

**VILLAGE OF GRAFTON**

**FINANCE COMMITTEE MEETING MINUTES**

**MONDAY, APRIL 4, 2016**

Chair Jim Brunnquell called the meeting to order at 5:45 p.m.

Committee members present: Village President Jim Brunnquell, Trustee Sue Meinecke, Trustee David Antoine, and Trustee Lisa Harbeck

Staff present: Village Administrator Darrell Hofland, Director of Administrative Services Paul Styduhar, and Village Clerk Kaity Olsen

Public present: None

**HEAR PERSONS REQUESTING TO BE HEARD**

None

**2017 AREAS OF EMPHASIS AND STRATEGIC PLAN**

Administrator Hofland mentioned that there were no additional comments on the 2017 areas of emphasis and strategic plan since last month's meeting. The areas of emphasis were reorganized and reduced to seven.

Trustees Harbeck and Meinecke inquired as to what technology could be used to improve efficiency and effectiveness of municipal services. Administrator Hofland commented that iPads for the trustees to use with a paperless packets and supplying body cameras for the Police Officers would fall under this category as well as using the Cloud technology.

Motion by Trustee Antoine, seconded by Trustee Meinecke to recommend the Village Board to approve the 2017 areas of emphasis as presented with the accompanying strategic plan. Motion carried.

**FUND BALANCE POLICY**

Administrative Services Director Styduhar made some changes to the Fund Balance Policy including changing the title of Finance Director to Director of Administrative Services and eliminating the guideline that limits the use of fund balance to 5% of the budgeted total revenues.

Motion by Trustee Harbeck, seconded by Trustee Antoine to recommend the Village Board approve the Fund Balance Policy. Motion carried

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURN**

Motion by Trustee Meinecke, seconded by Trustee Antoine to adjourn at 5:50 p.m. Motion carried.