

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

FEBRUARY 1, 2016

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, Sue Meinecke, David Liss, Lisa Harbeck, Tom Krueger, Dean Proefrock and David Antoine

Staff/Officials present: Village Administrator Darrell Hofland, Village Attorney Mike Herbrand, Building Inspector Tom Johnson, Director of Parks and Recreation John Safstrom, Director of Administrative Services Paul Styduhar and Village Clerk Kaity Olsen

Others present: News Graphic Reporter Melanie Boyung and Ozaukee Press Copy Editor Steve Ostermann

MINUTES

Motion by Trustee Antoine, seconded by Trustee Proefrock to approve the 01-18-2016 Village Board meeting minutes; 01-18-2016 Finance Committee meeting minutes and File the 01-20-2016 Parks and Recreation Committee; 01-21-2016 Historic Preservation Committee; 01-25-2016 Joint Library Board; 01-26-2016 Plan Commission meeting minutes, as presented. Motion carried.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

None

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Preliminary Resolution vacating a portion of 11th Avenue was offered by Trustee Proefrock.

Motion by Trustee Meinecke, seconded by Trustee Harbeck to approve the Preliminary Resolution vacating a portion of 11th Avenue.

Administrator Hofland commented that this is a multi-step process with a public hearing in March and possible action on the March agenda. If approved, the Village will be vacating a 12 foot by 17 foot area on the southern end of the triangle on 11th Avenue/Bridge Street for Lumberyard 1505's development. This preliminary resolution is just the initial step in the process.

Trustee Krueger inquired if there was any conflict with the underground utilities. Attorney Herbrand responded that Village Engineer Dave Murphy, had not made mention of any issues with utilities.

Motion carried.

Resolution designating public depositories was offered by Trustee Antoine.

Motion by Trustee Proefrock, seconded by Trustee Meinecke to approve the resolution designating public depositories.

Administrative Services Director Styduhar commented that this was just bookkeeping and the list includes the bank that will hold our funds based on the action taken in the next item.

Motion carried.

Item 1 / Report of Finance Committee

Motion by Trustee Harbeck, seconded by Trustee Meinecke to authorize Ehlers Investment Partners, Waukesha, WI, as the Village's Investment Advisor.

Administrative Services Director Styduhar mentioned that a request for proposals was sent out and we received three responses. By contracting with Ehlers, the Village will save \$40,000 in fees alone. He further mentioned that the contract is being reviewed by Attorney Herbrand and the motion should be subject to approval by Attorney Herbrand.

Motion was rescinded.

Motion by Trustee Harbeck, seconded by Trustee Meinecke to authorize Ehlers Investments Partners, Waukesha, WI, as the Village's Investment Advisor subject to contract approval by Attorney Mike Herbrand. Motion carried.

Item 2 / Report of Finance Committee

Motion by Trustee Krueger, seconded by Trustee Proefrock to create the Citizen Engagement program as presented.

Administrator Hofland commented that Grafton has a strong history of engaging citizens on topics. This program offers a more structured and formal process to accomplish these goals. President Brunnuell commented that this program went over well with at the annual Grafton Area Chamber of Commerce's State of the Community luncheon. Administrator Hofland further commented that ideas will be reported back to the Village Board throughout the year.

Motion carried.

Item 1 / Report of Parks and Recreation Committee

Motion by Trustee Antoine, seconded by Trustee Meinecke to award the Veterans Memorial Park Riverwalk Project base bid and supplemental bid to TP Concrete Inc. of Fredonia, WI for the amount of \$313,699.

Parks and Recreation Director Safstrom commented that the Village will be able to get everything on its list with the grant monies. Construction will be starting in spring. Administrator Hofland said that the Village will be having a preconstruction meeting and efforts will be taken to not interfere with GALA concerts.

Motion carried.

Item 1 / Report of Plan Commission

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the ordinance amending Chapter 22 Shoreland-Wetland Zoning.

Building Inspector Johnson mentioned that the updates to Shoreland-Wetland Zoning ordinances have been mandated by DNR.

Motion carried.

Item 2 / Report of Plan Commission

Motion by Trustee Antoine, seconded by Trustee Krueger to contract with Vandewalle & Associates, Madison, WI for the Comprehensive Plan Amendment.

Administrator Hofland commented that two proposals were received. The strength of the staff of Vandewalle & Associates appealed to Director of Planning and Development, Jessica Wolff. Administrator Hofland mentioned that there are three components that will be focused on; housing ratios, the Port Washington Road corridor's land use, and an upgrade to the land use map to make it more user friendly.

Motion carried.

DEPARTMENT AND OFFICERS REPORT

Trustee Krueger commented that the Plan Commission had made a recommendation to approve permitted and conditional uses in the C4 planning code to include "Offices and Clinics of Dentists" as a conditional use. He inquired as to why this item was not on the agenda. Administrator Hofland commented that this should have been on this agenda and we will make sure it is on the next agenda.

LICENSES

Item 1 / Approval to Issue Operators Licenses

Motion by Trustee Harbeck, seconded by Trustee Antoine to approve the issuance of Operators Licenses, as presented. Motion carried.

Item 2 / Denial of Issuance of Operators Licenses to Lisa A. Sohrweide and Shawna Wehmeier

Motion by Trustee Meinecke, seconded by Trustee Proefrock to deny the issuance of Operator's Licenses to Lisa A. Sohrweide and Shawna Wehmeier, as presented. Motion carried.

REPORT OF BILLS

Motion by Trustee Krueger, seconded by Trustee Antoine to approve the payment of Village expenditures in the amount of \$1,497,005.30.

Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN

Motion by Trustee Antoine, seconded by Trustee Proefrock to adjourn 6:18 p.m. Motion carried.