

VILLAGE OF GRAFTON

FINANCE COMMITTEE MEETING MINUTES

MONDAY, DECEMBER 1, 2014

Chair Jim Brunnquell called the meeting to order at 5:45 p.m.

Committee members present: Village President Jim Brunnquell, Trustee David Antoine, Trustee Jim Grant, and Trustee Sue Meinecke

Staff present: Village Administrator Darrell Hofland, Director of Administrative Services Paul Styduhar, Fire Chief William Rice, and Village Clerk Kelly Meyer

Other Officials present: Trustee Lisa Harbeck

Others present: Town Supervisor Karron Stockwell and Public Safety Commissioner Bob Wolf

VACANT DIVISION CHIEF OF FIRE PREVENTION AND PUBLIC EDUCATION

President Brunnquell noted the Division Chief of Fire Prevention and Public Education has been through both budget and the required position public information meeting. Village Administrator Darrell Hofland clarified this position title should correctly reflected as the Division Chief of Fire Prevention and Public Education.

Motion by Trustee Grant, seconded by Trustee Antoine to recommend the Village Board authorize the recruitment and filling of the vacant Division Chief of Fire Prevention and Public Education. Motion passed 3-1 (Meinecke - nay).

VACANT DEPUTY VILLAGE CLERK

Motion by Trustee Grant, seconded by Trustee Meinecke to recommend the Village Board authorize recruitment and filling of the vacant Deputy Village Clerk position. Motion carried.

2014 COMMUNITY SURVEY EXECUTIVE SUMMARY

Village Administrator Hofland commented he put together an executive summary of the survey results and overall, he was quite pleased with the results. He noted that the Village's Park System was recognized as the top service this year. In the past, the Library has typically been acknowledged as the top service on the survey.

Trustee Grant inquired on whether a community comparison has ever been done to determine how we rank among other communities. He noted that the Village may be overlooking something that other communities are doing.

Village Administrator Hofland noted he would follow up with surrounding communities who send a similar survey for comparison.

DONATION OF SIMUNITION FIREARMS TRAINING HARDWARE

Village Administrator Darrell Hofland noted Police Chief Wenten put together the current background report on the donation of Simunition firearms training hardware. This Simunition training hardware is associated with guns that the Police Department does not currently have. Therefore, Chief Wenten would like to donate the Simunition firearms training hardware to another local agency who would be able to make use of it.

Motion by Trustee Antoine, seconded by Trustee Meinecke to authorize donation of Simunition training software to another law enforcement agency. Motion carried.

OLD BUSINESS

Paperless Packet – IQM2

Trustee Meinecke inquired about paperless packet and whether it would be put into practice again. She noted her concerns with inability to use her iPad 2 at this time. An app made specifically for Apple iPad and IQM2 and available for download was discussed briefly as well. Village Clerk Kelly Meyer stated she would assist Trustee Meinecke with sign-in on her iPad 2 this week.

NEW BUSINESS

Resignation of Deputy Assistant Utility Clerk

Administrator Hofland noted the recent tendered resignation received from the Assistant Utility Clerk.

New Tax Rate

Village Administrator Darrell Hofland distributed a sheet that listed the new tax rate. He noted it is challenging to compare with last year because of the property revaluation.

Director of Administrative Services Paul Styduhar stated due to a decrease in the tax rate, he anticipates there will be a lot of refunds this year. Tax bills should be mailed out to residents on Thursday or Friday of this week.

ADJOURN

Motion by Trustee Grant, seconded by Trustee Meinecke to adjourn at 5:53 p.m. Motion carried.