

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 2, 2014

President Brunnuell called the Village Board meeting to order at 6:05 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuell, David Antoine, Sue Meinecke, David Liss, Lisa Harbeck, Jim Grant and Dean Proefrock

Staff/Officials present: Village Administrator Darrell Hofland, Director of Planning and Development Jessica Wolff, Grafton Fire Chief William Rice, Village Attorney Mike Herbrand, Utility Superintendent Tim Nennig, and Village Clerk Kelly Meyer

Others present: Ozaukee Press Reporter Steve Ostermann, Citizen Joanne (Jodie) Wolf, Public Safety Commissioner Robert Wolf, Plan Commissioner Mark Paschke, Eric Grob, and other citizens of the Community

MINUTES

Motion by Trustee Harbeck, seconded by Trustee Meinecke to approve the 08-18-2014 and 08-26-2014 Village Board and file the 08-19-2014 Board of Review; 08-19-2014 Public Safety Commission; 08-20-2014 Park and Recreation Board; 8-21-2014 Architectural Review Board; and 08-25-2014 Joint Library Board meeting minutes, as presented.

Amended changes to Public Safety Commission minutes were requested by Trustee Proefrock.

Motion carried, as presented with the amended correction to the Public Safety Commission meeting minutes.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

Item 1/Appointment of Joanne (Jodie) Wolf as Citizen Member on Park and Recreation Board

Motion by Trustee Liss, seconded by Trustee Proefrock to appoint Joanne (Jodie) Wolf as Citizen Member on Park and Recreation Board. Motion carried.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Item 1/Report of Public Safety Commission

Grafton Fire Chief William Rice gave background related to the request to create a position and recruitment of a Division Director of Fire Inspections and Public Education for the Fire Department and it was discussed in great length.

Fire Chief Rice noted the Fire Department need to address changes and requirements of Act 270. It was noted Act 270 has outpaced the current Fire Department capabilities. Approximately 1,460 annual fire inspections are to be completed, in comparison to 1,034 that were inspected by the Grafton Volunteer Fire Department, Inc. The inspections are required to be performed twice a year. The approximate additional 213 inspected properties, the majority being multi-family, were found to be uninspected prior to Chief Rice's appointment. The Fire Department is currently working with the State to become compliant with the Fire Inspections requirements. If these inspections are not completed annually, the Fire Department will potentially risk losing the two percent Fire Dues annually. This increase in Fire Inspections can create a burden due to the necessary specialized training per Act 270.

Fire Chief Rice noted as part of the process, the overall job responsibilities, job description and related compensation was reviewed and researched with the assistance of over 10 area Fire Chiefs including Port Washington, McGrath Associates regarding FLSA standards and reviewing the overall needs of the department. The newly created position would assist with the new paramedic system improvements and will be a trained paramedic to provide paramedic coverage. Also when the Fire Chief is absent, this position would step in and cover the community with management of the fire service; the position could assist with a training program and daily issues that come up with personnel. It was noted the Fire Department currently has 57 employees that are overseen by the Fire Chief.

President Brunnquell noted the Budget Workshop is a posted meeting. Feedback and requests are taken at that time and evaluated. He is recommending tabling this motion until the Budget Workshop on October 18, 2014. President Brunnquell noted he would be happy to have the Town of Grafton's input on this as well. He opened the discussion for questions or comments from those present.

Questions were asked and answered by staff present. An inquiry on the language of the Fire Department Referendum, which passed, was addressed by Village Attorney Herbrand. Administrator Darrell Hofland distributed the Referendum language to the Village Board of Trustees for review. The Fire Department referendum language was "*for the increase in personnel cost associated with increasing demand for Fire Department services*". Village Attorney Herbrand confirmed the referendum is binding.

Bob Wolf, 397 Vista View Drive, Town of Grafton, and is a Grafton Public Safety Commissioner

Mr. Wolf commented that the referendum was passed around the Town of Grafton, just as the language was noted in the Village of Grafton. Dedicated individuals went around the Town of Grafton and explained the language in the Fire Department referendum.

Mr. Wolf commented that referendum language is for the funding of the Fire Department and the needs within the budgeted amount. It can be negotiated and increased as is necessary.

