

VILLAGE OF GRAFTON
PUBLIC SAFETY COMMISSION MEETING MINUTES

TUESDAY, APRIL 14, 2015

The Public Safety Commission was called to order by Chair pro-tem Proefrock at 6:00 p.m.

Commissioners present: Trustee Lisa Harbeck, Trustee Dean Proefrock, Bob Wolf, and Joe Eernisse

Commissioner excused: Trustee Jim Grant

Staff present: Police Chief Charles Wenten, Fire Chief Bill Rice, Fire Department EMS Coordinator Matt Schaezner and Administrative Assistant Clarissa Allen

Other Officials present: Trustee Sue Meinecke, and Trustee David Liss

Meeting Minutes

Motion by Trustee Proefrock, seconded by Commissioner Wolf to approve the March 10, 2015 meeting minutes. Motion carried.

Discussion regarding Digital Security Imaging System Requirements

Chief Wenten advised that he met with Pam King, Executive Director of the Grafton Area Chamber of Commerce at which time discussion explaining the current and proposed updated ordinance occurred. It was decided that since there are no new businesses moving into Grafton in the near future that may be affected by the proposed updated ordinance, it will be placed on hold so that the possible impact on small businesses can be further investigated. Chief Wenten will coordinate this with the Village Board. Trustee Proefrock pointed out that the proposed fee of \$100.00 per camera only pertains to the mandated cameras. Chief Wenten also explained that the 15 second pre-recorded only affects the storage requirements when activity occurs is detected and the recording begins. Otherwise, the pre-record just runs in a loop.

Chief Wenten also updated the Commission on the computer failure that occurred last week on the camera system hard drive located at the Police Department. It has been temporarily repaired; however, a new system will need to be purchased in the near future due to the age of the unit and exceeded capacity. This has not been budgeted for replacement by the Police Department and; therefore, will have a negative effect on the Police Department budget.

Emergency Medical Dispatch cooperative

Chief Wenten advised that the Emergency Medical Dispatch software is designed to enhance the level of service already being performed by Grafton Dispatch. He has viewed it, and feels it is excellent software, and encourages everyone who can, to

attend the informational session being held on April 15, 2015 at 7:00 p.m. during the Town of Grafton Board of Supervisors meeting.

Equipment Exchange – Rifles

Chief Wenten advised that due to Sergeant Sutherland's resignation from the Ozaukee County Special Response Team, the Grafton Police Department no longer has a need for its two sniper rifles. Chief Wenten is going to be appointing another Officer to the Special Response Team. This Officer will be assigned to the entry team position, which necessitates an entry team/patrol rifle system. The Police Department has located a vendor who will provide a new rifle system for \$2,333, and accept our two sniper rifles as a trade in valued at \$2,000, leaving a balance due of \$333. This balance due of \$333 would be covered by the Police Department's ammunition budget.

Motion by Trustee Harbeck, seconded by Trustee Proefrock to recommend the Village Board approve the trade in of two used sniper rifles toward an entry team/patrol rifle system and accessories. Motion carried.

Automatic License Plate Reader purchase

Chief Wenten explained that during the budget process for 2015 a quote was received for the Automatic License Plate Reader (ALPR) of \$15,000. Since that time, the price has increased to \$16,780 for the purchase of the unit, installation and training. The balance of \$1,780 will be covered from funds left over from the 2015 purchase of the new Gig switch which came in below the projected cost. Chief Wenten advised that the Grafton Police Department will be sharing a server for the ALPR with Greenfield Police Department, which will cost \$100 annually. There will be a savings for training and installation of the unit, as these costs are being shared with Mequon Police Department as part of a joint training venture.

Motion by Trustee Harbeck, seconded by Trustee Proefrock to recommend Village Board approval to purchase the Automatic License Plate Reader from Baycom, Green Bay, WI in the amount of \$16,780. Motion carried.

Giro d'Grafton bicycle and foot race on June 20

Chief Wenten advised that this event will be essentially the same as previous years, with the exception of a change in the route, which eliminates the turn at 13th Avenue and Cedar Street. The new route proceeds on 13th Avenue south to Broad Street, where it then proceeds west on Broad Street back to Wisconsin Avenue. All law enforcement overtime costs will be charged back to the Celebrate Grafton. Chief Wenten thinks this is a very well organized event which has proven to be good for the community.

Motion by Trustee Harbeck, seconded by Trustee Proefrock to recommend the Village Board approve street closures for the Giro d'Grafton bicycle and foot race on June 20, 2015. Motion carried.

Police Department Five Year Capital Improvement Program

Chief Wenten explained the Police Department's proposed 2016-2020 Capital Improvement Program as attached. Most items being requested are consistent with equipment replacement in prior years, with the exception of an evidence drying room upgrade and two new radio base stations. The current means of properly drying bodily fluid evidence is inadequate for safety and secure handling of evidence. Chief informed the committee that the increased use of DNA as a viable investigative tool has led to a state mandate, effective April 1, 2015, for collecting DNA samples for persons arrested for certain offenses.

Chief Wenten advised that the current radio system at the Police Department is aging, and is projecting replacement of one radio console in 2019, and the second radio console to be replaced in 2020. Chief Wenten informed the committee that he has been in discussion with Ozaukee County about partnering with them on a combined purchase of equipment in order to realize cost savings.

Chief Wenten also advised that he has just been informed that the Federal Vest Grant has been restored, thus eliminating the additional \$1,750 budgeted.

