

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

SEPTEMBER 15, 2014

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, David Antoine, Sue Meinecke, David Liss, Lisa Harbeck, Jim Grant and Dean Proefrock

Staff/Officials present: Director of Public Works Dave Murphy, Director of Administrative Services Paul Styduhar, Director of Park and Recreation John Safstrom, Village Assistant Attorney Jonathon Woodward, Utility Superintendent Tim Nennig, Village Clerk Kelly Meyer and Village Deputy Clerk Billi Jo Richter

Others present: Ozaukee Press Reporter Steve Ostermann, News Graphic Reporter Melanie Boyung, Citizens of the Community

MINUTES

Motion by Trustee Grant, seconded by Trustee Proefrock to approve the 09-02-2014 Village Board and 09-02-2014 Finance Committee and File the 08-18-2014 Board of Public Works; 08-26-2014 Plan Commission; 09-02-2014 Special Plan Commission; 09-03-2014 Community Development Authority; 09-08-2014 Public Arts Board; 09-08-2014 Board of Public Works; and 09-11-2014 Architectural Review Board meeting minutes as presented.

A correction was requested to the minutes of the 09-08-2014 Public Arts Board meeting minutes; Under Old Business, Erin Blue should correctly reflect the spelling as Erin Blum.

Motion carried with amendment to the 09-08-2014 Public Arts Board meeting minutes.

PERSONS REQUESTING TO BE HEARD

Ernest Matthies and Pat Matthies, Mass Appraisals, LLC – 2014 Revaluation

Ernie gave a brief background of Mass Appraisals, LLC and summary of the 2014 Revaluation.

Mr. Matthies noted they had been the Village Assessors for the Village of Grafton since 1992. He commented the last revaluation was a statistic revaluation completed in 2006, eight years ago at the height of the real estate market. He noted that in 2012 and 2013, there was a major decline in values. In 2012, the assessment ratio was out of line at 110.6 percent, then in 2013, the assessment was at almost 114 percent. It was

necessary to become compliant with State law based on the decrease in value in residential properties.

Ms. Matthies noted new digital photos were taken and as part of this revaluation. They also completed sale property interior inspections where possible, completing approximately 200 over a period of time during October and again in April, coordinating the inspections around bad weather conditions. Owners were notified through mailed correspondence. Cross sections inspections totaled approximately 500 inspections. The interior inspections completed in total were approximately 50 percent of new homes.

Ms. Matthies commented Open Book was scheduled and attended from August 1-5. They scheduled 50 percent evenings and weekends and 50 percent days as required by the contract. There were more phone calls than prior years with requests to explain why values had gone down. Approximately 40 property owners came to the Open Book.

The final meeting of the Board of Review to hear objections was August 19, 2014. No cases were brought before Board of Review. Ms. Matthies stated that this was unusual for Grafton.

Assessor Ernie Matthies noted the conclusion of their efforts was the final valuation and TID reports were filed with the State.

A brief discussion ensued. There was notable concern with property owners' understanding of the impact of taxes and the understanding that there may not be a decrease in taxes because the value of properties decreased in value, although concerns did vary a little bit depending on the owner's situation.

Mr. Matthies stated the final number based on the 2014 equalized value and final assessment figure for residential and commercial categories were about 99.5 percent. The actual number will be the number submitted following the Board of Review, which is the 99.5 percent, not the preliminary number which was approximately 95.5 percent.

Director of Administrative Services Paul Styduhar noted that the tax bills will be based on the final Board of Review assessments.

President Brunnuell expressed his gratitude for the nice presentation.

BUSINESS PRESENTED BY THE PRESIDENT
Board of Public Works Falls Road Discussion

President Brunnuell noted to those present that the prior discussion in regard to Falls Road and the road cross section between the Town and Village at the Board of Public Works August 18, 2014, meeting was just for discussion and reference purposes only.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Approval of \$7,000 donation to Grafton Fire Department Association for community electronic message sign

Motion by Trustee Liss, seconded by Trustee Harbeck to authorize the donation of \$7,000 to the Grafton Fire Department Association for the shared electronic message sign contingent upon the Town of Grafton, the Grafton Area Chamber of Commerce agreeing to share in all future costs associated with maintenance of the sign and a successful review at Plan Commission. Motion carried.

Accept the Veterans Memorial Park Riverwalk Stewardship Grant

Director of Park and Recreation Safstrom stated the grant was submitted in May. Village Administrator Darrell Hofland and Director of Administrative Services Paul Styduhar were working on determining where the Village funding would be coming from if the project was pursued.

Trustee Grant commented on concerns with the project's actual cost after going through the dam project recently.

Director Safstrom noted that a canoe and kayak landing were part of this grant. It is approximately a \$450,000 project with a 50 percent grant. Grant application cost estimates were determined by a consultant. The project has not gone to bid yet and was noted to include a sidewalk and a launch pad.

President Brunquell noted accepting the stewardship grant does not mean the Village is committed to the project if the numbers for the project costs are too high.

Motion by Trustee Proefrock, seconded by Trustee Antoine to accept the Veterans Memorial Park Riverwalk Stewardship Grant. Motion passed 6-1 (Trustee Grant - nay).

