

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

MARCH 2, 2015

President Brunnuell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuell, Sue Meinecke, David Liss, Lisa Harbeck, Jim Grant, Dean Proefrock, and David Antoine

Staff/Officials present: Village Administrator Darrell Hofland, Village Attorney Mike Herbrand, Chief of Police Charles Wenten, Director of Public Works David Murphy, Director of Administrative Services Paul Styduhar, Village Clerk Kelly Meyer, and Deputy Clerk Nicole Kline.

Others present: News Graphic Reporter Melanie Boyung, Ozaukee Press Copy Editor Steve Ostermann, President of Applied Technology Jim Smith, resident Bill Harbeck and members of the community

MINUTES

Motion by Trustee Grant, seconded by Trustee Proefrock to approve Approval of the 03-02-2015 Finance Committee and 03-02-2015 Village Board and File the 02-23-2015 Joint Library Board; 03-04-2015 Community Development Authority; 03-09-2015 Public Arts Board; 03-09-2015 Board of Public Works; and 03-10-2015 Public Safety Commission meeting minutes, as presented.

Trustee Liss noted two mistakes in the Village Board minutes of 03-02-2015. On page two the word "the" needed to be removed and on page four Grafton was misspelled.

Motion carried with the amended changes, as presented.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

None

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Item 1 / Report of Finance Committee

Motion by Trustee Liss, seconded by Trustee Meinecke to amend the Personnel Handbook as requested.

Village Administrator Hofland noted that this was basic housekeeping; there were some omissions when changes were made to the PTO system. Employees working less than .575 receive no PTO. He gave clarification to the specific changes that were made.

An inquiry was made on why the cut off for PTO is .575 FTE instead of .500 FTE and how long there have been 10 vacation days for Village employees. Village Administer Hofland replied that PTO is given at .575 to be consistent with Act 10. Ten vacation days have been in effect as long as employees present have been employed.

Motion carried.

Item 2 / Report of Finance Committee

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve to write off the Village portion of 2013 delinquent personal property taxes of \$185.22 and to chargeback a total of \$2,620.83 to the appropriate tax districts.

A brief description was given.

Motion carried.

Item 3 / Report of Finance Committee

Motion by Trustee Harbeck, seconded by Trustee Proefrock to approve to authorize the services of Ehlers and Associates, Waukesha, WI for providing Full Continuing Disclosure Services at a fee not to exceed \$3,800. Motion carried.

Item 1 / Report of Public Safety Commission

Motion by Trustee Grant seconded by Trustee Proefrock to approve Ordinance to update Section 9.44.021 – Truancy.

Police Chief Wenten reported that the current definition of truancy is deficient. It only allows police intervention for habitual truancy. Village of Grafton could intervene sooner if the ordinance is changed to reflect truancy. Other municipalities have found involving parents sooner brings a greater importance to issue and better outcomes.

Motion carried.

Item 2 / Report of Public Safety Commission

Motion by Trustee Grant, seconded by Trustee Harbeck to approve Ordinance to amend Section 10.36.010 – No Parking on both the east and west side of Cheyenne Avenue, for a distance of 750 feet north of the north curb line of WIS 60.

Police Chief Wenten reported this is not only because of heavy traffic including trucks but also that Cheyenne Avenue at WIS 60 has a right turn lane with no allowance for on-street parking.

Motion carried.

Item 3 / Report of Public Safety Commission

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve Ordinance to amend Chapter 16.20 – Residential, Industrial and Commercial Alarm System Permits and Requirements.

Police Chief Wenten explained that the changes are to clarify language between residential and commercial alarm requirements. The current fee of \$15 is insufficient to cover data entry and administrative cost so it is requested to be updated to \$25.

Motion carried.

Village Board requested changes made to Ordinance amendment Chapter 16.20 as approved be re-reviewed by Chief Wenten, with his recommendations to be presented at the April Public Safety Commission.

Item 4 / Report of Public Safety Commission

Police Chief Wenten reported that some of the hardware for monitoring security cameras has become obsolete and new technology was not budgeted for. The language of the Ordinance would be changed to reflect that cameras “Will allow direct remote access viewing” and increase the prerecord feature from two seconds to 15 seconds. Panic button placement is driven by new developments. It was proposed that all mandated cameras be charged a one-time \$100 fee to help pay for equipment, IT and set up services.

