

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

MAY 19, 2014

President Brunnuell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuell, Jim Grant, David Antoine, Sue Meinecke, David Liss, Lisa Harbeck and Dean Proefrock

Staff/Officials present: Village Administrator Darrell Hofland, Police Chief Charles Wenten, Public Work Director Dave Murphy, Director of Administrative Services Paul Styduhar, Fire Chief William Rice, Utility Superintendent Tim Nennig, Village Attorney Mike Herbrand, and Village Clerk Kelly Meyer

Others present: News Graphic Reporter Melanie Boyung, Ozaukee Press Copy Editor Steve Ostermann and Citizens of the Community

MINUTES

Motion by Trustee Liss, seconded by Trustee Proefrock to approve 05-05-2014 Village Board and 05-05-2014 Finance Committee meeting minutes and File the 04-28-2014 Joint Library Board; 05-07-2014 Community Development Authority; 05-08-2014 Architectural Review Board; 05-12-2014 Public Arts Board; and 05-12-2014 Board of Public Works meeting minutes, as presented. Motion carried.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

Proclamation establishing May 23, 2014, as Mike Uihlein Day in the Village of Grafton
President Brunnuell directed Village staff to send a copy of the Proclamation to Mike Uihlein.

Motion by Trustee Meinecke, seconded by Trustee Harbeck to establish May 23, 2014, as Mike Uihlein Day in the Village of Grafton.

President Brunnuell read portions of the proclamation and noted the Village's commendation for Mike Uihlein.

Motion carried.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Public Depository Resolution

Trustee Liss offered the Public Depository Resolution.

Motion by Trustee Meinecke, seconded by Trustee Antoine to adopt Resolution No.011, Series 2014 designating the public depositories for the Village of Grafton and Grafton Water and Wastewater Utility, authorizing withdrawal of Village and Utility funds and gaining access to the safety deposit box of the Village of Grafton.

Director of Administrative Services Paul Styduhar briefly explained the Public Depository Resolution.

Motion carried.

Grafton Fire Department as sponsoring agency for Fire Explorer Program

Village Administrator Darrell Hofland stated that the Fire Department's recommendation to be the sponsoring agency for the Fire Explorer Program went through Public Safety Commission and was referred to the Village Attorney for review of potential liability.

Village Attorney Mike Herbrand clarified that Chief Rice is bringing this to the Village Board for direction. This item can be placed on the next Village Board agenda as an action item. There would be an insurance policy for this program for the youth of accidental coverage, but the children taking part would also be covered by their parents' insurance policy. Those taking part would be placed in safe situations. When they enter into this, an annual assessment would be filled out by the doctor and parents for release. The Grafton Volunteer Fire Department was a past sponsoring agency. The Village of Grafton Fire Department would become the new sponsor.

President Brunquell directed this to be placed on the next Village Board agenda as an action item.

Item 1/Report of Finance Committee

Motion by Trustee Meinecke, seconded by Trustee Proefrock, to approve the Comprehensive Annual Financial Report for the year ending December 31, 2013. Motion carried.

Item 2/Report of Finance Committee

Motion by Trustee Grant, seconded by Trustee Antoine to approve 2015 Long Term Financial Plan and Fiscal Policies, as proposed. Motion carried.

Item 3/Report of Finance Committee

Motion by Trustee Liss, seconded by Trustee Harbeck to approve 2015 Areas of Emphasis and related goals, as presented.

Village Administrator Darrell Hofland stated as mentioned at the Finance Committee, most of the changes were related to the Fire Department or Police Department.

Motion carried.

Item 4 / Report of Finance Committee

Motion by Trustee Proefrock, seconded by Trustee Grant to approve 2015-2019 Five Year Capital Improvement Program with the changes, as noted.

Motion carried.

President Brunnquell commented there were one or two changes with the fund balance. There were no other additions.

Item 1/Report of Board of Public Works

Motion by Trustee Liss, seconded by Trustee Proefrock to approve award of the construction contract for replacement of the Ninth Avenue lift station to PTS Contractors, Inc., Green Bay, WI for its total base bid price of \$834,550.

Public Work Director Dave Murphy reported the Ninth Avenue Lift Station is in need of replacement. The new lift station will add an additional 50 percent in volume. This lift station will be designed to last for the next 50 years. The additional items, include a back-up generator and an above ground lift control center. This added additional cost to the project would reduce long-term maintenance.

In response to the inquiry on the overage in budget, President Brunnquell commented, the need for additional capacity in the wet well and back-up power is what changed the numbers after the estimate. Public Work Director Dave Murphy agreed.

Trustee Harbeck commented on the high estimate for the engineering portion. Public Work Director Dave Murphy stated Tom Krueger got the numbers from Ruekert and Mielke and these were the best estimate numbers at the time of budgeting.

