

VILLAGE OF GRAFTON

PUBLIC SAFETY COMMISSION MEETING MINUTES

TUESDAY, APRIL 12, 2016

*AMENDED

The Public Safety Commission was called to order by Chair Harbeck at 6:00 p.m.

Commissioners present: Trustee Lisa Harbeck, Trustee Dean Proefrock, Trustee David Antoine, Bob Wolf, and Joe Eernisse

Staff present: Police Chief Charles Wenten, Fire Chief Bill Rice, and Administrative Assistant Clarissa Allen

PERSONS REQUESTING TO BE HEARD

Mark Giaimo, 1039 17th Avenue, attended the meeting to inquire about any update the committee could provide with regard to the speed and traffic complaints occurring on Grafton Avenue in the area of 17th Avenue. Chief Wenten advised that at last month's Public Safety meeting Chief Wenten shared information on a portable LED sign which cost approximately \$3,500, which if purchased could help slow vehicles down in that area. This is an expense that the Police Department has not budgeted for, and could only be purchased with approval from the Finance Committee if that route is taken. Chief Wenten has also worked with the Ozaukee County Highway Commission to have new speed limit signs placed that are more visible. Mr. Giaimo thanked the commission for the efforts made and commented that he has noted a more visible police presence in the area.

MINUTES

*Trustee Antoine noted a correction to the amended paragraph on page two wherein Building Inspector Tom Johnson was incorrectly titled Director.

Motion by Trustee Proefrock, seconded by Commissioner Wolf to approve the March 15, 2016 meeting minutes with corrections noted. Motion carried.

POLICE DEPARTMENT – 5 YEAR CAPITAL IMPROVEMENT PLAN

Chief Wenten explained that the most noted change in the Police Department's CIP was the movement of two dispatch radio base stations from 2019 and 2020, to 2017 and 2018. This is due to the age of the current radio base stations, and difficulty in repairing them due to the fact that they have reached their end of life and parts are no longer being manufactured for this model. Chief Wenten informed the committee that at a recent Ozaukee County radio user committee meeting that was attended by Captain Grissom, Jason Dzwinkel of the Ozaukee County Administration advised that Ozaukee County is discussing the possibility of supporting a portion of the cost of these radio base stations, as was done in 1988 when the base stations were installed. Jason Dzwinkel advised that the County Finance Committee will be discussing this possibility in May of 2016.

Chief Wenten also mentioned that the Police Department's computer consultant was contacted to see if the records server purchase scheduled for 2017 could be pushed out to 2018 or 2019. This was not recommended due to the age and capacity of the current server.

Chief Wenten also indicated that he has moved the purchase of the unmarked squad from 2017 to 2019 to accommodate the movement of the radio consoles.

All other items listed on the Police Department CIP are standard purchases and have not changed from other years.

Motion by Trustee Antoine, seconded by Trustee Proefrock to recommend the Finance Committee approve the 2017-2021 Police Department Five Year Capital Improvement Program, as presented. Motion carried.

POLICE DEPARTMENT – QUARTERLY BENCHMARK MEASUREMENTS

Chief Wenten reviewed the quarterly benchmarks with the commission, noting that property crimes have increased over this time last year, specifically an increase in retail thefts. Chief Wenten used the example of two retail thefts committed this afternoon requiring all personnel on duty to respond to contain the situation; both thefts occurring within 30 minutes of each other at east side retail stores, both involving combative suspects who attempted to flee from Loss Prevention and Law Enforcement.

Trustee Harbeck commented that it appears lobby assists have increased over the past several months from last year at this time. Chief Wenten advised this is partially due to a more concerted effort to log walk-ins, and also more use of the community room, which gives citizens the opportunity to stop to speak with Dispatch and Officers at the building.

FIRE DEPARTMENT – 5 YEAR CAPITAL IMPROVEMENT PLAN

Chief Rice went over each CIP item, which had changed from last year's approved plan, explaining in brief the reason for changes. Several items brought further comments and discussion from the commission, including the cost for re-painting the apparatus bay interior, which was initially done in 1999. Recent quotes for this expense were priced at \$45,000, and it is scheduled to be done in 2019. Replacement of the roof on the Fire Department building is scheduled to be done in the next five years, and will be covered out of the operating budget.