Trustees asked several questions regarding how many current business will be affected by these mandates and questioned if the proposed fees and cameras would be too much of a burden for businesses. Police Chief Wenten reiterated that the new changes will be put in effect only for new businesses. They will only be charged the \$100 fee for mandated cameras, not every camera the business installs.

Bill Harbeck, 907 17th Avenue, asked for clarification on what cameras are mandated and covered by this fee. This could be a very onerous fee for new business. Mr. Harbeck expressed concerns for remaining “business friendly.” Police Chief Wenten gave specifics about how many cameras would be needed to cover a typical business and offered to provide business with examples of how well these cameras work to stop crime and save the businesses money.

President Brunquell suggested Police Chief Wenten obtain feedback from the Grafton Area Chamber of Commerce about the proposed changes.

Trustee Antoine questioned if these ordinances are common in other areas. Chief Wenten responded that Grafton is very unique in our requirements in working with businesses to provide a safe village.

President Brunnquell pointed out that Grafton is business friendly and part of that is how low crime is and how closely the Police Department works with business owners. It would be prudent to go over this with the Grafton Area Chamber of Commerce so they can distribute the new requirements to potential businesses.

Motion by Trustee Harbeck, seconded by Trustee Proefrock to postpone until the next Village Board meeting for consideration of the Ordinance to amend Chapter 9.63 – Digital Security Imaging Systems to allow for further discussion between the Grafton Area Chamber of Commerce and Police Chief Wenten. Motion carried.

Item 1 / Report Board of Public Works

Motion by Trustee Harbeck, seconded by Trustee Antoine to increase the miles of streets to be reconstruction to approximately 1.0 miles annually.

President Brunnquell noted that this should be sent back to the Board of Public Works to find funding in their Five Year Capital Plan.

Trustee Meinecke will assure the Board of Public Works that the Village Board supports this measure.

Item 2 / Report Board of Public Works

Motion by Trustee Harbeck, seconded by Trustee Proefrock to approve to award the River Bend Road Lift Station and Road Reconstruction engineering services proposal work to Applied Technologies, Inc., Brookfield, WI in the amount of \$178,600.

Director Murphy explained that this is a proposal, not a bid and so the lowest priced proposal does not have to be accepted. This process takes into consideration which proposal would be the best for the Village. Positive past experiences on two projects with Applied Technologies as well as the cost of their proposal were considered in choosing them. This lift station is very important to the future needs of the Village and will service a large area, making careful consideration important. President Jim Smith from Applied Technology is present to answer questions.

Trustee Harbeck commented that the two companies with lowest cost proposals were in attendance at the Board of Public Works meeting. Concerns were expressed for the lower estimated proposal.

Village Administrator Hofland asked Director Murphy to give an idea of the overall scope of project.

Director Murphy replied it is over a \$2 million dollar project.

Motion carried.

Item 3 / Report Board of Public Works

Motion by Trustee Harbeck, seconded by Trustee Proefrock to approve of amendment No. 1 of the Gremmer & Associates, Inc. Falls Road Design contract in the amount of \$7,951 for a total cost of \$37,856. Motion carried.

Item 4 / Report Board of Public Works

Motion by Trustee Proefrock, seconded by Trustee Liss to approve Gremmer & Associates, Inc., Stevens Point, WI to perform Falls Road staking and construction observation for an amount not to exceed \$39,785.

Director Murphy commented that they are bundling this with the Falls Road Design project for greater efficiency.

Motion carried.

Item 5 / Report Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve to award project 15-01 / Falls Road – Blackhawk Drive to Port Washington Road and 16th Avenue/North Pine Street – Willow Court to 16th Avenue to Kopplin & Kinas Co., Inc., Green Lake, WI for a cost of \$1,270,293.96.

Director Murphy reported that these are good prices and work will start at the end of April or beginning of May.

Motion carried.

Item 6 / Report Board of Public Works

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the 2014 Storm Water Annual Report.

Director Murphy clarified expenses and DNR requirements.

Motion carried.

