

VILLAGE OF GRAFTON

PUBLIC SAFETY COMMISSION MEETING MINUTES

TUESDAY, APRIL 15, 2014

The Public Safety Commission was called to order by Chair Jim Grant at 6:00 p.m.

Commissioners present: Trustee Jim Grant, Trustee Sue Meinecke, Trustee Lisa Harbeck, Commissioner Bob Wolf, and Commissioner Joe Earnisee

Staff present: Police Chief Charles Wenten, Fire Chief Bill Rice, Administrative Assistant Christine Stannis, and Administrative Assistant Kara Mentch

PERSONS REQUESTING TO BE HEARD

Chief Wenten introduced the Police Department's new Administrative Assistant Kara Mentch.

Meeting Minutes

Approval of the March 11, 2014, Public Safety Commission meeting minutes

Motion by Trustee Meinecke, seconded by Commissioner Earnisee to approve the March 11, 2014 amended meeting minutes. Motion passed 4-0 (Harbeck - absent).

Commissioner Bob Wolf has indicated he would like the Town of Grafton removed and replaced with Ozaukee County DPW.

Request to amend Municipal Code for relating to hunting with a bow and arrow or crossbow

Chief Wenten explained in 2013 Wisconsin legislature passed Act 71 which made it legal for a person to hunt with a bow and arrow or crossbow in all areas of the state with certain restrictions. The current code prohibits hunting in the Village and/or shooting a bow and arrow or crossbow except in authorized locations. Modifications to the Municipal Code are necessary to comply with state statutes. Hunting is not allowed on public property and the hunter must discharge the arrow or bolt toward the ground. Hunting is not permitted within 100 yards of any building includes residential or commercial in nature, and not located on another person's land unless they have permission.

Trustee Harbeck entered at 6:04 p.m.

Motion by Trustee Grant, seconded by Trustee Meinecke to recommend the Village Board to adopt an ordinance to amend Chapters 9.74 and 9.80 to reflect current state law pertaining to hunting with a bow and arrow or crossbow. Motion carried.

Request to amend Municipal Code for placement of stop signs for First Avenue at Falls Road

Bob Meier, 1967 West Acorn Drive, does not think that four accidents per year was a significant amount. Mr. Meier discussed some of the topographical elements that contribute to confusion at that location, namely the hill to the south of Falls Road for northbound traffic. He does not want to see a four way stop at this intersection.

Chief Wenten acknowledged Mr. Meier's discussion regarding some of the topographical elements that may be contributing to the accidents. Chief Wenten discussed the majority of the accidents are t-bone style in which either north or southbound on First Avenue traffic collides with east or west bound traffic on Falls Road. Chief Wenten has discussed this with David Murphy, Director of Public Work / Engineer and it was decided the best option is to install stop signs for north and southbound traffic on First Avenue. Stop signs will also be added to the median and a discussion about putting flags or other high visibility markers to bring people's attention to the change was briefly discussed.

Bob Meier has suggested that he has witness a significant amount of people do not signal when turning south. He is still not in favor of the added stop signs or the possibility of a roundabout.

Motion by Chair Grant, seconded by Trustee Harbeck, to recommend the Village Board adopt an ordinance to amend Chapter 10.32.010 / stop intersections of the Grafton Municipal Code for placement of stop signs on First Avenue. Motion carried.

Village Sponsorship of the Grafton Fire Explorer Post

The former Grafton Fire Department Incorporated was the sponsors of the Grafton Fire Explorer Post and since the change in Administration, the Explorer Post is looking for a new sponsor.

The Grafton Fire Explorer Post gives young people the opportunity to start learning and training to work on the Fire Department. Explorers are used for station duties and assistance at training and some non emergency calls. Dan Gellert and Matt Schaezner of the Grafton Fire Department help with the program and are available to answer questions.

A question was asked about the cost of the program? The Explorers coordinate fund raisers to raise money for t-shirts, outings, events and equipment. The Fire Department would pass down older equipment but would order new equipment in certain circumstances.

Chair Grant has questioned the level of liability to the Village. Eric Peterson, Chief Operating Officer and Amy Borntarger from Boy Scouts of America were available for questions regarding insurance questions. Mr. Peterson gave a short synopsis of what

will be covered by their insurance. There are strict rules for everyone to follow and this includes the Explorers, Officers, and representing people.

Motion by Chair Grant, seconded by Trustee Meinecke, to recommend that the Village Attorney look through the agreement, insurance, and Explorer program for the Village. Motion carried.

Change of Medical Direction for Grafton Fire Department

Chief Rice has indicated that the Fire Department is in the process of getting the paramedic program up and running. The Fire Department wants to be able to partner with Aurora Medical Center of Grafton. The EMS coordinator at Aurora Medical Center has also started other programs.

A discussion about training and what Aurora Medical Center can offer. Chief Rice has indicated with the switch that the Fire Department may be able to get free training in the form of lecture, simulation, and other resources.

The only cost the Village may accrue would be for mileage. Trustee Meinecke has asked if Chief Rice could include more detail in his IFCs.

Motion by Trustee Harbeck, seconded by Chair Grant, to recommend the Village Board sign the proposed agreement for Medical Direction and Medical Control of Emergency Services with Aurora Medical Center of Grafton. Motion carried.

Request for Tour de Cure bike ride on June 14

Chief Wenten indicated the Tour de Cure bike ride utilizes volunteers for the majority of the event and the Police Department uses on-duty officers and four Reserve Officers to address traffic concerns for a short period of time. The event has been a success in the past.

