

VILLAGE OF GRAFTON
COMMUNITY DEVELOPMENT AUTHORITY MEETING

JUNE 4, 2014

The Community Development Authority (CDA) meeting was called to order by Chair John Gassert at 6:15 p.m.

Members present: Chair John Gassert, Roger Kirgues, Village President Jim Brunnuell, Trustee Jim Grant, Alan Kletti, Al Richards, and Dan McKelvey

Staff/Officials present: Village Administrator Darrell Hofland, Director of Planning and Development Jessica Wolff, and Village Attorney Michael Herbrand

MINUTES

Motion by Mr. McKelvey, seconded by Trustee Grant, to approve the minutes of the May 7, 2014 Community Development Authority meeting. Motion carried.

HEAR PERSONS REQUESTING TO BE HEARD

None.

CLOSED SESSION

Motion by Mr. Richards, Mr. Kirgues, seconded by Rogers to convene to closed session at 6:15 p.m. pursuant to Wisconsin Statutes 19.85(1)(e) for real estate and competitive bargaining matters (purchase of land for Lumberyard Site redevelopment purposes and amendment of Highland Ridge development incentive agreements).

Chair John Gassert - Aye
President Jim Brunnuell - Aye
Mr. Alan Kletti - Aye
Mr. Al Richards - Aye

Trustee Jim Grant - Aye
Mr. Dan McKelvey - Aye
Mr. Roger Kirgues - Aye

Motion carried.

CONSIDER PROPOSAL FROM GRAEF FOR PLANNING AND SERVICES FOR THE LUMBERYARD REDEVELOPMENT SITE

A closed session of approximately 69 minutes was held. The CDA discussed negotiation strategies associated with the amendment of Highland Ridge development incentive agreements and purchase of property in the Lumberyard Redevelopment Site.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Mr. Richards, seconded by Trustee Grant, to re-convene to open session at 7:24 p.m.

Chair John Gassert - Aye
President Jim Brunnuell - Aye
Mr. Alan Kletti - Aye
Mr. Al Richards - Aye

Trustee Jim Grant - Aye
Mr. Dan McKelvey - Aye
Mr. Roger Kirgues - Aye

Motion carried.

CONSIDER A PROPOSAL FROM GRAEF FOR PLANNING AND ENGINEERING SERVICES FOR THE LUMBERYARD REDEVELOPMENT SITE

Director Wolff presented the proposal from Graef for planning and engineering services for the Lumberyard site including the following tasks: prepare a background report on the site based on information provided by Village staff, update the redevelopment concepts from the 2011 plan to reflect land under Village ownership, and provide assistance in reaching out to potential developers.

Motion by Trustee Grant, seconded by Mr. Kletti, to approve a proposal from Graef for planning and engineering services for the Lumberyard Redevelopment Site for a cost not to exceed \$18,000. Motion carried.

ADJOURN

Motion by President Brunnuell, seconded by Mr. McKelvey, to adjourn the meeting at 7:30 p.m. Motion carried.