

VILLAGE OF GRAFTON

JOINT LIBRARY BOARD MEETING MINUTES

SEPTEMBER 28, 2015

(Unapproved)

President Harry Rollings called the Joint Library Board meeting to order at 6:30 p.m.

Members present: Harry Rollings, Deb Gruenwald, Molly Lucareli, Trustee Dean Proefrock, and Susan Hoffman

Members excused: Supervisor Karron Stockwell and Judy Baer

Staff/Officials present: Library Director John Hanson

The Board welcomed Grafton School District Representative Molly Lucareli to the Library Board.

MINUTES

Motion by Susan Hoffman, seconded by Trustee Proefrock, to approve the August 24, 2015 minutes, as presented. Motion carried.

AUTHORIZATION OF DISBURSEMENTS

Director Hanson noted the new laptop purchase and payments made to the Wisconsin Library Association covering the annual membership for 2016 and conference attendance for three staff. The internet cost to Time Warner Cable was questioned. Director Hanson will investigate the reasoning behind the expense and possible options.

Motion by Trustee Proefrock, seconded by Susan Hoffman, to authorize the payment of the library disbursements, as presented. Motion carried.

FINANCIAL REPORT

Director Hanson reported revenues are progressing as expected. It was noted that if there are extra funds available, they may be used to replace some of the corroded hot water valves.

LIBRARY DONOR FUND

Director Hanson summarized the deposits and withdrawals.

CURRENT LIBRARY EVENTS

The library held various teen programs during July, including: Crafty Teens, Pot Luck Movie, Life Hacks, After Hours Party, and Magic Hero Carpets (Attendance 14).

The following programs were held in the youth library during July: Bubble Dance Party (Attendance 25); Movie showing of Brave Little Toaster (Attendance 12); Touch a Truck (Attendance 112); Movie showing of the Incredibles (Attendance 0); Natures Niche (Attendance 32); Kohl's Wild Theater (Attendance 55); Movie showing of the Iron Giant (Attendance 12); Fancy Nancy event (Attendance 102); Tony's Creepy Crawly Zoo (Attendance 65); Library Campout (Attendance 28).

A movie showing of The Second Best Marigold Hotel was held on August 26 (Attendance 7).

A Mindfulness Training class was held on August 26 (Attendance 30).

The Non-Fiction Book Club was held on September 4 (Attendance 2).

A Back Pain and Sciatica workshop was held on September 8 (Attendance 17).

A Tech Tuesday program on the library Makerspace was held on September 8 (Attendance 4). A Tech Tuesday program at the Multipurpose Senior Center on Windows 7 was held September 15 (Attendance 3).

A Paper Sunflowers class was held on September 11 (Attendance 13), and on September 16 (Attendance 15).

A What is Reiki? class was held on September 21 (Attendance 9).

The library has introduced "Tech Time Drop-in Tech help" on the fourth Tuesday of the month from 6:30 p.m. – 7:30 p.m. Assistance is provided on a variety of technology matters, including attaching documents to email, using a Word document, and finding information online. (September 22 attendance 1).

BENCHMARK MEASUREMENTS

Circulation is down 4.3 percent, program attendance is down 3.8 percent, and computer use is up 2 percent.

LIBRARY BOARD BYLAWS

The protocol of appointing Library Board members was clarified.

2016 LIBRARY BUDGET

Director Hanson noted that two numbers were upgraded in the areas of General Liability and Worker's Compensation.

OLD/NEW BUSINESS

President Harry Rollings shared the appraisal form for Director Hanson's performance review for the first 6 months of 2016.

ADJOURN

Motion by Susan Hoffman, seconded by Deb Gruenwald, to adjourn the meeting at 7:12 p.m. Motion carried.