

VILLAGE OF GRAFTON
PARKS AND RECREATION BOARD MEETING MINUTES

JANUARY 20, 2016

The Parks and Recreation Board meeting was called to order at 6:00 p.m. by Chair Canepa.

Members present: Trustee Lisa Harbeck, Trustee Tom Krueger, Meg Canepa, Jim Miller, Joe Hildebrand, Mark Slaminski, and Joanne Wolf

Staff/Officials present: Director of Parks and Recreation John Safstrom, Senior Coordinator/Recreation Supervisor Karin Sevener and Administrative Secretary Charlie Donohue

MINUTES

Motion by J. Miller, seconded by M. Slaminski to approve the December 23, 2015 Parks and Recreation Board meeting minutes as presented.
Motion carried.

PERSONS REQUESTING TO BE HEARD

None.

AWARD CONSTRUCTION BID FOR VETERANS MEMORIAL PARK RIVERWALK PROJECT

Director Safstrom stated back in July 2015, the Village received two bids for the Veterans Memorial Park Riverwalk Project that were rejected since they were both higher than the amount of funds available.

Village staff then began the process of reviewing the design elements of the project in an effort to cut project costs. Staff concluded that by purchasing light poles (in house) and removing one of the larger sitting areas, cost savings could be realized. It was also determined that the canoe/kayak launch could be purchased by the Village increasing the savings. On January 12, 2016, the Village received five bids for the project.

Board members discussed the list of Bid items and the Alternate and Supplemental Bids. After some discussion, Trustee Krueger asked Director Safstrom if there are plans to include the canoe/kayak launch. Director Safstrom stated there are plans to include this and staff is currently working on quotes. He further stated he is hopeful the project will be completed by the middle of the summer.

Trustee Harbeck questioned why silt fence is listed in the Supplemental Bid. Director Safstrom stated he would ask the engineer to look into this.

Motion by Trustee Krueger, seconded by Trustee Harbeck to recommend the Village Board award the Veterans Memorial Park Riverwalk Project Base Bid and Supplemental Bid to TP Concrete Inc. of Fredonia, WI for the amount of \$313,699. Motion carried.

SUMMARY OF BENCHMARK MEASUREMENTS

Senior Coordinator/Recreation Supervisor Sevener gave an overview of the benchmark measurements.

Chair Canepa suggested offering an incentive to participants who return their evaluations. Director Safstrom stated the Department is looking into new ways to improve the number of returned evaluations.

OLD BUSINESS

Trustee Harbeck inquired why the Grafton Blues Association has decided not to hold their event in Grafton in 2016. Director Safstrom stated there are plans in place to build a Blues Museum in Port Washington and the Grafton Blues Association saw this as an opportunity to grow their event. Director Safstrom further stated Celebrate Grafton is looking into offering events to continue to promote Grafton's Blues heritage.

NEW BUSINESS

None.

SENIOR REPORT

J. Wolf stated members of the Multipurpose Senior Center are very happy with the new ADA compliant toilets.

ADJOURN

Motion by Chair Canepa, seconded by J. Wolf to adjourn at 6:20 p.m.
Motion carried.