

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

APRIL 21, 2015
***Amended**

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

President Brunnquell welcomed Trustee Krueger to The Village Board of Trustees. President Brunnquell noted Robert's Rules of Order are utilized and adhered to by the Village Board. He also indicated the expectations at Village Board meetings with agenda items following committees' recommendations, noting approximately 99 percent of discussion is completed at the committee level. Village Board packets are to be reviewed by Trustees prior to Village Board meetings in preparation to act on agenda items.

Board members present: Jim Brunnquell, Sue Meinecke, David Liss, Lisa Harbeck, Tom Krueger, Dean Proefrock, and David Antoine

Staff/Officials present: Village Administrator Darrell Hofland, Village Attorney Mike Herbrand, Police Chief Charles Wenten, Fire Chief William Rice, Director of Public Works Dave Murphy, Director of Administrative Service Paul Styduhar, Utility Program Coordinator Larry Roy, and Village Clerk Kelly Meyer

Others present: Ozaukee Press Copy Editor Steve Ostermann, and members of the community

MINUTES

Motion by Trustee Harbeck, seconded by Trustee Liss to approve the 04-06-2015 Finance Committee and 04-06-2015 Village Board; and File the 03-30-2015 Village/School District Liaison Committee; 04-09-2015 Fire and Police Commission; 04-13-2015 Public Arts Board; 04-13-2015 Board of Public Works; and 04-14-2015 Public Safety Commission meeting minutes, as presented, as presented.

The following changes to minutes were noted: 04-06-2015 Finance Committee meeting, page two, there is a redundant motion, concurrent with page one. The correction should be made for the correct motion under the agenda item for the resolution opposing elimination of personal property tax and the computer aid payments to local governments; 03-30-2015 Village/School District Liaison Committee meeting minutes, page three, last paragraph, first line, delete the word "a"; and 04-13-2015 Board of Public Works meeting minutes, page four, last motion, "Motion carried" was omitted and should be added.

Motion carried with the noted amended changes above.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

Committee/Commission Assignments

*President Brunnuell noted the changes of assigning David Antoine from Board of Public Works to Public Safety Commission and David Liss from Public Safety Commission to Board of Public Works.

Motion by Trustee Liss, seconded by Trustee Antoine to approve the confirmation of Village Board Committee/Commission assignments - April 2015 - April 2016, as amended on April 21, 2015. Motion carried.

Citizen Member Resignation – Catherine Davidson

Motion by Trustee Proefrock, seconded by Trustee Meinecke to accept the resignation of Public Arts Board member Catherine Davidson. Motion carried.

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Resolution of commendation to Village Trustee James Grant

Resolution No. 010, Series 2015 was offered by Trustee Liss.

Motion by Trustee Meinecke, seconded by Trustee Antoine to adopt the Resolution of commendation to Village Trustee James Grant for his 26 years of municipal service

President Brunnuell read Resolution No.010, Series 2015 and noted his commendation for James Grant's 26 years of Village of Grafton municipal service. Mr. Grant was not present to receive the Resolution, but the Village Board will continue to move forward with approval and the Resolution will be presented to Mr. Grant outside of the meeting. Although Mr. Grant could not be here, he has left a positive mark on the Village of Grafton with his service and shoes to be filled. President Brunnuell stated he will be greatly missed and this is a loss to the Village of Grafton.

Motion carried.

Resolution – Falls Road water and sewer construction and improvements

Resolution No. 011, Series 2015 was offered by Trustee Liss.

Motion by Trustee Harbeck, seconded by Trustee Antoine to adopt the Resolution declaring official intent to reimburse Falls Road water and sewer construction and improvements from proceeds from borrowing.

Director of Administrative Service Paul Styduhar gave a brief background of the resolution.

Motion carried.

Resolution Designating Public Depositories

Resolution 012, Series 2015 was offered by Trustee Krueger.

Motion by Trustee Proefrock, seconded by Trustee Meinecke to adopt the Resolution No. 012, Series 2015, designating public depositories.

Director of Administrative Service Paul Styduhar received notification from American Deposit, the bank Village of Grafton uses for Public Depositories, that the parent bank was changed; therefore, this is an update. Trustee Meinecke indicated her acceptance as countersigner on Resolution No. 012, Series 2015, designating the public depositories for the Village of Grafton and Grafton Water and Wastewater Utility, authorizing withdrawal of Village including utility funds, and gaining access to the safety deposit box of the Village of Grafton.

