

**VILLAGE OF GRAFTON**  
**VILLAGE BOARD MEETING MINUTES**

**OCTOBER 6, 2014**

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, David Antoine, Sue Meinecke, David Liss, Lisa Harbeck, Jim Grant and Dean Proefrock

Staff/Officials present: Village Administrator Darrell Hofland, Police Chief Charles Wenten, Utility Superintendent Tim Nennig, Village Attorney Mike Herbrand, and Village Clerk Kelly Meyer

Others present: Melanie Boyung, Celebrate Grafton representative Pam King and other Citizens of the Community

**MINUTES**

Motion by Trustee Grant seconded by Trustee Harbeck to approve the 09-15-2014 Village Board and File the 09-17-2014 Park and Recreation Board; 09-22-2014 Joint Library Board; and 09-23-2014 Plan Commission meeting minutes, as presented. Motion carried.

**PERSONS REQUESTING TO BE HEARD**

None

**BUSINESS PRESENTED BY THE PRESIDENT**

Item 1/ Presentation of the Wisconsin Humane Society - Ozaukee Campus donation

President Brunnquell presented Rachelle LeJeune, Volunteer Coordinator, Wisconsin Humane Society-Ozaukee Campus, a donation check in the amount of \$342.00. He noted how the Village raises the donation money with a Doggy Paddle Pool Day. The proceeds raised are then donated to the Humane Society. He noted his honor presenting the donation.

Rachelle thanked the Village of Grafton and noted her appreciation to the Village of Grafton for helping to support the animals and the Humane Society's commitment.

**RESOLUTIONS/ORDINANCES/ACTION ITEMS**

Resolution declaring official intent to reimburse TID No. 3 expenditures from proceeds from borrowing offered by Trustee

Village Administrator Darrell Hofland commented the Village of Grafton has not borrowed funds for a couple years. The resolution is a common action taken by the Village Board. As the resolution states it will not exceed one million dollars. He noted the possible projects would

include the following: stormwater Relay Project, the demolition of houses purchased for redevelopment purposes, and lumberyard site preparation.

The Resolution No.019, Series 2014, declaring official intent to reimburse expenditures from proceeds of borrowing was offered by Trustee Antoine.

Motion by Trustee Liss, seconded by Trustee Meinecke to adopt resolution No.019, Series 2014 declaring official intent to reimburse TID No. 3 expenditures from proceeds from borrowing. Motion carried.

Request for street closure during the October 11 Pumpkin Fest

President Brunnuell asked if Celebrate Grafton representative Pam King had any additional comments to this agenda item. Mrs. King noted the location of the street closure and the safety of access for patrons of Pumpkin Fest. This was requested to put safety measures in place.

Police Chief Charles Wenten noted there will be full vehicular access to the municipal parking lot and the north end of the block will also have access to Pumpkin Fest.

Motion by Trustee Proefrock, seconded by Trustee Meinecke to approve request for street closure during the October 11 Pumpkin Fest. Motion carried.

Ordinance to restrict street parking on Fifth Avenue, adjacent to Woodview Elementary School driveway

Village of Grafton Police Chief Wenten noted Sergeant Podewils stated some parents are parking on Fifth Avenue, adjacent to Woodview Elementary School driveway and it creates hazards when they do park there. The parking restriction will be good for everyone.

Trustee Meinecke inquired if Woodview Elementary School staff had asked for Police Department traffic control assistance for parking and picking children up. She noted a large number of parents do not follow rules and it is a bit chaotic. Police Chief stated there has not been a request.

Motion by Trustee Harbeck, seconded by Trustee Liss to approve Ordinance No. 016, Series 2014, to restrict street parking on Fifth Avenue, adjacent to Woodview Elementary School driveway. Motion carried.

Item 1/Report of Board of Public Works

Utility Superintendent Tim Nennig stated this time of the year, the project involves cleaning the digesters. The Utility would like to get the sludge material to a local farm field before colder weather approaches. The material cannot be spread on local fields after frost. With approval by the Village Board now, there is still a chance to get the material out to the fields. He noted it has been five years since the digesters have been cleaned.

Motion by Trustee Grant, seconded by Trustee Proefrock to award Wastewater Treatment Plant digester cleaning and inspection contract to United Liquid Waste Recycling, Inc., Clyman, WI for a cost not to exceed \$33,250. Motion carried.

## **DEPARTMENT AND OFFICERS REPORT**

Village Administrator Hofland noted that as early as Wednesday, work will begin on razing the three buildings on the lumberyard redevelopment site. A fourth house was vacated this past week.

A WIS 60 pavement repair project will begin on Tuesday. This will affect two westbound lanes; one lane will remain open at all times. The project is expected to be completed by Friday. Notification of the lane closure and the project are being sent out via social media. Village staff is asking people to find alternate travel routes.

Trustee Grant inquired on the length of time given at the stop lights on WIS 60 being adjusted. He asked if more time could be given. Another 30 seconds of time would help a lot with traffic. Police Chief Wenten stated he would check with the Department of Public Works.

Administrator Hofland briefly mentioned the 2015 Executive Budget which was provided to each Village Board member. A list of the Board members' 2013 and 2014 property values and their expected tax bill for municipal purposes has been provided. He also noted Budget workshop is October 18, commencing at 8:00 a.m.

## **LICENSES**

### Item 1/Approval of Operators Licenses

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the operators' licenses, as presented. Motion carried.

### Item 2/ Approval to issue Special Picnic License

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the issuance of special picnic license to Pam King / Celebrate Grafton – Paramount Plaza (1300 Wisconsin Avenue) / Pumpkin Fest / October 10, 2014. Motion carried.

## **REPORT OF BILLS**

Motion by Trustee Harbeck, seconded by Trustee Meinecke to approve the payment of Village expenditures in the amount of \$474,635.92.

Trustee Antoine inquired on page 16 of the Village Expenditures, Physio Control, Inc. Village Administrator Darrell Hofland noted he would check what the expenditure was for and let Trustee Antoine know.

Motion carried.

## **OLD BUSINESS**

None

**NEW BUSINESS**

Pumpkin Fest was mentioned briefly.

Trustee Antoine mentioned that the Grafton Lion’s Club will be holding a Pancake Breakfast at Atlas BBQ on Saturday from 7:30 a.m. until 11:00 a.m.

**CONVENE TO CLOSED SESSION**

President Brunnuquell commented the Village Board would be moving into closed session.

Motion by Trustee Liss, seconded by Trustee Harbeck to Convene to Closed Session at 6:20 p.m., pursuant to Wisconsin State Statutes) 19.85 (c) for Personnel Matters (2015 Grafton Professional Police Officers Association – Collective Bargaining Agreement).

President Brunnuquell-Aye  
Trustee Harbeck-Aye  
Trustee Antoine-Aye  
Trustee Jim Grant-Aye

Trustee Liss-Aye  
Trustee Meinecke-Aye  
Trustee Proefrock-Aye

Motion carried by roll call vote.

During Closed Session of 12 minutes, the Village Board discussed negotiation strategies for the 2015 collective bargaining agreement with the Grafton Professional Police Association.

**RECONVENE TO OPEN SESSION**

Motion by Trustee Grant, seconded by Trustee Antoine to adjourn Closed Session and reconvene into open session at 6:32 p.m. Motion carried by roll call vote.

**ADJOURN**

Motion by Trustee Harbeck, seconded by Trustee Proefrock to adjourn at 6:32 p.m. Motion carried.