Motion by Trustee Meinecke, second by Trustee Harbeck to recommend the Village Board to approve a request from the American Diabetes Association to have a bike ride on June 14, 2014, beginning at the Grafton High School with the route as presented. Motion carried.

Fire Department – Five Year Capital Improvement Program

Chief Rice discussed these items that he has indicated for Capital Improvement Program 2015-2019. A discussion about the listed projects for the CIP are:

- Brush and Grass Fire Unit
- CPR manikins with AED trainers and other associated
- Ladder truck
- Turnout gear
- Replace two large positive pressure blowers on a Ladder Truck

The Public Safety Commission discussed the 2015- 2019 financials and where the funds come from. A discussion about capital equipment compared to the rest of the operating budget

A discussion about the Ladder Truck and if there are enough funds budgeted to pay for it. Chief Rice has indicated that he is being conservative in regards to the budget. Then a discussion about features on the Ladder Truck regarding bucket options. Other municipalities have chosen to go with a Ladder Truck with more features.

A question was asked in regards to the budgeting process of a Fire Truck and Chief Rice will discuss this with Paul Styduhar, Director of Administrative Services and report back to the Commission.

Motion by Commissioner Bob Wolf, seconded by Trustee Harbeck to recommend the Finance Committee accept the Fire Department Five Year Capital Improvement Program. Motion carried.

Police Department – Five Year Capital Improvement Program

Chief Wenten has updated some of the prices on the Capital Improvement Program. The price of the two marked squads is based on current pricing trends.

Chief Wenten discussed the request to purchase an automated license plate reader in 2018 and 2019. In addition, the video server replacement in 2019, eight defibrillator units in 2018, three radar speed detection units and ten taser units in 2017, and all other items are consistent with equipment replacement throughout the years.

The license plate reader was discussed more in depth as to its features and capabilities. A question was asked if this was something that the Police Department would need sooner than 2018. Chief Wenten has indicated he has worked closely with Darrell Hofland, Village Administrator to keep the spending within the tax levy. Chief Wenten stated that the items he has requested in the years leading up to 2018 are essential items and he is not able to deviate from the Police Department's requested purchase dates and therefore 2018 is the first opportunity to make the purchase.

The Commission discussed the usefulness of the equipment and the potential application of the equipment based on the east side development that has taken place and with anticipated arrival of Meijer. The Commission has asked Chief Wenten to discuss this purchase with Administrator Hofland and make it a 2015 expense.

Motion by Chair Grant, seconded by Trustee Meinecke to recommend the amended the Finance Committee accept the Police Department Five Year Capital Improvement Program. Motion carried.

Report of Benchmark Measurements – Police Department

Directed Patrol:

Chair Grant inquired about the origin of directed patrols and why the number from 2012 to 2013 rose so dramatically. Chief Wenten stated that directed patrols are the direct result of identified issues, such as Veterans Memorial Park in 2013. Chief Wenten has restated a Zero Tolerance policy for inappropriate behavior in the parks. Chief Wenten has indicated he is also working with the neighbors, Director of Parks and Recreation John Safstrom and the Department of Public Works Crewpersons for what they have witnessed in the Village parks and suggestions on how to better address some of the unacceptable behavior.

OLD/NEW BUSINESS

March Overtime

Chief Wenten has indicated that the Police Department has initiated in-house in-service training program to replace the in-service program that required officers to travel to Pewaukee to receive. Chief Wenten stated that Captain Gabrish developed the program and the curriculum for the training which include legal update from the District Attorney's Office, medical training from local EMS and Grafton Fire Department personnel and municipal law update from the Village Attorney's office, to name a few. A small amount of overtime did occur to get all personnel trained in a two day period. The cost savings were in meals, mileage and additional overtime. FMLA also played a key role in overtime.

Request for traffic control / Valley Drive, BlackHawk Drive, and Witchita Lane May 2014

Chief Wenten stated that a traffic survey has been taken in the area but he has not had an opportunity to compile the report. A recommendation will be prepared for the May meeting.

Upgrade on 1,000 foot driveway project

Chief Rice has indicated that this project has been on hold due to weather conditions. The Fire Department employees are measuring long driveways and those that are 1,000 feet or more will receive a red tag. The Fire Department is also looking at the driveway conditions themselves (low hanging trees and/or a bridge to cross.) They have currently 70-75 driveways completed with another 10-15 to go.

The next stage would be to mark a drop point and a possible second engine drop point. This would be a cost to the homeowner. The Town residents have been notified. The Fire Department is following the same system as Cedarburg.

Duty crew coverage

Chief Rice has indicated that the Fire Department cannot function without this implemented. This may eliminate some who do not want to commit to the department.

Monthly Fire and EMS calls

Chief Rice has indicated that March and April are primarily slow months for the department. There have been a significant amount of fires in the area.

411 Tip lines

Chief Wenten has indicated that the Tip Line is operating and has been made available through many outlets. People like this so they can stay anonymous.

Cell phone policies:

A discussion about how the high schools policy on cell phones. Chief Wenten discussed the policy and that teachers do have the right to take phones away if they are a distraction.

Chief Rice and Commissioner Bob Wolf left 7:10 p.m. for the Town of Grafton Annual Meeting.

ADJOURN

Motion by Chair Grant, seconded by Trustee Meinecke adjourn at 7:15 p.m. Motion carried.