

VILLAGE OF GRAFTON

PUBLIC SAFETY COMMISSION MEETING MINUTES

TUESDAY, JULY 14, 2015

*Amended

The Public Safety Commission was called to order by Chair Harbeck at 6:00 p.m.

Commissioners present: Trustee Lisa Harbeck, Trustee Dean Proefrock, Trustee David Antoine, and Bob Wolf

Commissioner excused: Joe Eernisse

Staff present: Police Chief Charles Wenten, Fire Chief Bill Rice, and Administrative Assistant Clarissa Allen

Meeting Minutes

Trustee Antoine advised that in relation to the Holiday traffic control on Highway V/Grafton Avenue mentioned in the minutes from May 12, 2015, that he observed many vehicles accessing Highway V/Grafton Avenue during the fireworks. Chief Wenten advised he would check into this.

Motion by Trustee Proefrock, seconded by Commissioner Wolf to approve the May 12, 2015 meeting minutes. Motion carried.

Request for South Green Bay Road street closures during the PumpkinCross cyclocross race

Chief Wenten advised that this event has been held for several years now. Chief Wenten stated that the organizers would like to expand the course to include some paved portions. In doing so, they would like to close a section of Green Bay Road. Chief Wenten requested that Muttland Meadows remain accessible and it will. Trustee Antoine mentioned that the pancake breakfast hosted by the Grafton Lion's Club has been moved to Atlas BBQ from the vendor area.

Chief Wenten thinks that this is a great event for the community.

Motion by Trustee Proefrock, seconded by Trustee Antoine to recommend the Village Board approve the South Green Bay Road street closure request for the PumpkinCross event on October 17, 2015. Motion carried.

Purchase of replacement brush truck chassis for the Fire Department

Chief Rice advised that the Fire Department's Equipment Fund identifies the purchase of a 2016 Ford F350 to be used as a brush truck, also known as a grass fire vehicle. The budgeted expenditure is \$85,000 which includes the vehicle and outfitting it with the

necessary equipment including the tank and pump. One bid was obtained which was the State VALUE bid that utilizes bidding for municipal fleets. Ewald Automotive Group holds the State VALUE low bid. Chief Rice is seeking approval at this time to purchase the chassis. Once the chassis is delivered, it would be sent to an apparatus manufacturer for the tank and pump installation, and related equipment.

Motion by Trustee Antoine, seconded by Commissioner Wolf to recommend the Village Board approve the purchase of a 2016 Ford F350 4 X 4 Crew Cab Pick-Up for \$37,394 from Ewald Automotive Group, Oconomowoc, WI.

Amend Five Year Capital Improvement Program for Fire Engines purchase and refurbishments

Chief Rice advised the Commission that the current apparatus fleet of the Grafton Fire Department is very well maintained and is a significant fleet. Chief Rice advised that based on his training, experience, and continued education in the American fire service, it is becoming more cost effective to have a fleet of apparatus that is consistent in operability from unit to unit. The current fleet while in very good condition, are very individually different in operation, which takes more time and training for members to learn to drive and operate. Chief Rice would like to move the Fire Department forward into a more modern fleet that is similar in operation and can perform multiple functions. Chief Rice has considered several different options for obtaining this goal and is recommending the early replacement of one Engine and associated refurbishments to the remaining two Engines. Chief Rice would like to replace Engine 863 in 2017, moved up from 2020. After refurbishment of the remaining two Engines, this would leave three Engines with common functionality. These three Engines would also share the same common operability as the newest apparatus, a 2012 Water Tender. Chief Rice advised that one of the most needed options on two of the Engines would be to have the capability of front suction. With this proposed recommendation, this would be accomplished.

Commissioner Wolf stated that he fully supports Chief Rice' recommendation for the apparatus. Commissioner Wolf relayed that just recently there was a large fire at a residence at Stonecroft in the Town of Grafton, in which Engine 865 was out of service for the day, which is currently the only apparatus with front suction.

Further discussion took place between the Commissioners regarding the Town of Grafton's current contract negotiation with the Village of Grafton for fire services. Commissioner Wolf advised that the Town of Grafton has not received any information from the Village of Grafton as to what the proposal would be for paying for Fire Services in 2016. Commissioner Wolf thinks that the Town of Grafton would not be able to make a recommendation at this time to move forward on this proposal for amended apparatus purchases until they know what percentage the Town of Grafton may be responsible for. There was a mutual agreement that the recommendation for purchase and refurbishments should be

tabled until the Town of Grafton has more information about a proposed contract for services, and how much they may be responsible for contributing toward this purchase.

Motion by Trustee Antoine, seconded by Trustee Proefrock to table the amendment of the Village's Five Year Capital Improvement Program for Fire engines purchase and refurbishments to the next Public Safety Commission meeting after Fire Department contract discussion has occurred between the Village and Town officials. Motion carried.

Report of Benchmark Measurements – Police Department

Chief Wenten pointed out that May and June benchmarks are remarkable and unremarkable at the same time, in that many of the benchmark categories are very similar in response and level of service statistics between 2014 and 2015 to date. This is a good indication that the Police Department is maintaining a consistent level of service and response in the areas of citations issued, accidents investigated, business checks and calls for service. Trustee Antoine questioned the decreased number of lobby assists. Chief Wenten advised that he is still analyzing the reporting differences between the last several years and this past year. Chief Wenten advised that since all other benchmarks have remained extremely consistent that the lobby assists are also should be consistent with reporting from years' past.

Report of Benchmark Measurements – Fire Department

Chief Rice reported that the first six months of 2015 have shown an increase overall in calls, with EMS calls being increased, and a slight decrease in fire calls. Chief Rice is predicting an increase in EMS calls next year when some of the planned elderly living complexes are built and open. Grafton Fire Department has been working closely with Cedarburg Fire Department to assist them when needed.

Trustee Proefrock inquired about the tracking of Fire Inspections and when they might be tallied on the benchmark report. Chief Rice advised that they will eventually be recorded monthly on the benchmark report once they are caught up with back loading older inspections into their computer system.

Chief Rice notified the Commission that the Fire Department passed their audit done by the State Fire Inspector last week. There was intensive preparation for two weeks prior to the audit. State Fire Inspectors review the Fire Department inspection records, reports, fire call reports, and many other files, for two percent fire dues payment from the State.

OLD/NEW BUSINESS

May and June Police Department Overtime

Chief Wenten advised that overtime is slightly increased over last year at this time, mainly due to a critical incident which occurred in February and required extensive investigation for that incident. Picnic/Parade overtime is down partially due to efficient scheduling of patrol personnel and Reserve Officers. The overtime year to date for

School/Training is significantly lower due as a comprehensive in-house in-service program has been set up by Captain Gabrish, utilizing the Department's own Officers who are certified instructors in various fields to conduct the in-service training, eliminating the need for Officers to travel to a technical school for their yearly in-service.

Trustee Harbeck inquired about the body-worn camera grant which the Police Department applied for in May. Chief Wenten advised that the Police Department is still waiting to find out if the grant will be offered to the Department.

Trustee Harbeck also mentioned the recent newspaper article about the anniversary of Safety Town and recognized the efforts of all involved, including Sergeant Podewils, in making this program so highly regarded.

ADJOURN

Motion by Trustee Antoine seconded by Trustee Proefrock adjourn at 7:15 p.m. Motion carried.