m. Motion carried by roll call vote.

Chair John Gassert - Yay  
Trustee Jim Grant - Yay  
Mr. Al Richards - Yay  
Mr. Dan McKelvey - Yay

President Brunnuell - Yay  
Mr. Alan Kletti - Yay  
Mr. Roger Kirgues - Yay

Jessica Wolff shared a draft Economic Profile of the Village and Town prepared by staff at UW-Extension Ozaukee County. This document will be a useful economic and community development tool to provide to prospective businesses and residents. CDA members were invited to review the document, which would also be shared with the Plan Commission and Village Board, and provide feedback.

**ADJOURN**

Motion by Roger Kirgues, seconded by Alan Kletti to adjourn at 7:20 p.m.  
Motion carried.