The decision by Village staff to include a brick exterior was inquired on. Village Administrator Hofland stated the decision was based the past precedence of all other lift station buildings having similar brick exteriors.

Motion passed 4-3 (Harbeck, Antoine, Grant - Nay).

Item 2/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Grant to approve award of the Compact Plant #1 recoating project contract to Goldsmith Painting and Cleaning, Inc., Sheboygan Falls, WI in the amount of \$50,815. Motion carried.

Public Work Director Dave Murphy gave a brief description.

Item 3/Report of Board of Public Works

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve award of the WWTP Roof #4 project contract to Noffke Roofing, Mequon, WI in the amount of \$37,185. Motion carried.

Public Work Director Dave Murphy commented this was routine maintenance; the roof was over 30 years old and it is currently in poor shape. He noted, in 2015, there are a few other roofs that will need to be replaced.

Amend the Police Department's Table of Organization to eliminate the Court Clerk/Telecommunicator position and create/recruit an additional full-time Telecommunicator position

Motion by Trustee Grant, seconded by Trustee Meinecke to amend the Police Department's Table of Organization to eliminate the Court Clerk/Telecommunicator position and create/recruit an additional full-time Telecommunicator position.

It was noted this was an action item from the prior Finance Committee meeting. Police Chief Wenten stated the Police Department will gain efficiency and resources as a result.

Motion carried.

DEPARTMENT AND OFFICERS REPORT

Public Work Director Dave Murphy commented on the Street Project for bid opening will be in June.

Trustee Harbeck commented on the recent May 2014 Public Arts Board minutes regarding the Dam Lighting Project. She noted the Public Arts Board was discussing the necessity for extra contingency fund money for the upkeep 20 years from now. She inquired why the Public Arts Board would have to raise the money for what the public is benefiting from. Village Administrator Hofland commented he appreciated the feedback and he would relay this to the Board.

Trustee Grant inquired on the status of the dam. Public Works Director Dave Murphy reported the landscape is almost completed. They are looking at completing the sod. The structure itself is done. The landscaping and final restoration is being worked on. They are close to being finished.

LICENSES

Operators Licenses

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve the operators' licenses, as presented. Motion carried.

Picnic Licenses

Motion by Trustee Grant, seconded by Trustee Antoine to approve the Special Picnic License for Tom Stanton / Mel’s Pig Roast – 1385 Glenbrook Drive, Grafton for Mel’s Slow-Pitch Classic at Centennial Park / July 11, July 12, July 13, 2014, as presented. Motion carried.

REPORT OF BILLS

Motion by Trustee Harbeck, seconded by Trustee Meinecke to approve the payment of Village expenditures in the amount of \$374,829.12. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Trustee Harbeck inquired about a recent situation on WIS 60 and Port Washington Road and asked for feedback from Police Chief Wenten. Police Chief Wenten commented the Grafton Police Department is engaged in addressing this issue.

Fire Chief William Rice noted there was an explosion in Saukville today that resulted in injuries. The Grafton Fire Department did assist at the scene with several other fire departments from around Ozaukee County. Seven people were injured – some serious; there were also others with minor injuries.

CONVENE TO CLOSED SESSION

President Brunquell commented the Village Board would be moving into closed session.

Motion by Trustee Grant, seconded by Trustee Liss to Convene to Closed Session at 6:26 p.m., pursuant to Wisconsin State Statutes 19.85(1)(e) for competitive bargaining matters (creation of TID No. 2 – Development Incentive Agreement, claim by former employee, amend lease with NSAA for Timothy Wooden Building, and amend All N Real Estate LLC Development Agreement)

President Brunquell- Aye	Trustee Harbeck-Aye	Trustee Liss-Aye
Trustee Antoine-Aye	Trustee Meinecke-Aye	Trustee Grant-Aye
Trustee Proefrock-Aye		

Motion carried by roll call vote.

During the Closed Session, the Village Board discussed negotiation strategies for the creation of TID No. 2 – Development Incentive Agreement, claim by former employee, amend lease with NSAA for Timothy Wooden Building, and amend ALL N Real Estate LLC Development Agreement.

RECONVENE TO OPEN SESSION

Motion by Trustee Grant, seconded by Trustee Antoine to adjourn Closed Session and reconvene to regular order of business at 6:57 p.m.

President Brunnquell- Aye
Trustee Antoine-Aye
Trustee Proefrock-Aye

Trustee Harbeck-Aye
Trustee Meinecke-Aye

Trustee Liss-Aye
Trustee Grant-Aye

Motion carried by roll call vote.

ADJOURN

Motion by Trustee Harbeck, seconded by Trustee Proefrock to adjourn the Village Board meeting at 7:00 p.m. Motion carried.