

VILLAGE OF GRAFTON

COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

OCTOBER 7, 2015

The Community Development Authority meeting was called to order at 6:15 p.m. by Chair John Gassert.

Board members present: Alan Kletti, Dan McKelvey, Village President Jim Brunquell, Roger Kirgues, Al Richards, Trustee Dave Antoine, John Gassert

Staff/Officials present: Village Administrator Darrell Hofland and Director of Planning and Development Jessica Wolff

MINUTES

Motion by Mr. Kirgues, seconded by Mr. Kletti, to approve the minutes of the September 2, 2015 Community Development Authority meeting, as presented. Motion carried

HEAR PERSONS REQUESTING TO BE HEARD

None

REVIEW AND CONSIDERATION OF SIGN GRANT REQUESTED BY MUD PUPPY SHAW LOCATED AT 1003 WASHINGTON STREET

Director Wolff presented the sign grant application.

Motion by President Brunquell, seconded by Mr. Kirgues, to approve the sign grant requested by Mud Puppy Shaw, to be located at 1003 Washington Street, in the amount of \$1,000. Motion carried.

Staff was directed to require two cost estimates for future sign grant applications.

REVIEW AND CONSIDERATION OF THE LUMBERYARD PLAZA DESIGN

Director Wolff presented the updated design for the Lumberyard Plaza. Revised components include changing the pergola material from metal to wood, removing the stream from the northern half of the plaza, and modifying the design of the benches.

The members discussed the process to name the Plaza and indicated the desire to be involved in naming or sponsorship opportunities.

Motion by Trustee Antoine, seconded by Mr. Richards, to recommend approval of the Lumberyard Plaza design. Motion carried.

CONVENE TO CLOSED SESSION

Motion by Mr. Kletti, seconded by Mr. Kirgues, to convene to closed session, at 6:45 p.m., pursuant to Wisconsin Statutes 19.85(1)(e) for real estate and competitive bargaining matters (Lumberyard 1505 Memorandum of Understanding and Development Agreement).

Motion carried unanimously by roll call vote.

A closed session of approximately 12 minutes was held. The CDA discussed the Lumberyard 1505 Memorandum of Understanding and Development Agreement.

RECONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS

Motion by Trustee Antoine, seconded by Mr. Kirgues, to reconvene to open session and the regular order of business, at 6:57 p.m.

Motion carried unanimously by roll call vote.

OLD/NEW BUSINESS

Administrator Hofland noted that the hotel market study has been updated. The study indicates that there is sufficient market demand for another hotel in Grafton. The study also addressed demand for a conference center and found that conference space typically included at a national chain hotel would be appropriate. The study also indicated that there was no identified demand for a larger conference operation.

The CDA discussed Village Pointe Commons and the ground turning event held October 2, 2015. The developer is moving forward with construction of the Casetta buildings and has applied for a building permit for the main building.

Administrator Hofland noted, that as a result of the recent decision in the mediation process, the Village Board entered into a Settlement Agreement and Mutual Release with McDonalds on October 5, 2015. These agreements will allow construction of the project to move forward.

ADJOURN

Motion by Mr. Richards, seconded by Mr. McKelvey, to adjourn at 7:10 p.m. Motion carried.