

**VILLAGE OF GRAFTON**  
**SPECIAL PLAN COMMISSION MEETING MINUTES**

**FEBRUARY 3, 2014**

The Plan Commission meeting was called to order at 5:30 p.m. by Chair Jim Brunnuquell.

Commissioners present: Jim Brunnuquell, Carl Harms, Amy Plato, Alan Kletti, Randy Silasiri, David Liss, and Mark Paschke

Commissioners excused: Carl Harms

Staff Present: Village Administrator Darrell Hofland and Director of Planning and Development Jessica Wolff

Other Officials present: Trustee Lisa Harbeck

Others present: John Frymark - Microbrush

**HEAR PERSONS REQUESTING TO BE HEARD**

None

**Review and consideration of a request for a minor site plan requested by for Microbrush located at 1376 Cheyenne Avenue to add two resin silos to the facility owned by Gunnar Wallin**

Director of Planning and Development Jessica Wolff gave background on the minor site plan request by Microbrush. She stated that the silos are located on the south façade of the building and that the original site plan included one silo in this location. The applicant is proposing to move storage of raw materials outside the building to make room for additional employees. This project will be reviewed by the Architectural Review Board on February 13, 2014.

John Frymark from Microbrush, 1376 Cheyenne Avenue, was present to answer questions.

President Brunnuquell asked if there would be any signage on the silos. Mr. Frymark indicated there would be no signage.

Commissioner Kletti asked if there would be any impacts from the resin (e.g. odor, fumes, etc.). Mr. Frymark indicated the resin was in pellet form and would not create any impacts.

Commissioner Silasiri commented that the silos should be kept in good condition.

Motion by Commissioner Liss, seconded by Commissioner Paschke to approve a minor site plan for Microbrush International to construct two resin silos at 1376 Cheyenne Avenue as proposed subject to the following conditions:

1. No signage shall be allowed on the silos.
2. The silos shall be maintained in good condition at all times.
3. The silos shall meet all building codes and other Village and State codes.

Motion carried.

### **New Business**

Director Wolff reported that staff has been working with UW - Extension Ozaukee County to prepare an economic profile of the Grafton area (the Village and the Town). The document includes a variety of demographic and community information that provides a snapshot of what Grafton has to offer. It can be distributed to developers and potential residents and posted on the Village website. Staff would like to get feedback from the Plan Commission on the document.

Commissioner Paschke suggested adding text regarding the Village's Tax Increment Financing Districts.

Commissioner Silasiri asked how often the document would be updated. Director Wolff indicated it would be updated annually or as new information was available.

### **Old Business**

None

### **ADJOURN**

Motion by Commissioner Kletti, seconded by Commissioner Silasiri, to adjourn the meeting at 5:50 p.m. Motion carried.