Motion carried with Resolution No. 012, Series 2015, amended to include Trustee Meinecke as countersigner replacing Trustee Grant carried.

2015 Atlas BBQ Patio Lease

Motion by Trustee Proefrock, seconded by Trustee Antoine to approve 2015 Atlas BBQ patio lease, as attached.

Village Administrator Darrell Hofland commented this is the third or fourth year that Atlas BBQ has had an agreement with the Village. There are no changes to the agreement. Atlas BBQ will provide free open access Wi-Fi for those in Paramount Plaza from May 1 to November 16 as well as recorded music.

Motion carried.

Item 1 / Report of Public Safety Commission

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the trade-in of two used Police Department sniper rifles toward an entry team/patrol rifle system and accessories. Motion carried.

Item 2 / Report of Public Safety Commission

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the purchase of the Automatic License Plate Reader, from Baycom, Green Bay, WI in the amount of \$16,780.00. Motion carried.

Item 3 / Report of Public Safety Commission

Motion by Trustee Liss, seconded by Trustee Proefrock to approve street closures for the Giro d'Grafton bicycle and foot race on June 20, 2015. Motion carried.

Item 4 / Report of Public Safety Commission

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the proposed Agreement for Clinical Affiliation with the Sheboygan Fire Department for Paramedic training purposes.

Grafton Fire Chief William Rice reported this would permit the broadening of future training.

Motion carried.

Item 1 / Report of Public Arts Board

Motion by Trustee Proefrock, seconded by Trustee Harbeck to approve the dam lighting schedule of events and related Rules for Color Themes. Motion carried.

The mechanical timer on the dam lighting was briefly discussed. Village Administrator Darrell Hofland noted the time on the time-off for the mechanical timer on the new version of the lights schedule will be 10:30 p.m. in summer season and 10:00 p.m. for the non-summer season. The time-off on the timer will be changed to coincide with daylight savings time.

William Hass, 1226 Water Terrace

Mr. Hass indicated the decision on the time-off was made with input from adjacent property owners. He indicated the time of 10:30 p.m. in summer and 10:00 p.m. for non-summer season light hours would be the time the majority of the people would be outdoors to view the lights.

Trustee Harbeck indicated concern that people may be outdoors later during summer time. President Brunquell stated, as we get into the summer hours, the Village should review this and make a decision on necessary changes during the summer season.

Item 1 / Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Harbeck to award contract 15-02 / Sidewalk Replacement to Marvin Gleason Contractor, Inc., Franksville, WI for a project amount not to exceed \$54,328.75.

Director of Public Works Dave Murphy noted the Village will be keeping the project within the budget. Village Administrator Darrell Hofland noted there is linear footage included in the contract for a special assessable portion on Chateau Drive.

Motion carried.

Item 2 / Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Harbeck to approve the water main easement for Meijer property. Motion carried.

The water main easement for Meijer property is for a small piece being added to the existing water main easement, due to a hydrant being placed outside of the original easement.

Item 3 / Report of Board of Public Works

Resolution No. 013, Series 2015 regarding sanitary sewer and water main in the Meijer development was offered by Trustee Meinecke.

Motion by Trustee Harbeck, seconded by Trustee Krueger to adopt resolution for the acceptance of the sanitary sewer and water main in the Meijer development.

Public Works Director Murphy noted Meijer installed water main in 2013. There is one year warranty on sewer and water mains from the date the Village Board accepts the resolution tonight indicating Meijer would be responsible if any repairs needed necessary within the year.

Motion carried.

Item 4 / Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Harbeck to authorize the purchase of a commercial grade water softener from Steve Last Plumbing, Saukville, WI for an installed costs to \$4,698.84 at the Municipal Services Facility. Motion carried.

Item 5 / Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Harbeck to award the wastewater treatment plant Roof 1, 2, 3, and 5 replacement project to Noffke Roofing, Mequon, WI in the amount of \$46,933.

Director of Public Works Murphy noted Larry Roy is working on the roofs; there will be four roofs this year and four are budgeted for replacement next year.

Motion carried.

Item 6 / Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Harbeck to approve purchase of a 125kW portable generator from Cummins Power LLC, Oak Creek, WI in the amount of \$48,285. Motion carried.

Item 7 / Report of Board of Public Works

Motion by Trustee Meinecke, seconded by Trustee Harbeck to approve the installation of the emergency generator receptacle at Well #6 to Steiner Electric, West Bend, WI in the amount of \$4,813. Motion carried.