Item 7 / Report Board of Public Works

Motion by Trustee Harbeck, seconded by Trustee Meinecke to approve to award the WWTP anaerobic digester cleaning and inspection work to United Liquid Waste Recycling, Inc., Clyman, WI for a cost not to exceed \$26,988. Motion carried.

Item 8 / Report Board of Public Works

Motion by Trustee Proefrock, seconded by Trustee Antoine to approve to award the Water System Master Plan update project to Short Elliott Hendrickson Inc., Milwaukee, WI in the amount of \$35,000.

Director Murphy clarified that this is a budgeted item. It will help to evaluate the system and like to focus on our areas that need improvement.

Motion carried.

Item 9 / Report Board of Public Works

Motion by Trustee Antoine, seconded by Trustee Meinecke to approve to award the Compact Plant #2 recoating project to Goldsmith Painting Inc., Sheboygan Falls, WI in the amount of \$58,385. Motion carried.

Item 10 / Report Board of Public Works

Motion by Trustee Liss, seconded by Trustee Antoine to award the orthophosphate analyzer and chemical feed equipment proposal to Mulcahy Shaw Water, Cedarburg, WI in the amount of \$25,087.50.

Director Murphy commented that Hawkins Inc. equipment has not worked well at several wastewater treatment plant. Mulcahy Shaw Water has many satisfied municipal clients. The equipment will require the use of less chemicals, leading to cost savings.

Motion carried.

DEPARTMENT AND OFFICERS REPORT

Director Murphy advised that there is trial set up of lights on the Bridge Street dam tonight at 8:00 p.m. The actual lights will be mounted later this week.

LICENSES

Item 1/ Approval of Operator's Licenses

Motion by Trustee Grant, seconded by Trustee Harbeck to approve the issuance of the operator's licenses, as presented. Motion carried.

Item 2 / Approval to issue Special Picnic License – Class "B" / "Class B"

Motion by Trustee Grant, seconded by Trustee Harbeck to approve to Issue a Special Picnic License – Class "B"/"Class B" for June 30, 2015, to Judith A. Schwartz – agent / St. Joseph Congregation – 1619 Washington Street (lower level of church and gathering space) for the St. Joseph Parish 2015 Dinner & Auction. Motion carried.

REPORT OF BILLS

Motion by Trustee Proefrock, seconded by Trustee Antoine to approve the payment of Village expenditures in the amount of \$389,445.86.

Motion carried.

OLD BUSINESS

Trustee Antoine attended a task force meeting of Ozaukee County that is establishing three sober houses for heroin addicts who have come out of treatment. More support shown by Village Board member attendance at their next meeting would be appreciated.

NEW BUSINESS

None

CONVENE TO CLOSED SESSION:

Village Administrator Darrell Hofland noted the Village Board would be moving into closed session for approximately 20 minutes.

Motion by Trustee Grant, seconded by Trustee Liss to Convene to Closed Session at 6:57 p.m., pursuant to Wisconsin Statutes 19.85(1)(e) for real estate and competitive bargaining matter (sale of property, parcel number 10-084-0042.000, located at 132 West Bridge Street).

President Brunquell-Aye
Trustee Harbeck-Aye
Trustee Antoine-Aye
Trustee Jim Grant-Aye

Trustee Liss-Aye
Trustee Meinecke-Aye
Trustee Proefrock-Aye

Motion carried by roll call vote.

During the Closed Session of 21 minutes, the Village Board negotiation strategies for the possible sale of the property located at 132 West Bridge Street.

RECONVENE TO OPEN SESSION:

Motion by Trustee Grant, seconded by Trustee Harbeck to adjourn from Closed Session and reconvene into open session at 7:18 p.m. Motion carried by roll call vote.

Sale of property, parcel number 10-08-0042.000, located at 132 West Bridge Street

Resolution was offered by Trustee Antoine. Motion by Trustee Meinecke, seconded by Trustee Harbeck for the approval of the sale of property at 132 West Bridge Street, parcel number 10-08-0042.000 to Debra Treskow – Colber for \$136,338.81. Motion carried.

ADJOURN

Motion by Trustee Grant, seconded by Trustee Proefrock to adjourn at 7:19 p.m.
Motion carried.