



## VILLAGE BOARD MEETING AGENDA

**GRAFTON VILLAGE HALL BOARD ROOM  
860 BADGER CIRCLE**

**MONDAY, DECEMBER 21, 2015 AT 6:00 PM**

1. Call to Order / Pledge of Allegiance
2. Roll Call / Trustees / Department Heads / Officials
3. Approval of the 12-7-2015 Village Board including Public Hearing Before the Village Board meeting minutes; 12-07-2015 Finance Committee meeting minutes and File the 10-19-2015 Police and Fire Commission; 12-10-2015 Architectural Review Board; 12-14-2015 Board of Public Works; 12-15-2015 Plan Commission; 12-15-2015 Public Safety Commission; 12-16-2015 Community Development Authority meeting minutes, as presented.
4. PERSONS REQUESTING TO BE HEARD
5. BUSINESS PRESENTED BY THE PRESIDENT
6. RESOLUTIONS/ORDINANCES/ACTION ITEMS
  - A. Resolution commending [Romelle \(Mel\) Nowak](#) for her 50 years of service to the Village of Grafton
  - B. Resolution commending [Susan Otto](#) for her 32 years of service as a Library Assistant to the Village of Grafton
  - C. Resolution commending [Douglas Wilde](#) for his 33 years of service to the Village of Grafton
  - D. [Appointment of election inspectors for 2016-2017 term](#)
  - E. [Report of the Finance Committee](#)
    1. Authorize a one year extension of the 2013-2015 Tourism Promotion Services Agreement with the Grafton Area Chamber of Commerce, including an increase from \$3,000 to \$3,300 in funding for marketing purposes.

2. Authorize a one year extension of the 2013-2015 Tourism Events Services Contract with Celebrate Grafton at a funding level of \$15,000.
3. Authorize the 2016 changes to the Village of Grafton Section 125 Plan document per the Grafton Professional Police Officers Association's collective bargaining agreement
4. Amend Section 1.04 of the Personnel Handbook regarding employee political activity
5. Amend Section 20.10 of the Personnel Handbook eliminating the six month waiting period for Life Insurance
6. Amend Section 20.12 of the Personnel Handbook eliminating the Village from processing a separate manual check for longevity
7. Creation of an Accounting Clerk position at Pay Grade 10 and to eliminate the Office Assistant position in the Department of Administrative Services
8. Amend the Administrative Services Organization Chart as presented
9. Ordinance to amend [Chapter 1.16 of the Grafton Municipal code](#) relating to official posting locations for legal notices

F. [Report of the Board of Public Works](#)

1. Approval to charge a fee of \$30 for the service of testing water samples for coliform bacteria
2. [Final Assessment Resolution for Falls Road Improvements](#) and [accept the Engineer's Report as presented](#)
3. Purchase of a dump body, plow, spreader, hydraulic system and safety lighting to be mounted on a 2016 Ford F550, 17,500 G.V.W. 2 wheel drive truck chassis from Monroe Truck Equipment, DePere, WI for an amount not to exceed \$34,59
4. Purchase of a chipper/leaf dump box from Jackson Truck Body, Jackson, WI for an amount not to exceed \$15,489

G. [Report of the Plan Commission](#)

1. Resolution to adopt the Village of Grafton [Bicycle and Pedestrian Plan](#)
2. Ordinance amending the Village of Grafton [Zoning Ordinance Table 19.03.0603 Permitted and Conditional Uses in the Nonresidential Zoning Districts to add "Offices and Clinics of Health Practitioners, not elsewhere classified" \(SIC #8049\) as a conditional use in the C-4 zoning district](#)

H. [Report of the Public Safety Commission](#)

1. Authorize stipends for additional duties of Fire Officers, not to exceed \$7,500
2. Authorize on-call pay effective January 1, 2016, for a Paramedic on-call time at \$4.17 per hour and an AEMT or EMT on-call time at \$2.09 per hour
3. Approve the donation of two car seat/booster seats by Jarrod Ray, with the approximate value of \$50.00 each

7. DEPARTMENT AND OFFICERS REPORTS

8. LICENSES

- A. Approval to issue [Operators Licenses](#), as presented
  - B. Approval to issue Special Class "B" Beer Picnic License / St. Joseph Congregation – Kari Shank-agent / 1619 Washington Street / Fish Fry – February 12, 2016; February 19, 2016; February 26, 2016; March 4, 2016 and March 11, 2016
  - C. Approval to issue Special "Class B" Beer and Wine Picnic License / St. Joseph Congregation – Elizabeth Handle-agent / 1619 Washington Street / Meatball Madness – Spaghetti Dinner – January 30, 2016
  - D. Approval to issue Special "Class B" Beer License / Paramount Music Association – Kristine Raymond-agent / 1218 13th Avenue / Road to Memphis Fundraiser – January 8, 2016
9. REPORT OF BILLS
- A. [Approval of Village expenditures: \\$266,574.97](#)
10. OLD BUSINESS
11. NEW BUSINESS
12. CONVENE TO CLOSED SESSION pursuant to Wisconsin Statutes 19.85(1)(e) for real estate and competitive bargaining matters (NAI MLG Commercial contract)
13. RECONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS
14. Action on NAI MLG Commercial contract to research new business park development
15. ADJOURN

*"Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting. Notice is hereby given that a majority any other board, commission or committee may be present at the meeting to gather information about a subject in which they are interested. This constitutes a meeting of any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said boards, commissions or committees will not take any formal action at this meeting."*