DEPARTMENT AND OFFICERS REPORT

Director of Public Works Dave Murphy gave a brief report on the Falls Road project which will start on May 4, 2015. Currently, We Energies is working on relocation of electric and gas lines. Once the project begins, the road will be closed off completely to traffic except for local residences. Residents in that area will be inconvenienced for approximately a month and a half. Falls Road will be finished by the end of July if all goes well. The culvert, discovered in disrepair, on Falls Road, near Blackhawk Drive, will be excavated and cleaned out prior to the project.

Trustee Meinecke inquired on installation of camera equipment at the schools. She asked Police Chief Charles Wenten if the Village/School Liaison Committee should assist with the matter due to safety reasons. Police Chief Wenten noted he would appreciate the assistance.

Director of Public Works Dave Murphy noted that Pine Ridge Subdivision is moving forward; the lots are on the west side of Bobolink Avenue in the City of Cedarburg. The developer will be using Village of Grafton's sewer and water. The Village of Grafton received a check last week for usage of water mains.

Fire Chief William Rice stated the paramedic program is now up and running and has been going well. The residents are getting better and faster paramedic services now. Chief Rice also noted the full time Division Chief will begin next week.

LICENSES

Item 1/ Approval of Operator's Licenses

Motion by Trustee Antoine, seconded by Trustee Harbeck to approve the issuance of the operator's licenses, as presented. Motion carried.

Item 2 / Issuance of new "Class A" Liquor License

Motion by Trustee Meinecke, seconded by Trustee Antoine to issue new "Class A" retail fermented malt beverage and intoxicating liquor license to Christopher J. Hoffmann-agent / Meijer Stores Limited Partnership, d/b/a, Meijer Store #274, 1600 Port Washington Road. Motion carried.

Item 3 / Issuance of New Cigarette/Tobacco Products License

Motion by Trustee Liss, seconded by Trustee Proefrock to issue new cigarette/tobacco products license to Christopher J. Hoffmann – agent / Meijer Stores Limited Partnership, d/b/a, Meijer Store #274, 1600 Port Washington Road. Motion carried.

Item 4 / Issuance of Amusement Coin Machine Permit License

Motion by Trustee Harbeck, seconded by Trustee Proefrock to issue amusement coin machine permit license to Christopher J. Hoffmann – agent / Meijer Stores Limited Partnership, d/b/a, Meijer Store #274, 1600 Port Washington Road. Motion carried.

Item 5 / Issuance of Special Picnic License

Motion by Trustee Proefrock, seconded by Trustee Liss to issue special picnic license to Dan Gellert / Grafton Fire Explorers – Brat Fry (Veterans Memorial Park – 1000 13th Avenue) / Sunday, May 17, 2015, contingent upon receiving notification of certificate of insurance.

Village Administrator Darrell Hofland noted in the last year the Village approved support of the Fire Explorer program. This is a program sponsored by the Boy Scouts of America. This is the

first year under the Grafton Fire Department. Administrator Hofland suggested the license be contingent upon proof of liquor license insurance.

Motion carried.

REPORT OF BILLS

Motion by Trustee Harbeck, seconded by Trustee Antoine to approve the payment of Village expenditures in the amount of \$402,991.35. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

CONVENE TO CLOSED SESSION:

Motion by Trustee Liss, seconded by Trustee Krueger to Convene to Closed Session at 6:32 p.m., pursuant to Wisconsin State Statutes 19.85 (1)(e) for real estate and competitive bargaining matter (Fire Department funding agreement with Town of Grafton)

President Brunquell-Aye
Trustee Harbeck-Aye
Trustee Antoine-Aye
Trustee Tom Krueger-Aye

Trustee Liss-Aye
Trustee Meinecke-Aye
Trustee Proefrock-Aye

Motion carried by roll call vote.

During the Closed Session of 35 minutes, the Village Board discussed the negotiation strategies for a future Fire Department funding agreement with the Town of Grafton.

RECONVENE TO OPEN SESSION:

Motion by Trustee Antoine, seconded by Trustee Krueger to adjourn from Closed Session and reconvene into open session at 7:07 p.m. Motion carried by roll call vote.

ADJOURN

Motion by Trustee Harbeck, seconded by Trustee Meinecke to adjourn Village Board meeting at 7:08 p.m. Motion carried.