

**VILLAGE OF GRAFTON**  
**BOARD OF PUBLIC WORKS MEETING MINUTES**  
**MONDAY, MARCH 14, 2016**

The Board of Public Works meeting was called to order at 6:00 p.m. by Chair Sue Meinecke.

Board members present: Trustee Sue Meinecke, Trustee Tom Krueger, Trustee Dave Liss, Les Blum, and Pat Murray.

Staff present: Director of Public Works/Village Engineer Dave Murphy, Superintendent of Public Works Gary Helm, and Utility Clerk Stacie Nelson.

Other Officials present: Trustee Lisa Harbeck

**HEAR PERSONS REQUESTING TO BE HEARD**

None

**MINUTES**

Motion by Trustee Liss, seconded by Trustee Krueger to approve the February 8, 2016 Board of Public Works meeting minutes, as presented. Motion carried.

**PUBLIC WORKS**

Groundwater Monitoring – Lime Kiln Park Landfill and West Plume Area

B.J. Leroy from AECOM was unable to attend the meeting. Discussion of the groundwater monitoring will be discussed during the April Board of Public Works meeting.

Les Blum would like clarification from AECOM in regards to the schedule of testing since our levels are consistently going down.

Motion by Trustee Krueger, seconded by Les Blum to table the Groundwater Monitoring at Lime Kiln landfill and West Plume area until the April meeting. Motion carried.

Approve Ordinance Repealing and Recreating Chapter 23-Stormwater Management and Erosion Control

Director of Public Works/Village Engineer Dave Murphy provided background on the revisions that were made to the Village code ordinance pertaining to Chapter 23 – Stormwater Management and Erosion Control that was updated by Graef Incorporated. These changes were required by the DNR to bring the Village Code into compliance with their Administrative Rules by making it a requirement of our permit. Changes include definitions that will assist in the design of the Best Management Practices (BMP). A section was added for Applicability of Maximum Extent Practicable to allow

development to move forward even if the site cannot meet the ordinance requirements. Off-site drainage will need be treated as part of the stormwater management plan, which could also increase the size of the BMP.

Motion by Pat Murray, seconded by Les Blum to recommend the Village Board approve the ordinance repealing and recreating Chapter 23 of the Village Code. Motion carried.

#### Award Project 16-03 / 2016 Street Improvement Program

Director Murphy reviewed with Board members the bid awards for the 2016 Street Improvement Program. Dorner Incorporated was the lowest responsible bidder. The bid documents were broken down by street. A short discussion took place on the review of the bids.

Les Blum requested a listing of the bid totals to review as they were not included. Director Murphy supplied a copy for the board members to review during the meeting.

Les Blum noticed the amount of summer projects lined up and questioned supervision of the Street Improvement Program. Director Murphy acknowledged and noted that an additional Inspector would need to be hired to supervise the program.

Les Blum questioned the use of excess funds since the Street Improvement Program came in \$27,000 under budget. Director Murphy noted that the funds would remain in the capital account; the extra utility funds could go to future utility interceptor projects.

Motion by Trustee Liss, seconded by Trustee Krueger to recommend the Village Board award Project 16-03 / 2016 Street Improvement Program to Dorner Incorporated, Luxemburg, WI in the amount of \$1,897,885.13. Motion carried.

#### Award Project 16-04 / Sidewalk Replacement

The Sidewalk Replacement bids were opened on March 26, 2015. The project includes removing and replacing defective sidewalk. Five bids were received. Out of the five bids, one company did not follow the notice stated on the web-site in regards to being on the Plan Holder List. Since this company received the bid documents outside of the Village Website, their bid has been rejected. The lowest qualified bidder is RAZA of Racine. They have complied with the prequalification and bonding requirements of the bid documents.

Motion by Trustee Tom Krueger, seconded by Les Blum to recommend the Village Board award Project 16-04 / Sidewalk Replacement to RAZA of Racine, Racine, WI in the amount of \$33,178. Motion carried.

#### Major projects update

Director Murphy reviewed the projects scheduled for Falls Road, Veterans Memorial Park and River Bend Road. Murphy advised that Falls Road would be completed by early June. Veterans Memorial Park will take up to seven weeks to complete due to bank restoration, lighting, retaining walls and plantings. The Public Works Department

will coordinate with local organizations to ensure minimal disruption of summer activities in the area.

#### Report of benchmark measurements – Public Works Department

Public Works Superintendent Gary Helm reviewed the benchmark report with the board members. There was a brief discussion regarding the amount of debris collected so far from street sweeping along with the number of trees removed due to the Emerald Ash disease.

### **WATER & WASTEWATER**

#### Utility projects update

Utility staff was not present at the meeting. Project updates including the bid for Clarifier #2 Rehabilitation which will be reviewed during the April Board of Public Works Meeting.

#### Report of benchmark measurements – Utility

Board members reviewed and accepted the report of benchmark measurements.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Trustee Lisa Harbeck questioned if the orange cones on the river were removed before the thaw or if they were swept away. Trustee Dave Liss addressed the question stating they were old cones purposely used to mark a cutout in the ice that was used for an emergency rescue practice. The cones were in place as a safety measure. The cones unfortunately were not removed before the thaw and were most likely sank in the river.

Trustee Lisa Harbeck stated that the storm sewer grate in the parking lot at the Family Enrichment Center on Badger Circle is sinking around it. Harbeck asked if this could be looked at. Director Murphy responded that it is private property and the Inspections Department would need to assess the area for safety and report their findings to the owners for proper repair.

Trustee Krueger mentioned that the railroad crossing on Hickory Street has a few residents upset due to the lack of maintenance. Dave Murphy noted that repairs need to go through the railroad and agreed to submit a letter to the Railroad Commission for them to review the crossing for replacement.

Public Works Director / Village Engineer Dave Murphy announced his retirement from the Village of Grafton after 12 years of service. Dave has accepted a position in Florida with Lee County. Dave Murphy's last day is tentatively set for April 22, 2016.

### **ADJOURN**

Motion by Trustee Krueger, seconded by Pat Murray to adjourn the meeting at 6:52 p.m. Motion carried.

