

**VILLAGE OF GRAFTON**  
**PARKS AND RECREATION BOARD MEETING MINUTES**  
**FEBRUARY 19, 2014**

The Parks and Recreation Board meeting was called to order at 6:00 p.m. by Chair Meg Canepa.

Members present: Meg Canepa, Trustee Dave Antoine, Trustee Dean Proefrock and Jim Miller

Excused: Joe Hildebrand and Mark Slaminski

Staff/Officials present: Director of Parks and Recreation John Safstrom and Administrative Secretary Charlie Donohue

**MINUTES**

Motion by J. Miller, seconded by Trustee Antoine, to approve the October 31, 2013 Parks and Recreation Board meeting minutes as presented. Motion carried.

**PERSONS REQUESTING TO BE HEARD**

None.

**SKATE PARK ART WORK**

Trustee Antoine stated the Public Arts Board has discussed offering a Graffiti Wall near the skate park.

Chair Canepa stated she would like more information from Chief Wenten and Jay Batista. Trustee Antoine agreed. He further asked Trustee Proefrock to discuss this at the next Public Arts Board meeting.

**SPECIAL EVENTS APPLICATIONS**

Board members reviewed the Special Event Application submitted by Celebrate Grafton for the Giro d'Grafton event. Director Safstrom explained there would be no changes regarding this event.

Motion by Trustee Antoine, seconded by Trustee Proefrock, to allow Celebrate Grafton to utilize the Paramount Plaza on June 21, 2014 for the Giro d'Grafton event. Motion carried.

Board members reviewed the Special Event Application submitted by Celebrate Grafton for the Grillin' in Grafton event.

Director Safstrom stated this event will be similar to last year. The fireworks will be held on the Grafton Elementary School parking lot.

Chair Canepa and Trustee Proefrock both stated they have heard positive feedback regarding this event.

Motion by Chair Canepa, seconded by J. Miller, to allow Celebrate Grafton to utilize Centennial Park on June 27 and June 28, 2014 for the Grillin' in Grafton event. Motion carried.

Board members reviewed the Special Event Application submitted by Celebrate Grafton for the Pumpkin Fest event. Director Safstrom stated this event will be similar to years past. Celebrate Grafton will be offering free pumpkins to the public to try to increase the number of contestants for the pumpkin carving contest.

Motion by Trustee Proefrock, seconded by Trustee Antoine, to allow Celebrate Grafton to utilize the Paramount Plaza on October 10 and October 11, 2014 for the Pumpkin Fest event. Motion carried.

Board members reviewed the Special Event Application submitted by Celebrate Grafton for the Pumpkin Cross event. Director Safstrom stated last year the event was held in the rain and there was concern regarding possible damage to the grass at Lime Kiln Park. However, a week later there was no evidence that the event took place.

Motion by J. Miller, seconded by Trustee Proefrock, to allow Celebrate Grafton to utilize Lime Kiln Park on October 11, 2014 for the Pumpkin Cross event. Motion carried.

Director Safstrom recommended to the Board that the Special Event Application submitted by St. Paul Lutheran Church for the Panther Prowl event be tabled until the next meeting. He stated there are some logistics that St. Paul Lutheran Church needs to work out related to the race route.

Motion by Chair Canepa, seconded by Trustee Antoine, to table allowing St. Paul Lutheran Church to host the Panther Prowl on May 17, 2014.

## **PARK AND OPEN SPACE PLAN**

Director Safstrom gave an overview of the Plan Recommendations section of the Park and Open Space Plan. The board held a discussion regarding future improvements to a few existing parks. Trustee Antoine inquired about the possibility of making future modifications that may be necessary to add to the Plan. Director Safstrom stated that there is always the option to make an amendment to add any necessary changes.

Motion by Chair Canepa, seconded by Trustee Antoine, to recommend the Plan Commission approve the 2014-2018 Park and Open Space Plan as submitted.  
Motion carried.

## **2013 FAMILY AQUATIC CENTER REPORT**

Director Safstrom explained the information provided on the Family Aquatic Center Season Report.

Director Safstrom stated that operating expenses were close to last year, even though attendance and revenue were down. This shows the facility is running more efficiently than last year.

J. Miller inquired about the attendance and maintenance. Director Safstrom stated the attendance numbers were lower than the previous year, mostly due to weather. He further stated since the leak was found and repaired, the pool has been running well.

Trustee Antoine inquired about the number of residents utilizing the Port Washington facility. Director Safstrom explained the Port Washington facility offers more amenities than the Family Aquatic Center. Director Safstrom also discussed the possibility that Port Washington may eliminate the option for Grafton residents to use their passes at the Pirates Hollow Water Park. At this time, it is uncertain if the Port Washington Parks and Recreation Board will revisit this topic.

## **BENCHMARK MEASUREMENTS**

Board members had no comments regarding the Department's benchmarks.

Director Safstrom stated the annual report will be on next month's agenda.

## **OLD BUSINESS**

J. Miller inquired about how the Senior Center is operating. Director Safstrom stated that Senior Center is running smoothly. Trustee Antoine expressed that he enjoyed

attending the Christmas Party at the Senior Center. J. Miller stated the parties consistently generate high attendance.

### **NEW BUSINESS**

Director Safstrom stated the new Pickleball program will be starting in March.

Board members discussed the date for the March meeting. A few of the members have a conflict with the date. Chair Canepa asked to move the meeting to the following week. Director Safstrom stated he will contact the board members with confirmation of the March meeting date.

### **ADJOURN**

Motion by J. Miller, seconded by Trustee Antoine, to adjourn at 6:20 p.m. Motion carried.