Item 1/Report of Finance Committee

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve the pay grade amendment and percent pay increase, effective January 1, 2014, for three positions, as attached. Motion carried.

Item 2/Report of Finance Committee

Motion by Trustee Harbeck, seconded by Trustee Antoine to approve the pay grade amendment from Pay Grade 12 to Pay Grade 13 and two percent pay increase, effective January 1, 2015, for the position of Senior Activities Coordinator / Recreation Program Director. Motion carried.

Item 3/Report of Finance Committee

Resolution No. 018, Series 2014, amending the 2014 General Fund Budget for personnel costs was offered by Trustee Liss.

Motion by Trustee Meinecke, seconded by Trustee Proefrock to adopt Resolution No. 018, Series 2014, amending the 2014 General Fund Budget for personnel costs. Motion carried.

Item 4/Report of Finance Committee

Motion by Trustee Grant, seconded by Trustee Meinecke to approve the Scope of Engagement – Reporting under the Municipalities Continuing Disclosure Cooperative Initiative with Quarles and Brady, LLP, Milwaukee, WI at a costs not to exceed \$8,000.

Director of Administrative Services Paul Styduhar noted that the Municipalities Continuing Disclosure Cooperative Initiative is initiated by the SEC (U.S. Securities and Exchange Commission). This is intended to address what the SEC describes as potentially widespread violations of securities laws by issuers and underwriters of municipal bonds arising from potentially inaccurate statements in official statements regarding issuers' compliance or non-compliance with continuing disclosure agreements.

Motion carried.

Item 1/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to accept the Eastside Sanitary Sewer Study performed by M Squared Engineering, LLC. Motion carried.

Director of Public Works Dave Murphy noted all the information was in the September 8, 2014, Board of Public Works minutes.

Item 2/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve to amend Village code Section 12.16.01 – Private Well Restriction and Abandonment and to amend Village code Section 12.16.050 – Well Operation Permit.

The proposed Code language restates existing practice of not granting permission for new wells to be drilled when municipal water is available.

Motion carried.

Item 3/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve authorization of Director of Public Works to sign and send the letter of support to the Great Lake Commission on behalf of Greater Milwaukee Regional Conservation Partnership Program. Motion carried.

Item 4/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve to enter into a contract for Milwaukee River Watershed Total Maximum Daily Load and NR217 (phosphorus rule) review with Graef and Ruekert-Mielke for a cost not to exceed \$1,250 in 2014 and \$2,500 in 2015. Motion carried.

Item 5/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve the authorization of 2014 Street Improvement Contract – Change Order 1 for PTS Contractors, Green Bay, WI adding various pay items in the amount of \$4,955. Motion carried.

Item 6/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve the Bridge Street Dam Inspection, Operation, and Maintenance Plan. Motion carried.

Item 7/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve award of contract 14-06 / Bridge Street Dam Lighting to Steiner Electric, West Bend, WI for a cost of \$29,987. Motion carried.

Item 8/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve award project 14-07 / House Razing – 1005 Beech Street / 905.907 Beech Street / 1421 Wisconsin Avenue, to Guelig Waste Removal & Demolition, Eden, WI for a cost of \$57,000. Motion carried.

Item 9/Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve award of the construction contract for improvements at the I-43 Lift Station to PTS Contractors, Inc., Green Bay, WI for the bid price of \$28,800. Motion carried.

DEPARTMENT AND OFFICERS REPORT

Fourth Avenue and Rose Street Road Project

Director of Public Works Dave Murphy reported on Fourth Avenue and Rose Street Road Project. New road base is being trucked in. The project shut down due to rain. The remaining asphalt and gravel will be milled off by next week. Once the road base has been placed, new curb, gutter and sidewalk concrete will be poured.

Bridge Street Dam Improvements

Director of Public Works Dave Murphy did clarify that that there will be up to 17 lights on Bridge Street dam. Foot candles will be used at night; three more lights will be added and the same controller can be used for the additional lights.

Shady Lane Connection

Director of Public Works Murphy gave an update on the culvert connection on Shady Lane, the construction work has been scheduled. Parts were ordered and it should be completed within the next 2-3 weeks.

LICENSES

Item 1/Approval of Operators Licenses

Motion by Trustee Antoine, seconded by Trustee Liss to approve the operators' licenses, as presented. Motion carried.

Item 2/ Approval to issue Special Picnic License

Motion by Trustee Antoine, seconded by Trustee Liss to approve the issuance of special picnic license to David F. Scherzer / St. Paul Lutheran Church and School – 701 Washington (Building) / Sweetest Day Auction / October 18, 2014 / 5:00 p.m. until 11:00 p.m. Motion carried.

REPORT OF BILLS

A few inquiries were made in regard to Village Expenditures. Director of Administrative Services gave clarification on both IQM2 and SOS Electronics Expenditures.

Motion by Trustee Harbeck, seconded by Trustee Antoine to approve the payment of Village expenditures in the amount of \$480,784.07. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN

Motion by Trustee Harbeck, seconded by Proefrock to adjourn the Village Board meeting at 6:44 p.m. Motion carried.