

VILLAGE OF GRAFTON

VILLAGE BOARD MEETING MINUTES

JULY 7, 2014

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, David Antoine, Sue Meinecke, David Liss, Lisa Harbeck, Jim Grant and Dean Proefrock

Staff/Officials present: Village Administrator Darrell Hofland, Director of Planning and Development Jessica Wolff, Village Attorney Mike Herbrand, and Village Clerk Kelly Meyer

Others present: Ozaukee Press Reporter Steve Ostermann, News Graphic Reporter Melanie Boyung and Citizens of the Community

MINUTES

Motion by Trustee Liss, seconded by Trustee Antoine to Approve the 06-016-2014 Village Board and File the 06-23-2014 Joint Library Board; and 06-24-2014 Plan Commission meeting minutes, as presented.

Amended changes were requested by Trustee Antoine to reflect the meeting date to be corrected as June 16, 2014 and the time of adjournment to be noted as 6:52 p.m., not 7:52 p.m.

Motion carried with correction to minutes, as amended.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Termination of Development Agreement between All N Real Estate, LLC and the Village

Village Attorney Mike Herbrand briefly clarified the Village Board's prior decision to pass an amendment if payment was made. He noted this has been paid; therefore, the agreement is to move forward to terminate the Development Agreement.

Motion by Trustee Antoine, seconded by Trustee Proefrock to terminate the Development Agreement between All N Real Estate, LLC and the Village. Motion carried.

Consideration of Grafton Lion's Club request for waiver of \$50 temporary sign permit
President Brunnquell noted temporary sign fees should be reviewed on a case by case basis. Local community groups should be considered for the fee waiver.

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the Grafton Lions Club request for waiver of \$50 temporary sign permit. Motion carried.

President Brunnquell directed the \$50 temporary sign permit fee be reviewed further through the Plan Commission.

Consideration of Mel's Pig Roast request for waiver of \$50 temporary sign permit
President Brunnquell noted the difference is the difference between both requests is the Grafton Lions Club is a local club in the Village. Mel's Pig Roast organization will be holding an event (baseball tournament at Centennial Park) in the Village.

Village Administrator Hofland noted his thought is similar, noting any event held in the community, whether religious, education or government-related, and is held in the Village of Grafton, this should be considered; Code and this consideration should be reviewed. He noted both he and the Director of Planning and Development Jessica Wolff are recommending the waiver of the required fee for this event.

This potential policy would not support a fee waiver for temporary sign permit requests for signs promoting events to be held outside of the Village of Grafton.

Motion by Trustee Meinecke, seconded by Trustee Harbeck to approve Mel's Pig Roast request for waiver of \$50 temporary sign permit. Motion carried.

Recruitment of the Deputy Village Clerk in the Administrative Services Department

Motion by Trustee Liss, seconded by Trustee Meinecke to officially approve the recruitment of the Deputy Clerk in Administrative Services Department. Motion carried.

Item 1/Report of Plan Commission

Resolution for the Certified Survey Map (CSM) requested by Habitat for Humanity Lakeside Ozaukee Chapter offered by Trustee Liss.

Motion by Trustee Harbeck, seconded by Trustee Proefrock for adoption of resolution for the CSM requested by Habitat for Humanity Lakeside Ozaukee Chapter, property owners for parcel located on the north side of Columbia Road west of the Sendik's Store.

Administrator Darrell Hofland stated both Director of Planning and Development Jessica Wolff and Director of Public Works Dave Murphy have walked the site with Habitat for

Humanity Lakeside Ozaukee Chapter officials. Director Wolff noted the existing tree cover is of fairly low quality tree species and are not worth saving. There are a few trees that have been marked to save that are nice species of trees. The remaining wetland area will remain undisturbed.

Motion carried.

Item 2/ Report of Plan Commission

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve Ordinance approving a petition to rezone a parcel owned by Habitat for Humanity Lakeside Ozaukee Chapter located on the north side of Columbia Road west of the Sendik's Store from A-3 Agricultural Holding District to PUD Planned Unit Development. Motion carried

DEPARTMENT AND OFFICERS REPORT

Village Administrator Mr. Hofland noted as a follow up to item 6D - the recruitment of the Deputy Clerk position, a temporary employee through Seek has been hired to assist with the approaching Partisan Primary Election on August 12, 2014. Approximately 40 applications have been received; this week will be the deadline for accepting applications.

LICENSES

Item 1/Approval of Operators Licenses

Motion by Trustee Proefrock, seconded by Trustee Harbeck to approve the operators' licenses, as presented. Motion carried.

Trustee Grant inquired whether the licenses have been reviewed by the Grafton Police Department. Village Attorney stated yes they have; Village Clerk Kelly Meyer confirmed all operators' licenses have been reviewed.

Item 2/Approval to issue Special Picnic Licenses

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the issuance of Special Picnic License to Peter Raymond / Grafton Blues Association – Lime Kiln Park (upper park and building) / Paramount Blues Festival / September 5 and 6. Motion carried.

REPORT OF BILLS

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve the payment of Village expenditures in the amount of \$393,769.33.

Trustee Meinecke inquired on the MasterCard charges on page 18. She suggested perhaps these could be broken into separate vendors. Administrator Hofland confirmed

the Administrative Services Director Paul Styduhar is currently working with Department Heads to reduce the charges incurred on the credit cards.

Trustee Meinecke also inquired on Target Bank on page 23 and American Express on page 1. Administrator Hofland will check on the charge for \$39.38 for Target Bank. He clarified the charges for American Express are exclusively for supplies through Costco.

Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Trustee Liss notified those present of the first GALA in the Veterans Memorial Park on Thursday; Copper Box will be playing.

CONVENE TO CLOSED SESSION

President Brunnuquell commented the Village Board would be moving into closed session.

President Brunnuquell indicated closed session would be approximately 20 minutes if the public wishes to wait.

Motion by Trustee Grant, seconded by Trustee Liss to Convene to Closed Session at 6:15 p.m., pursuant to Wisconsin State Statutes 19.85(e) for real estate and competitive bargaining matters (amendment of Highland Ridge development incentive agreements)

President Brunnuquell-Aye	Trustee Liss-Aye	Trustee Antoine-Aye
Trustee Harbeck-Aye	Trustee Meinecke-Aye	Trustee Proefrock-Aye
Jim Grant - Aye		

Motion carried by roll call vote.

During the Closed Session of 24 minutes, the Village Board discussed negotiation strategies for amending the Highland Ridge development incentive agreement and discussed an amendment to the 2014 Teamster Collective Bargaining Agreement.

RECONVENE TO OPEN SESSION

Motion by Trustee Grant, seconded by Trustee Antoine to adjourn Closed Session and reconvene to open session at 6:39 p.m.

President Brunnuquell-Aye	Trustee Liss-Aye	Trustee Antoine-Aye
Trustee Harbeck-Aye	Trustee Meinecke-Aye	Trustee Proefrock-Aye
Jim Grant-Aye		

Motion carried by roll call vote.

RESOLUTION: Sale of Village Property

Motion by Trustee Liss, seconded by Trustee Harbeck to table the resolution for sale of Village property. Motion carried.

ADJOURN

Motion by Trustee Grant, seconded by Trustee Proefrock to adjourn the Village Board meeting at 6:40 p.m. Motion carried.