

**VILLAGE OF GRAFTON**

**HISTORIC PRESERVATION COMMISSION MEETING MINUTES**

**DECEMBER 17, 2015**

The Historic Preservation Commission meeting was called to order by Chair David Liss at 5:15 p.m.

Commissioners present: Trustee David Liss, Sheldon Sepstead, Thomas Krueger, Matt Zipter, and Ted Warwick

Commissioners excused: Trustee David Antoine and Sue Hass

Staff/Officials present: Director of Planning and Development Jessica Wolff and Administrative Secretary Deborah Brown

**APPROVAL OF MINUTES**

Motion by Trustee Krueger, seconded by Commissioner Sepstead to approve the minutes of the October 15, 2015 Historic Preservation Commission, as presented. Motion carried.

**HEAR PERSONS REQUESTING TO BE HEARD**

None

**REVIEW AND CONSIDERATION TO RECOMMEND TO VILLAGE BOARD THE RESCISSION OF HISTORIC DESIGNATION FOR PROPERTY LOCATED AT 1757 12<sup>TH</sup> AVENUE (PARCEL 10-111-01-104-001) REQUESTED BY OWNER, EDITH ZAUN**

Director Wolff stated that the property owner, Edith Zaun, is requesting rescission of the historic designation at 1757 12<sup>th</sup> Avenue. Per the letter that Mrs. Zaun submitted on November 6, 2015, she has requested this rescission because she is in the process of selling her home, which over the years has had additions/remodeling and no longer retains the characteristics of the original structure.

The Commission held a short discussion on the rescinding of property located at 1757 12<sup>th</sup> Avenue. It was the consensus to move forward with motion.

Motion by Commissioner Sepstead, seconded by Commissioner Warwick to recommend to the Village Board rescission of the historic designation at 1757 12<sup>th</sup> Avenue as presented. Motion carried.

**UPDATED REVIEW AND POSSIBLE CONSIDERATION ON DISBANDING THE HISTORIC PRESERVATION COMMISSION AND CREATION OF A SECTION 501(C) NONPROFIT ORGANIZATION FOR HISTORIC PRESERVATION EFFORTS**

Director of Planning and Development Jessica Wolff stated that the Commission discussed at the last meeting in October, the possibility of disbanding the Historic Preservation Commission and establishing a standalone nonprofit organization to advance historic preservation in the Grafton area. At that meeting, the Commission requested that staff research the process to apply for federal 501(c) status. She then reviewed with the Commission the prepared outline for the steps and criteria for receiving a nonprofit status.

Commissioner Warwick noted that the number of people interested in the Grafton Historical Society is not important at this time. Other Commissioners still thought that the Commission should understand just how much interest is in the Community to move forward with the discussion to form a the Historic Society at all. Director Wolff had suggested at the last meeting, that the Commission may want to hold a public interest event to gauge community interest. Trustee Krueger indicated that they have spoken to the local newspaper and can have something in print for the paper once a location, date, and time have been established for this event. The Commission was in consensus to go ahead with this public interest event but thought that questions should be developed with answers for the public. The Commission then decided to meet on January 21, 2016 to completely prepare for the public interest event that will most likely be held in February 2016.

Chair Liss stated that having a meeting in January would help better prepare for the public interest event and would give the Commission sometime to secure a facility to hold the event and select a date and time.

Director Wolff also noted that any correspondence or attachments that the Commission felt needed to be included in the next packet for the next meeting should be submitted no later than January 8, 2016.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURN**

Motion by Commissioner Sepstead, seconded by Commissioner Zipter to adjourn at 6:00 p.m. Motion carried.