Chief Wenten informed the committee that he is considering the purchase of a portable LED speed sign. This item would be estimated to cost between \$3,500 and \$5,500 depending on the options purchased. This item has not been placed on the Capital Improvement Program worksheet at this time, but could possibly be discussed in the near future.

Motion by Trustee Proefrock, seconded by Trustee Harbeck to recommend the Finance Committee approve the 2016-2020 Police Department Five Year Capital Improvement Program, as presented.
Motion carried.

Report of Benchmark Measurements – Police Department

Chief Wenten advised that the amount of Directed Patrol has increased this quarter from the first quarter of 2014. This is partly due to a significant amount of time being spent patrolling Meijer during their construction. The number of involuntary commitments is significantly up when compared to the same time period from last year. There has also been an increase in calls for service for retail theft at businesses located on the east side of the village. Lobby assists are also being monitored, as the numbers for lobby assists are down from previous years; however, the amount of lobby traffic remains consistent. Chief Wenten explained that he is still working with staff to develop a more reliable and accurate means of tabulating lobby assists. Chief Wenten stated that the number indicated, year to date, is drastically lower than when it should be but he prefers to err on the side of conservative reporting rather than inaccuracy of data. It should also be noted that violent crime is significantly lower than this time in 2014.

Report of Benchmark Measurements – Fire Department

Chief Rice explained that the amount of fire calls year to date is down compared to this time in 2014. The amount of Emergency Medical Service (EMS) calls; however, has

increased from this time last year, with more EMS calls being in the Village of Grafton, than the Town of Grafton. Mutual Aid is up from last year at this time, partly due to Cedarburg Fire Department being in need of assistance recently. Chief Rice said that there is a great partnership between Cedarburg and Grafton. Chief Rice explained that since the Paramedic Program started approximately two weeks ago, there have been 14-15 calls requiring a paramedic. Commissioner Eernisse requested that the paramedic calls be placed on the benchmark report in the future.

Fire Department 2014 Annual Report

Chief Rice briefly went over the annual report, noting that no large changes have occurred on the Fire Department over the past year.

Fire Department Five Year Capital Improvement Program

Chief Rice was pleased to advise that there has been an increase in membership at the Fire Department. This increase in membership is the basis for adding 10 sets of turnout gear to the 2016 Capital Improvement Program at a cost of \$18,000.

Chief Rice also explained that due to costly repairs of the newest pagers which are failing at a higher rate, 70 pagers are being requested for purchase in 2017 at a cost of \$35,000.

Chief Rice also discussed the purchase of an ATV in 2020 to assist in fighting brush fires and searches and rescues in remote areas. Chief Rice feels it will also be a good advertisement for the Fire Department to use during parades and different community events.

Chief Rice advised that the current fire tower can no longer be used for burning practice due to age and stability. Chief Rice has been communicating with area Fire Departments to discuss the possibility of jointly building a training tower or training facility that could be used by all fire departments.

Lastly, Chief Rice discussed the need to replace the 1993 Ladder truck that the fire department currently uses. Chief Rice believes the fire department could possibly get approximately \$70,000 for the 1993 Ladder truck on a trade in, to put toward the purchase of a new truck which is estimated to cost approximately \$975,000. He cautioned the \$70,000 is only an estimate and the actual sale could be lower.

Commissioner Wolf mentioned to Chief Rice that the current agreement for service that the Town of Grafton has with the Grafton Fire Department is going to be expiring soon, and that Chief Rice should plan on negotiating a new contract soon.

Motion by Commission Wolf, seconded by Trustee Harbeck to recommend the Finance Committee approve the 2016-2020 Fire Department's Five Year Capital Improvement Program, as presented. Motion carried.

Clinical Affiliation Agreement between the Grafton Fire Department and the City of Sheboygan Fire Department

Chief Rice explained the benefits of this agreement for new Paramedics on the Fire Department, in that they have the opportunity to ride along with experienced Paramedics from the Sheboygan Fire Department to gain clinical experience and exposure. Chief Rice also advised that there is no cost involved to the Grafton Fire Department for this agreement, and the Clinical Affiliation Agreement was prepared by the Grafton Village Attorney.

Motion by Trustee Harbeck, seconded by Commissioner Wolf to recommend the Village Board approve the proposed Agreement for Clinical Affiliation with the Sheboygan Fire Department for Paramedic training purposes. Motion carried.

Fire Department Apparatus

At the conclusion of the Public Safety Commission meeting, Chief Rice gave the Commission a detailed tour of the apparatus floor with an explanation of each piece of firefighting equipment. Chief Rice is currently considering options for replacement of several vehicles in the fleet, with the goal that all apparatus will have similar workability, eliminating extended training time and effort.

OLD/NEW BUSINESS

March Overtime

Chief Wenten advised that Police Department overtime is up approximately 30 percent from this time last year. This is largely due to increased investigation time associated with a critical incident that occurred in February, as well as an increased amount of emergency detentions. Chief Wenten noted that the amount of overtime for training is significantly reduced due to the Police Department conducting their own in-house training. This in-house training program was established by Captain Gabrish, and has been invaluable.

Village / School Liaison Committee meeting – update of school surveillance system and cross guard funding

Several commission members attended the meeting and reviewed the new school surveillance camera system. The Police Department does not have access to the new camera system; it can only be viewed by the school. This was discussed by the committee and there should be possible consideration of having the schools be incorporated into the Digital Security Imaging System ordinance. The issue of funding for crossing guards is still being discussed.

ADJOURN

Motion by Trustee Harbeck, seconded by Commissioner Wolf adjourn at 7:40 p.m. Motion carried.