

**VILLAGE OF GRAFTON**  
**VILLAGE BOARD MEETING MINUTES**

**JULY 20, 2015**

President Brunnuell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnuell, Dean Proefrock, Sue Meinecke, David Liss, Lisa Harbeck, Tom Krueger, and David Antoine

Staff/Officials present: Village Administrator Darrell Hofland, Fire Chief William Rice, Village Attorney Mike Herbrand, Director of Administrative Services Paul Styduhar, Director of Public Works David Murphy and Village Deputy Clerk Nicole Kline

Others present: News Graphic Reporter Melanie Boyung, Owner and Agent of Lobo's Place Authentic Mexican Restaurant Luiz Calix, Assistant Vice President of Cornerstone Community Bank Gale Sigler and members of the community

**MINUTES**

Motion by Trustee Liss, seconded by Trustee Antoine to approve the 07-06-15 Village Board and 07-06-2015 Finance Committee and File the 06-25-2015 Zoning Board of Appeals; 07-01-2015 Community Development Authority; 07-13-2015 Public Art Board; 07-13-2015 Board of Public Works; and 07-14-2015 Public Safety Commission meeting minutes, as presented

Corrections were requested to the 07-06-15 Village Board minutes by Trustee Meinecke. Page three, Convene to Closed Session Trustee Proefrock should be removed as he was not present.

Motion carried with amended change.

**PERSONS REQUESTING TO BE HEARD**

No persons requesting being heard.

**BUSINESS PRESENTED BY THE PRESIDENT**

None

**RESOLUTIONS/ORDINANCES/ACTION ITEMS**

Cash Grant Development Agreement for Kacmarcik Family LLC (Kapco, Inc)

Motion by Trustee Proefrock, seconded by Trustee Antoine to approve the Cash Grant Development Agreement for Kacmarcik Family, LLC (Kapco, Inc.).

Administrator Hofland gave a brief history of the agreement and information regarding the legal status of an incentive grant for TID No. 2 that impacts the construction of an industrial expansion of Kapco, Inc. There is an annual maximum property tax grant of \$30,000 with this

agreement. TID No. 2 has four years left of funding. Mr. Hofland has been working with State Legislators Ott and Darling to allow for the Village of Grafton to have one more year of future expenses with this incentive agreement. Mr. Hofland explained that the agreement is with Kacmarcik Family LLC because they own the property, pay the property taxes and lease the land to Kapco, Inc.

Motion passed 6-1 (Trustee Meinecke-nay).

#### Item 1/Report of Finance

Motion by Trustee Liss, seconded by Trustee Meinecke to approve Cornerstone Community Bank as the Village's new banking service provider.

Director Styduhar reported that three banks were interviewed. Joint Finance Committee select Cornerstone Community Bank as the best value based on fees, services provided, interest rates and technology available.

Motion carried.

#### Item 2/Report of Finance

Motion by Trustee Liss, seconded by Trustee Meinecke to authorize the discontinuation Accela (IQM2) Agenda Management Software, paperless packet.

A short discussion ensued in regard to reasons Accela did not meet the needs of the Village of Grafton. Paperless packet will be considered at a future date with another software package.

Motion carried.

#### Item 1/Report of Board of Public Works

Motion by Trustee Proefrock, seconded by Trustee Antoine to approve adding 9,000 square yards of Geo-Grid to the Falls Road Improvement contract at a cost of \$0.64 per square yard for a total cost of \$5,760.

Director Murphy clarified that the cost for the Geo-Grid is the installation cost. The Town of Grafton purchased the product. They have been using this product thus far and have had good results.

Motion carried.

#### Item 2/ Report of Board of Public Works

Motion by Trustee Antoine, seconded by Trustee Harbeck to postpone vacating the Village Pointe Commons water main and access easement granted in CSM 1447 upon Village Attorney Mike Herbrand's approval of the recording documents, until the Village Board meeting on August 3, 2015. Motion carried.

Item 3/ Report of Board of Public Works

Motion by Trustee Antoine, seconded by Trustee Harbeck to postpone vacating the Village Pointe Commons water main and access easement granted in CSM 3726 upon Village Attorney Mike Herbrand's approval of the recording documents, until the Village Board meeting on August 3, 2015. Motion carried.

Item 4/ Report of Board of Public Works

Motion by Trustee Antoine, seconded by Trustee Harbeck to postpone the Village Pointe Commons new easement document upon Village Attorney Mike Herbrand's approval of the recording documents, until the Village Board meeting on August 3, 2015. Motion carried.

Item 5/ Report of Board of Public Works

Motion by Trustee Liss, seconded by Trustee Meinecke to authorize the Public Works Department's purchase of a Vermeer BC1500 Brush Chipper from Vermeer, Butler, WI in the amount of \$50,491.

