

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

APRIL 7, 2014

President Brunnuell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuell, Jim Grant, David Antoine, Sue Meinecke, David Liss, Lisa Harbeck and Dean Proefrock

Staff/Officials present: Village Administrator Darrell Hofland, Director of Planning and Development Jessica Wolff, Parks and Recreation Director John Safstrom, Library Director John Hanson, Village Attorney Mike Herbrand and Deputy Clerk Jilline Dobratz

Others present: Citizens of the community

MINUTES

Motion by Trustee Grant seconded by Trustee Antoine to approve the 03-17-2014 Village Board and 03-17-2014 Finance Committee meeting minutes and File the 03-13-2014 Architectural Review Board; 03-20-2014 Historical Preservation Commission; 04-02-2014 Community Development Authority; 03-24-2014 Library Board; 03-25-2014 Plan Commission and 03-26-2014 Parks and Recreation Board meeting minutes, as presented.

Requested amendments were made to the following minutes: Page 1, paragraph 3 of the 03-17-14 Village Board meeting minutes, Trustee Meinecke stated that the statement was not accurate regarding Trustee Harbeck's amendment to the Board of Public Works minutes. Trustee Meinecke said they had a lengthy discussion and no additional questions were asked. President Brunnuell stated the minutes reflected what actually took place at the Village Board meeting. Page 2, paragraph 4 of the 03-17-14 Finance Committee meeting minutes, Trustee Meinecke stated she could not second on as she was excused from the meeting. It should be Trustee Harbeck. Page 2, paragraph 1 of the 03-13-14 Architectural Review Board meeting minutes, Trustee Antoine asked the address be corrected to 2070 Ottawa Lane.

Motion carried with amendments as noted.

PERSONS REQUESTING TO BE HEARD

Library Director John Hanson distributed the Spring/Summer 2014 Library letter.

BUSINESS PRESENTED BY THE PRESIDENT

Proclamation establishing the month of May 2014 as Fair Housing Month in the Village of Grafton

Motion by Trustee Harbeck, seconded by Trustee Antoine to establish the month of April 2014 as Fair Housing Month in the Village of Grafton.

Village Administrator Darrell Hofland commented the Village participates in the federal/state program. Residents who are at low to medium income ranges are eligible for first time home buyer loans or low interest grants. Residents of the community are applying and the Village needs to have the proclamation on record.

Motion to establish the month of April 2014 as Fair Housing Month carried.

Proclamation establishing April 14, 2014 as Guy Gosselin Day in the Village of Grafton

Motion by Trustee Meinecke, seconded by Trustee Grant to establish April 14, 2014 as Guy Gosselin Day in the Village of Grafton.

President Brunquell stated Guy Gosselin has shown leadership and the paralympic team is to be given recognition. Trustee Grant stated Guy Gosselin is a coach of gold medal winning teams.

Trustee Meinecke said another Grafton resident, Dr. Mike Uihlein is also a part of this gold medal winning team and inquired about a proclamation for him.

Motion to establish April 14, 2014 as Guy Gosselin Day carried.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Item 1/Report of Plan Commission

Director of Planning and Development Jessica Wolff commented that tourist rooming houses are short term rentals. They are licensed by the state and have to meet state regulations. Destination-type communities are starting to have them. The Plan Commission discussed this at the 03-25-14 meeting and directed the Planning and Development Department to prepare an amendment to the Zoning Ordinance. This includes a list of conditions that they have to meet.

Trustee Grant inquired how many houses are in Grafton at this time. Director Wolff stated zero at this time. Trustee Antoine inquired about situation when houses are rented out of a week. Director Wolff commented that many times it goes unnoticed. At this time, the Village wants regulations in place prior to the establishment of tourist rooming houses.

Motion by Trustee Liss, seconded by Trustee Antoine to approve Ordinance No. 008, Series 2014, to amending Table 19.0603.0301.B Conditional Uses, Section 19.03.0703 Detailed Standards for Conditional Uses in Non Residential Districts, and Section 19.09.0103 Specific Words and Phrases related to Tourist Rooming Houses. Motion carried.

Item 3/Report of Finance

Motion by Trustee Meinecke, seconded by Trustee Proefrock to approve the Return-to-Work policy and the non-profit list.

Village Administrator Darrell Hofland stated this is only for a worker's compensation situation. The policy reflects the Village's goal to bring the employee back to work as soon as possible.

Motion to approve the Return-to-Work policy and the non-profit list carried.

Item 1/Report of Park and Recreation Board

Resolution to submit an application to the Knowles-Nelson Stewardship Program grant for 50 percent funding of the Veterans Memorial Park riverwalk project offered by Trustee Grant.

Motion by Trustee Liss seconded by Trustee Harbeck to adopt a Resolution No. 007, Series 2014, to submit an application to the Knowles-Nelson Stewardship Program grant for 50 percent funding of the Veterans Memorial Park riverwalk project. Motion carried.

Item 1/Report of the Community Development Authority

Motion by Trustee Antoine, seconded by Trustee Liss to approve the lease of a section of Paramount Plaza to Atlas BBQ. Motion carried

Adoption of Resolution approving the Teamsters "General" Local No. 200 contract for 2014

Resolution approving the Teamsters "General" Local No. 200 contract for 2014 offered by Trustee Liss.

Motion by Trustee Harbeck seconded by Trustee Meinecke to adopt Resolution No. 008, Series 2014, the Teamsters "General" Local No. 200 contract for 2014. Motion carried.

Village Administrator Darrell Hofland said the negotiation meeting took less than 20 minutes.

LICENSES

Motion by Trustee Meinecke, seconded by Trustee Proefrock to approve the operators' licenses, as presented. Motion passed 6-0 (President Brunnuell - abstained).

DEPARTMENT AND OFFICERS REPORT

None

REPORT OF BILLS

Motion by Trustee Grant, seconded by Trustee Proefrock to approve the payment of Village expenditures in the amount of \$361,238.70.

Trustee Antoine questioned what Imagetrend, Inc. is. Trustee Meinecke explained it is software for Fire Department record keeping of the calls.

Trustee Harbeck inquired on page 10 what the reimbursement to Village Administrator Darrell Hofland was. Village Administrator Darrell Hofland explained that was for a three day conference in Wausau, WI. This reimbursement included mileage, hotel and meals. Also on page 24, the bill for Traffic Analysis and Design for Hawk and 12th Avenue signal adjustment, Trustee Harbeck questioned if there was some type of problem with the signals. Village Administrator Darrell Hofland stated he would check into it and get back to her with the information.

Motion to approve the payment of Village expenditures carried.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN

Motion by Trustee Grant, seconded by Trustee Antoine to adjourn the Village Board meeting at 6:13 p.m. Motion carried.