

## **VILLAGE OF GRAFTON**

### **PARKS AND RECREATION BOARD MEETING MINUTES**

**MAY 20, 2015**

The Parks and Recreation Board meeting was called to order at 6:00 p.m. by Chair Meg Canepa.

Members present: Trustee Lisa Harbeck, Meg Canepa, Jim Miller, Joe Hildebrand, Mark Slaminski, Joanne Wolf, and Trustee Tom Krueger (6:03 p.m.)

Staff/Officials present: Director of Parks and Recreation John Safstrom and Administrative Secretary Charlie Donohue

#### **MINUTES**

Motion by J. Miller, seconded by J. Wolf, to approve the April 22, 2015 Parks and Recreation Board meeting minutes as presented. Motion carried.

#### **PERSONS REQUESTING TO BE HEARD**

None.

#### **SPECIAL EVENT APPLICATION – MEL’S SLOW PITCH CLASSIC**

Director Safstrom stated Tom Stanton, Mel’s Pig Roast, Incorporated is requesting use of Centennial Park on July 10 – 11, to hold the Mel’s Slow Pitch Classic Softball Tournament. Mel’s Pig Roast, Inc., is a 501C3 organization dedicated to raising funds to support local non-profit organizations. All fees were waived for use of the park for this group in 2014, and recommended the same for 2015. New in 2015, Tom is requesting music from 7:30 p.m. – 9:30 p.m. on Friday and 5:00 p.m. – 9:30 p.m. on Saturday.

At the previous meeting, members voiced their concern for the neighbors in the park and suggested a letter be sent notifying them of the music. The Department mailed letters inviting neighbors of the park to the Board meeting. Director Safstrom stated he had not received any email messages or phone calls voicing concerns. He introduced Tom Stanton and Jim Kuysen, both from the organization and informed members they wanted to be present at the meeting to answer any questions the Board members may have.

J. Miller inquired as to what type of music will be played at the event. Mr. Stanton stated this will be the third year of the tournament and is hopeful it will continue to grow each year. He informed members there will be a total of three bands over the course of the two days. Friday evening there will be just one band and the music will begin at approximately 6:30 p.m. and finish by 9:00 p.m. The first band on Saturday will begin at

approximately 5:00 p.m., with the second band following. The music will be finished by 9:00 p.m. He gave an overview of each of the bands and the types of music they play.

Mr. Kuysen stated the original application stated the music would end at 9:30 p.m. After speaking with Director Safstrom and discussing the park rules and guidelines, the group has decided to abide by the rules and have a music ending time of 9:00 p.m. He further stated there will not be music on Sunday.

Chair Canepa thanked both men for all they do for Ozaukee County.

J. Hildebrand inquired where the stage will be placed. Mr. Stanton stated the stage will be near the roundabout area, facing in the west direction, away from the neighbors of the park.

J. Hildebrand asked if parking will be an issue. Mr. Stanton stated he does not foresee any parking issues. He likes to have a lot of cars parked on the road, as this attracts attention to the event.

Motion by Trustee Harbeck, seconded by M. Slaminski, to allow Mel's Pig Roast, Inc., use of the Centennial park pavilion and ball fields for their softball tournament on July 10 – 11, 2015, with music to be held from 7:30 p.m. – 9:00 p.m. on July 10, and 5:00 p.m. – 9:00 p.m. on July 11. Motion carried.

### **VENDING MACHINES AT CENTENNIAL AND LIME KILN PARKS**

Director Safstrom stated Coca Cola has proposed a program where they will place and maintain vending machines in Centennial and Lime Kiln Parks. The machines will be placed year round. Coca Cola will share 20 percent of the revenues of all product sold with the Parks and Recreation.

At the previous meeting, members suggested Director Safstrom investigate if other companies would be interested in placing vending machines and if they would be interested in sharing a higher percentage of the revenues. Director Safstrom stated he made many attempts to contact other companies; however, was unable to speak with a representative.

Trustee Harbeck asked the locations the vending machines would be placed. Director Safstrom stated the vending machines would be placed next to the pavilions by the shelters. He further stated Coca Cola would be 100 percent responsible for the machines.

Trustee Harbeck inquired about recycle containers at each of the parks. Director Safstrom stated there is currently a recycle container at Centennial Park because of the baseball fields. Trustee Harbeck asked if a container could be placed at Lime Kiln Park. Director Safstrom answered yes.

Trustee Krueger inquired about the length of the agreement. Director Safstrom stated the agreement is for one year.

Motion by J. Wolf, seconded by J. Hildebrand, to recommend the Village Board enter into an agreement with Coca Cola to place beverage vending machines at Centennial and Lime Kiln Parks in return for revenues. Motion carried.

## **SUMMARY OF BENCHMARK MEASUREMENTS**

Board members reviewed the Department's monthly benchmarks.

## **SENIOR REPORT**

J. Wolf inquired about the toilets in the ladies room of the Multipurpose Senior Center. Director Safstrom stated Senior Coordinator/Recreation Supervisor Karin Sevener is investigating the options for this matter.

J. Wolf asked if the Department would look into installing motion sensor lights in the downstairs of the Multipurpose Senior Center. There have been times when the restrooms are being utilized and one of the users turns the light off, leaving the room dark for the other user. Director Safstrom stated years ago the restrooms had these types of lights. However, individuals were breaking the sensors in an attempt to force the lights off, rather than allow the lights to shut off on their own. He further stated he would look into this.

## **OLD BUSINESS**

Director Safstrom informed members a meeting has been scheduled when he will meet with Village Administrator Darrell Hofland and Dr. Mel Lightner to discuss the school usage fee policy. He stated the school district is suggesting the Department pay a flat fee of \$8,500 each year to utilize school district buildings.

Board members discussed the School District's proposed fees and other possible locations to hold programs.

Trustee Harbeck inquired about the payment schedule. Director Safstrom stated the full amount would be divided into four installments.

## **NEW BUSINESS**

J. Miller asked Director Safstrom for an update on the Family Aquatic Center. Director Safstrom stated there has been much work on the inside of the bathhouse and the pool is scheduled to be filled in the next week. He informed members the Department has hired a new pool manager, who worked at the Family Aquatic Center years before and lives in Grafton. The Family Aquatic Center will open June 6, 2015.

## **ADJOURN**

Motion by J. Miller, seconded by J. Wolf, to adjourn at 6:28 p.m. Motion carried.