Chief Rice explained that the Division Chief/Fire Inspector is now using the 2013 Ford Taurus which the Fire Department purchased from the Police Department, and now has approximately 55,000 miles on it. This vehicle is budgeted to be replaced by a Ford Explorer in 2019, at a cost of \$40,000. Chief Rice stated that the Division Chief does take this vehicle home with him, and uses it to respond to calls from home. Trustee Proefrock voiced his concern with the Division Chief using this vehicle to leave the Village limits as a take home vehicle. Chief Rice advised that there is a possibility that the Division Chief will be relocating to the Village of Grafton.

Chief Rice advised the commission that the future needs of the Fire Department are changing. There are many updates that need to be done to the building, one of which is making more rooms for on call personnel to sleep at the fire house, as well as setting up a fitness room where members can work out. Chief Rice advised that there is some uncertainty about the future of fire services and will be addressing these needs in the future.

Motion by Trustee Antoine, seconded by Commissioner Eernisse to recommend the Finance Committee approve the 2017-2021 Fire Department Five Year Capital Improvement Program, as presented. Motion carried.

FIRE DEPARTMENT – QUARTERLY BENCHMARK MEASUREMENTS

Chief Rice distributed the Benchmark Measurements to the commission, explaining that Volunteer Matt Schaenzer who does the monthly benchmarks, experienced computer difficulties, and had to manually tally the calls, thus the benchmark report was not able to be attached to the commissions packet. Overall Fire calls have increased over this time last year, with March of this year being the busiest month. All other calls have remained consistent with 2015 to date.

REPORT OF MARCH BENCHMARK MEASUREMENTS – POLICE DEPARTMENT

Chief Wenten referred to the above discussion regarding benchmark measurements.

REPORT OF MARCH BENCHMARK MEASUREMENTS – FIRE DEPARTMENT

Chief Rice referred to the above discussion regarding benchmark measurements.

OLD/NEW BUSINESS

MARCH POLICE DEPARTMENT OVERTIME

Chief Wenten noted that overtime is increased in March over last year due to Crisis Intervention Training that most of the department attended. Trustee Harbeck noted that Sgt. Podewils was only able to be in the school 2 days during the month of March. Chief Wenten advised that Sgt. Podewils is continuing to cover patrol due to schedule shortages, and that all personnel are helping to cover where needed to alleviate overtime. Chief Wenten advised that our newest Officer has been hired and will be starting on April 18, 2016. It is anticipated that he will complete Field Training in August, which will alleviate some of the overtime.

Chief Wenten requested to address the commission for direction regarding purchasing a policy through AFLAC which would cover any duty related injury incurred by any Police Reserve Officer while they are volunteering at events on behalf of the Police Department. Chief Wenten stated that currently there is no coverage for the Police Reserve Officers should they be hurt or injured while on duty. Chief Wenten advised that the Police Department has been enhancing the Reserve Officer program, providing more detailed training and regular meetings, and also requesting their time and assistance more often with an increased amount of requests for event assistance. Chief Wenten advised that Captain Gabrish researched this coverage thoroughly and presented a proposal from AFLAC which would cost approximately \$30.00 per month per person, or \$5,500 per year. Chief Wenten requested to know what route to take to have this expense considered for approval since it is not an item that is budgeted for. After discussion between commission members, Trustee Harbeck advised that the commission agrees that this is a necessary coverage, and Chief Wenten should present an IFC to the Finance Committee for consideration. Chief Wenten advised he would present this at the May Finance Committee meeting.

Chief Wenten wanted to make the commission aware that our newest Officer, Jacob Eberhardt, is being sworn in for duty on Monday, April 18, 2016 at 9:30 a.m. at the Police Department, and everyone is invited.

Chief Rice wanted to make the commission aware that Engine 865 was involved in a minor sideswipe accident in the City of Cedarburg, recently. There is no damage estimate at this time, and he is continuing to work with the insurance company in determining what repairs will be made.

ADJOURN

Motion by Trustee Proefrock, seconded by Commissioner Wolf to adjourn at 7:23 p.m. Motion carried.