

VILLAGE OF GRAFTON

HISTORIC PRESERVATION COMMISSION MEETING MINUTES

JANUARY 21, 2016

The Historic Preservation Commission meeting was called to order by Chair David Liss at 5:35 p.m.

Commissioners present: Trustee David Liss, Thomas Krueger, Matt Zipter, Trustee David Antoine and Sue Hass

Commissioners excused: Sheldon Sepstead and Ted Warwick

Staff/Officials present: Director of Planning and Development Jessica Wolff and Administrative Secretary Deborah Brown

Others present: Christopher and Vicki Wenzel

APPROVAL OF MINUTES

Motion by Trustee Krueger, seconded by Commissioner Zipter to approve the minutes of the December 17, 2015 Historic Preservation Commission, as presented. Motion carried.

HEAR PERSONS REQUESTING TO BE HEARD

None

SELECTION OF THE 2016 WALK OF FAME INDUCTEE

Chair David Liss gave an update on the Grafton Blues Association. He stated that this organization has recently made changes and will no longer be holding the Paramount Blues Festival in Grafton. He further noted that they have changed their name to Paramount Music Association and have moved to Port Washington, WI. Therefore, the Village of Grafton Paramount Plaza Walk of Fame will present their new 2016 Inductee at the Celebrate Grafton event, Giro d'Grafton in June of 2016.

He further noted that the Planning and Development staff has prepared the next artist from the Paramount Plaza list of scheduled inductees. For 2016, the next artist is Wilmer Watts. The engraving will be done this year before the Giro d'Grafton event. At that time, Chair Liss indicated that the Inductee will be announced sometime during this event.

Motion by Trustee Antoine, seconded by Trustee Krueger to approve the 2016 Paramount Plaza Walk of Fame inductee Wilmar Watts. Motion carried.

DISCUSSION OF PUBLIC INTEREST EVENT ON CREATING A NONPROFIT ORGANIZATION

Director of Planning and Development Jessica Wolff gave a summary on the last Historic Preservation Commission meeting in December 2015. She stated that the Commission was eager to move forward with organizing a public interest event to see the level of community interest in forming a standalone nonprofit organization to advance historic preservation in the Grafton area.

She further explained that staff had prepared questions and answers for the Commission's feedback for this public interest event. The Commission members reviewed the questions and answers. It was the consensus of the Commission members that hosting the interest event is a good starting point and held a short discussion on the location, date and time. They also discussed the paperwork required to establish the nonprofit organization and file for the Federal 501(c) status.

Director Wolff stated that she could assist the Commission with the paperwork but the members should be preparing bylaws, board member selection and their roles, and other required information for filing. The packet from the December 2015 HPC meeting included model Articles of Association for the Grafton Historical Society. Director Wolff offered to assist the Commission members with further criteria and preparation if needed.

Commission discussed other details related to the public information meeting including the public notice, media attention, and use of local electronic reader boards. The tentative date was set for Thursday, February 18, 2016 between 7:00 p.m. and 9:00 p.m. at the Glass Palette. Discussion also took place on the possibility of have some door prizes available. The Commission then would have a follow up meeting after the public interest event was held in February at the regular Thursday meeting set for March 17, 2016.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN

Motion by Trustee Krueger, seconded by Commissioner Zipter to adjourn at 6:23 p.m. Motion carried.