

VILLAGE OF GRAFTON
JOINT LIBRARY BOARD MEETING MINUTES

AUGUST 24, 2015
(Unapproved)

President Harry Rollings called the Joint Library Board meeting to order at 6:31 p.m.

Members present: Harry Rollings, Deb Gruenwald, Judy Baer, Trustee Dean Proefrock, Susan Hoffman

Members excused: Supervisor Karron Stockwell

Staff/Officials present: Library Director John Hanson

MINUTES

Motion by Trustee Dean Proefrock, seconded by Judy Baer, to approve the July 27, 2015 minutes, as presented. Motion carried.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson noted the annual payment to Able Security Systems and to Newsbank Inc. for database subscription dues.

Motion by Deb Gruenwald, seconded by Susan Hoffman, to authorize payment of the library disbursements. Motion carried.

FINANCIAL REPORT

Director Hanson reported revenues progressing as expected.

LIBRARY DONOR FUND

Director Hanson summarized the deposits and withdrawals.

CURRENT LIBRARY EVENTS

The library received a new telescope from the Northern Cross Science Foundation. They won it from the North Central Region of the Astronomical League, and designated the library to receive the telescope. The foundation will provide assistance with using the telescope for library programming.

On August 4, Leslie Jochman and Nicolette Birkholz represented the library for the Ladies Night Out event in the Paramount Plaza.

The Workforce Development Center held a "Get that Job" program at the library on August 4 (Attendance 1).

A "Weird Facts of Wisconsin Military History" program was held on August 4

(Attendance 8).

On August 7, Director Hanson participated in a Library Directors' Retreat at Carroll University.

A Tech Tuesday on "eBooks and More" was held August 11 (Attendance 3).

A Tech Tuesday at the Multi-purpose Senior Center was held on August 18. The topic was Pinterest (Attendance 9).

IPADS PURCHASES

Motion by Judy Baer, seconded by Susan Hoffman, to approve the purchase of two iPads and cases not to exceed \$1,300 from the Library Donor Fund. Motion carried.

COPIER LEASE

Motion by Deb Gruenwald, seconded by Judy Baer, to approve the copier lease to James Imaging as presented. Motion carried.

2016 LIBRARY BUDGET

Director Hanson presented the proposed 2016 budget with items altered since July.

Motion by Judy Baer, seconded by Susan Hoffman to approve the 2016 budget as presented. Motion carried.

CONVENE TO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(C) FOR PERSONNEL MATTERS (EMPLOYEE EVALUATION)

Motion by Trustee Dean Proefrock, seconded by Judy Baer, to convene to closed session at 7:08 p.m. Motion carried by Roll Call vote.

Trustee Dean Proefrock - Aye	Harry Rollings - Aye
Susan Hoffman - Aye	Judy Baer - Aye
Deb Gruenwald - Aye	

During the closed session of 12 minutes, the Library Board perused and discussed the Mid-year Performance Review of Director Hanson.

RE-CONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Susan Hoffman, seconded by Deb Gruenwald, to re-convene to open session and the regular order of business at 7:20 p.m. Motion carried by Roll Call vote.

LIBRARY REMODEL PROPOSAL

Director Hanson shared the highlights of the proposed vision for future reconfiguration of the USS Liberty Memorial Public Library. Ideas were enthusiastically received by the library board.

OLD/NEW BUSINESS

One Village citizen-at-large has been approved to fill the library board vacancy to begin at the October meeting.

The Grafton School District has identified a representative to serve on the Library Board. This will be approved at an upcoming Village Board meeting.

Discussion followed as to what the protocol is for appointing library board members. Director Hanson will bring the bylaws specifying requirements for library board members and how they are appointed to the September meeting.

ADJOURN

Motion by Judy Baer, seconded by Susan Hoffman, to adjourn the meeting at 8:00 p.m. Motion carried.