Eric Grob, 1521 Ulao Road, Town of Grafton

Mr. Grob explained the Grafton Volunteer Fire Department's process of putting the projected increased budget package together and the duties he expected for the future "working" Fire Chief to perform.

Upon inquiry, Fire Chief Rice noted his day-to-day work as a full time Fire Chief and noted on average he puts in approximately 60 hours a week. Chief Rice commented his goal is to have one of the top volunteer fire departments in the State. It will make a huge difference to have another full time employee in the Grafton Fire Department.

Motion by Trustee Grant, seconded by Trustee Meinecke to table the Fire Chief's request to create position and recruit Division Director of Fire Inspections and Public Education for the Fire Department. Motion carried.

DEPARTMENT AND OFFICERS REPORT

Park and Recreation Director John Safstrom reported on August 18, 2014 notice from the DNR of a grant award for Veterans Memorial Park Riverwalk project. The tentative award is for a 50 percent match of funds or \$224,500. The total projected project cost is \$449,000. Any questions in regard to the grant can be directed to either Director of Planning Jessica Wolff or Park and Recreation Director John Safstrom. It was noted that the Village of Grafton's acceptance of the grant does not mean that the project is automatically accepted.

Consensus of the Village Board was for Village staff to proceed with the grant as necessary.

LICENSES

Item 1/Approval of Operators Licenses

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the operators' licenses, as presented. Motion carried.

Item 2/ Approval to issue Special Picnic License

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the issuance of special picnic license to Nicole Vaculik / St. Joseph Congregation -1619 Washington Street (lower level of Church and School) / Family Fun Night / October 24, 2014. Motion carried.

REPORT OF BILLS

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the payment of Village expenditures in the amount of \$481,594.27. Motion carried.

OLD BUSINESS

Paperless Packet Implementation

Trustee Meinecke inquired on the progress of IQM2 Meeting Management Software. Village Clerk Kelly Meyer explained the delay with the potential Partisan Primary Election Congressional District 6 recount. She noted IQM2 training was attended by Village Clerk Kelly Meyer and new Deputy Village Clerk Billi Jo Richter last week with another scheduled training for the agenda format this Thursday to proceed with the implementation of paperless packet for the next Finance Committee.

NEW BUSINESS

None

CONVENE TO CLOSED SESSION

President Brunnuell commented the Village Board would be moving into closed session. Village Administrator Mr. Hofland commented the Village Board would be in closed session approximately 15 minutes.

Motion by Trustee Grant, seconded by Trustee Liss to Convene to Closed Session at 6:53 p.m., pursuant to Wisconsin State Statutes) 19.85 (e) for real estate and competitive bargaining matters (amendment of Highland Ridge development incentive agreements).

President Brunnuell-Aye
Trustee Harbeck-Aye
Trustee Antoine-Aye
Trustee Jim Grant-Aye

Trustee Liss-Aye
Trustee Meinecke-Aye
Trustee Proefrock-Aye

Motion carried by roll call vote.

During the Closed Session of 19 minutes, the Village Board discussed the amendment of Highland Ridge development incentive agreements.

RECONVENE TO OPEN SESSION

Motion by Trustee Meinecke, seconded by Trustee Grant to adjourn closed session and reconvene to open session at 7:08 p.m.

President Brunnuell-Aye
Trustee Harbeck-Aye
Trustee Antoine-Aye
Trustee Jim Grant-Aye

Trustee Liss-Aye
Trustee Meinecke-Aye
Trustee Proefrock-Aye

Motion carried by roll call vote.

Consideration of Development Agreement between the CDA, Village Board and Village Pointe Commons LLC for development of former Highland Ridge residential site (former Manchester Mall)

Motion by Trustee Liss, seconded by Trustee Harbeck to approve the Development Agreement between the CDA, Village Board and Village Pointe Commons, LLC., for the development of former Highland Ridge residential site (former Manchester Mall), subject to amendments identified by Village Attorney Mike Herbrand. Motion carried.

ADJOURN

Motion by Trustee Meinecke, seconded by Trustee Proefrock to adjourn the Village Board meeting at 7:09 p.m. Motion carried.