Director Murphy explained they need to retire a chipper that is in constant need of repairs. The Department of Public Works has been very happy with Vermeer products and would like to continue to purchase from them.

Motion carried.

Item 6/ Report of Board of Public Works

Resolution to adopt the 2014 Compliance Maintenance Annual Report was offered by Trustee Harbeck.

Motion by Trustee Meinecke, seconded by Trustee Proefrock to adopt Resolution accepting the 2014 Compliance Maintenance Annual Report and submitting the report electronically to the DNR as required.

Trustee Krueger asked that Utility Superintendent Tim Nennig and Utility staff be commended on doing a wonderful job.

Motion carried.

Item 1/ Report of Public Safety Commission

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve to authorize the South Green Bay Road street closure for the PumpkinCross event on October 17, 2015. Motion carried.

## Item 2/ Report of Public Safety Commission

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve for the Grafton Fire Department purchase of a 2016 Ford F350 4 X 4 Crew Cab Pick-Up for \$37,394 from Ewald Automotive Group, Oconomowoc, WI.

Chief Rice commented that this cab will be for a much needed brush truck. The chassis will be purchased separately. This Ford Crew Cab has very similar controls to the other brush truck, which will decrease training time and increase productivity.

Motion carried.

## **DEPARTMENT AND OFFICERS REPORT**

Director Murphy gave an update on the Falls Road and 16<sup>th</sup> Avenue Road Project. Underground utilities have been completed. Kopplin and Kinas is finishing ditches and topsoil and the landscaping is being restore. Grading is taking place currently, and weather permitting, paving will start July 23. Currently, the project is ahead of schedule.

16<sup>th</sup> Avenue project has had a new main installed and sewers replaced. Curb, gutters and sidewalks are scheduled to be replaced July 23 or July 24. Milling and grading will be taking place on approximately July 27. Weather permitting, the asphalt should be completed the week of July 27 and then the road will reopen.

## **LICENSES**

### Item 1/ Approval of Operator's Licenses

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve the issuance of the operator's licenses, as presented. Motion carried.

### Item 2 / Denial of Operator License

Motion by Trustee Proefrock, seconded by Trustee Meinecke for denial of the issuance of operator license to Karen Mata Cruz, for reasons as presented in the Police Chief's report. Motion carried.

### Item 3/ Approval of Liquor License

Motion by Trustee Harbeck, seconded by Trustee Liss to approve the issuance of the "Class B" Fermented Malt Beverage/Intoxication Liquor License to Luis Calix – Agent, El Lobo, LLC, d/b/a Lobo's Authentic Mexican Restaurant, as presented.

Mr. Calix reported that Lobo's Place will have a grand opening Thursday, July 23. They will be open for lunch and dinner with indoor and outdoor dining.

Motion carried.

## **REPORT OF BILLS**

Motion by Trustee Antoine, seconded by Trustee Harbeck to approve the payment of Village expenditures in the amount of \$249,282.05. Motion carried.

**OLD BUSINESS**

None

**NEW BUSINESS**

Trustee David Liss reported that Gala in the Park started July 9 every Thursday night at 6:30 p.m. in Veterans Memorial Park. July 24 Grand Union is playing today's top 40 country. July 30 will be Streetlife with Warren Wiegratz, which is the House Band of the Milwaukee Bucks and plays smooth jazz, R&B and contemporary music.

**CONVENE TO CLOSED SESSION**

Motion by Trustee Liss, seconded by Trustee Krueger to convene to Closed Session at 6:16 p.m., pursuant to Wisconsin State Statutes 19.85(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (litigation/mandamus action by Continental Grafton, LLC) and Statutes 19.85(e) for real estate and competitive bargaining matter (Fire Department funding agreement with Town of Grafton).

President Brunquell-Aye  
Trustee Harbeck-Aye  
Trustee Antoine-Aye  
Trustee Thomas Krueger-Aye

Trustee Liss-Aye  
Trustee Meinecke-Aye  
Trustee Proefrock-Aye

Motion carried by roll call vote.

During a closed session of 49 minutes, strategies were discussed for a fire protection and EMS agreement for the Town of Grafton, effective 2016. Also discussed was possible litigation strategies with Continental Grafton, LLC.

**RECONVENE TO OPEN SESSION**

Motion by Trustee Proefrock, seconded by Trustee Krueger to adjourn from Closed Session and reconvene into open session at 7:05 p.m. Motion carried by roll call vote.

**ADJOURN**

Motion by Trustee Harbeck, seconded by Trustee Krueger to adjourn Village Board meeting at 7:05 p.m. Motion carried.