

VILLAGE OF GRAFTON
PARKS AND RECREATION BOARD MEETING MINUTES
APRIL 23, 2014

The Parks and Recreation Board meeting was called to order at 6:00 p.m. by Chair Meg Canepa.

Members present: Meg Canepa, Trustee Harbeck, Trustee Proefrock, Jim Miller, and Mark Slaminski

Members absent: Joe Hildebrand

Staff/Officials present: Director of Parks and Recreation John Safstrom, Senior Coordinator/Recreation Supervisor Karin Sevener, and Administrative Secretary Charlie Donohue

MINUTES

Motion by J. Miller, seconded by M. Slaminski, to approve the March 26, 2014 Parks and Recreation Board meeting minutes as presented. Motion carried.

PERSONS REQUESTING TO BE HEARD

None.

ACCEPT DONATION – FRIDAY NIGHT FLICKS

Senior Coordinator/Recreation Supervisor Sevener stated that the Parks and Recreation Department has offered Flick 'n Float events at the Family Aquatic Center for five years with local businesses sponsoring the cost of a movie license for each event. This year, the licensing company has offered three movies for the price of two. Columbia St. Mary's has offered \$500 to be used toward improving the series. The screen currently used for the Flick 'n Floats is intended for indoor use, not outdoor. If accepted, the presenting sponsorship funds would be used to purchase a larger screen specifically to be used to project movies and entertainment for the Department's outdoor community events. Any additional funds remaining would be used to market and improve the event.

Chair Canepa inquired which movies will be shown. Senior Coordinator/Recreation Supervisor Sevener stated that Frozen will be played at Veterans Memorial Park on June 20. The Lego Movie (July 18) and Despicable Me 2 (August 15) will be shown at the Family Aquatic Center.

J. Miller inquired about the admission fees for each of these events and what has been done to advertise these events. Senior Coordinator/Recreation Supervisor Sevener stated that the movie night in the park will be free, while the other two movies held at the Family Aquatic Center are free to patrons with a season pool pass; otherwise the admission fee is \$3.00. She further stated that an entire page was dedicated to advertising these movie nights in the summer recreation booklet.

Motion by Chair Canepa, seconded by Trustee Proefrock to recommend the Village Board accept the donation of \$500 by Columbia St. Mary's toward the purchase of an outdoor screen and marketing materials for the Friday Night Flicks Program. Motion carried.

GRAFTON LIONS CLUB REQUEST

Director Safstrom explained the Grafton Lions Club is requesting permission to place an Eye Glass Drop Off in the Paramount Plaza. The drop off would be located adjacent to the Informational Kiosk. At the present time, the Club has a drop off located at Walgreens. He further stated he spoke with a representative from the Club and recommended a few alternative locations such as the Municipal Services Facility or other municipal facilities. The drop-off receptacle would be located indoors in either the lobby or on the counter top. Director Safstrom stated the Grafton Lions Club has decided not to pursue placing the Eye Glass Drop Off in the plaza. The Club is planning to purchase or construct a counter top box.

J. Miller asked Director Safstrom why he recommended an alternative and did not agree to the initial request. Director Safstrom stated he felt the current drop-off containers would attract possible vandalism and would not be an aesthetic fit in the Plaza. The board members agreed.

J. Miller suggested the Multi-purpose Senior Center as another possible location. Trustee Harbeck also suggested the Police Department as they currently have a pharmaceutical drop-off.

Motion by J. Miller, seconded by Trustee Harbeck to deny the Grafton Lions Club's request for placement of Eye Glass Drop Off in the Paramount Plaza. Motion carried.

Motion by J. Miller, seconded by Trustee Harbeck to accept a counter box to be placed at the Municipal Services Facility and the Multipurpose Senior Center. Motion carried.

VETERANS MEMORIAL PARK PERFORMANCE PATIO

Director Safstrom stated that within the 2014 Budget, \$3,500 was allocated for the installation of an approximately 400 square foot concrete performance patio to be located on the west side of the gazebo. This patio will mainly be used by the GALA Music in the Park performers but will serve the Booster Club Corn Roast and the Grafton Lions Club Chicken Roast events. The benefit will be significantly increased visibility of the entertainers and ease of set up for performers. He further stated all labor will be performed by Department of Public Works employees.

Motion by Chair Canepa, seconded by Trustee Proefrock to approve the performance patio at Veterans Memorial Park. Motion carried.

2015 – 2019 CAPITAL IMPROVEMENT PROGRAM

Board members reviewed a summary of the 2015 – 2019 Capital Improvement Program requests and their funding sources for the next 5 years. Director Safstrom stated one significant change from the previous plan is the addition of the Veterans Memorial Park Riverwalk. No projects were removed from the 5-year plan; most items on the previous plan were moved back 1 or 2 years.

Trustee Harbeck inquired as to the \$50,000 in donations allocated for 2015. Director Safstrom replied that projects are placed in the plan anticipating potential donations or grants.

Motion by J. Miller, seconded by M. Slaminski to recommend the Finance Committee approve the Parks and Recreation 2015 – 2019 Capital Improvement Program requests as submitted. Motion carried.

BENCHMARK MEASUREMENTS

Trustee Harbeck inquired as to the drop in attendance at the Multi-purpose Senior Center. Senior Coordinator/Recreation Supervisor Sevener replied that attendance is largely affected by weather. This past winter was extremely cold; therefore, the attendance was down.

OLD BUSINESS

None.

NEW BUSINESS

Chair Canepa asked if the Senior Center has any upcoming events planned. Senior Coordinator/Recreation Supervisor Sevener responded the planning is underway for the Senior Games, as well as Mother's Tea and Fashion Show and Senior Conference. She

stated John McGivern is the keynote speaker for the conference. She further stated the Recreation Department is hosting the Pitch Hit and Run event on Friday, as well as a Family Fun Night Friday, May 2, at the Grafton High School.

J. Miller inquired as to the progress of the pool. Director Safstrom stated the Department has started preparations for the June 7 opening date.

ADJOURN

Motion by Chair Canepa, seconded by Trustee Harbeck, to adjourn at 6:30 p.m.
Motion carried.