

VILLAGE OF GRAFTON

PUBLIC SAFETY COMMISSION MEETING MINUTES

TUESDAY, SEPTEMBER 15, 2015

***Amended**

The Public Safety Commission was called to order by Chair Harbeck at 6:p.m.

Commissioners present: Trustee Lisa Harbeck, Trustee Dean Proefrock, Trustee David Antoine, and Joe Eernisse

Commissioner excused: Bob Wolf

Staff present: Police Chief Charles Wenten, Fire Chief Bill Rice and Office Assistant Mary Warren

Persons Requesting to be Heard

Dominic Danner of 2133 Ridgewood Drive stated that his Boy Scout Troop 817 was present to satisfy a requirement for advancement within the Boy Scouts.

Meeting Minutes

Motion by Trustee Proefrock, seconded by Trustee Antoine to approve the July 14, 2015 meeting minutes. Motion carried.

Consideration of \$10 Donation to the Police Department

Chief Wenten stated that the donor was charged a \$10 lock out fee and included a donation of \$10 along with her fee. Trustee Antoine questioned the need for discussion of such a small donation and Chief Wenten stated that all donations regardless of size must be approved.

Motion by Trustee Proefrock, seconded by Trustee Antoine to accept the donation of \$10 to the Police Department. Motion carried.

Report of Benchmark Measurements – Police Department

Chief Wenten explained to the Boy Scout Troop what Benchmarks are and gave an overview as to what is measured. Chief Wenten indicated that July and August statistics are similar to last years. Chief Wenten did state that violent crimes are down slightly as well as the monetary value of property crimes. Chief Wenten also stated that lobby assists may be down slightly, and indicated that this is not easy to track an exact number as it's recorded manually by the dispatchers.

Report of Benchmark Measurements – Fire Department

Chief Rice stated that compared to 2014 the fire calls are down slightly, although EMS calls increased by 83. He also indicated that since April 1, 2015 the department has had 218 ALS

(Advanced Life Support) versus 370 BLS (Basic Life Support) calls. Chief Rice also stated that he will utilize software to begin tracking fire inspections.

Commissioner Harbeck noted the improvement in response times and Chief Rice stated that this is largely due to the station being staffed during the day.

OLD/NEW BUSINESS

July and August Police Department Overtime

Chief Wenten stated that overtime is slightly higher than this time last year. This is due in part to a critical incident earlier in the year and more recently the need for fire investigations.

Chief Wenten stated that when officers are out, they utilize all staff for coverage. He gave the example of Sgt. Podewils being scheduled at the high school for 17 days but was only able to work at the school for 6 days.

Commissioner Proefrock asked what the difference is between manpower coverage and sick coverage and Chief Wenten stated it's FMLA vs. a sick day.

Police Department Budget Highlights

Chief Wenten stated the budget has been reviewed with Darrell Hofland. Chief Wenten advised that he would have liked to add a portable LED speed indicator sign but the Capital Improvements Budget didn't allow for an additional \$5500.

Status of Automatic License Plate Reader

Chief Wenten explained the operation of the plate reader. He stated it is currently being tested by three officers and is proving to be beneficial. He stated that the server for the plate reader is shared by other communities so it is very cost effective.

Status of agreement between Grafton Fire Department and the Town of Grafton

Chief Rice explained to those present what the current agreement is with the Town of Grafton. Chief Rice indicated that discussions have taken place and a joint meeting with the town is currently being planned. The final agreement should be determined within 30 days.

Trustee Harbeck inquired about bike licenses. Chief Wenten stated that all bikes should be licensed for a one-time fee of \$5 per bike. This aids in identifying lost or stolen bikes.

ADJOURN

Motion by Trustee Antoine seconded by Trustee Proefrock to adjourn at 6:45 p.m.

Motion carried.