

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES

FEBRUARY 15, 2016
AMENDED

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, Sue Meinecke, David Liss, Lisa Harbeck, Tom Krueger, Dean Proefrock and David Antoine

Staff/Officials present: Village Administrator Darrell Hofland, Department of Public Works Director David Murphy, Village Attorney Mike Herbrand, and Deputy Village Clerk Nicole Kline

Others present: News Graphic Reporter Melanie Boyung and members of the public

MINUTES

Motion by Trustee Liss, seconded by Trustee Harbeck to approve the 02-01-2016 Village Board meeting minutes and File the 02-03-2016 Community Development Authority, 02-08-2016 Public Arts Board, 02-08-2016 Board of Public Works meeting minutes as presented. Motion carried.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

None

RESOLUTIONS/ORDINANCES/ACTION ITEMS

Item 1 / Report of Board of Public Works

Motion by Trustee Proefrock, seconded by Trustee Meinecke to accept the 2015 Water System Master Plan.

Director Murphy reported that the Water Utility has been coordinating with Pat Planton of Short, Elliot and Hendrickson to update the Water System Master Plan. Mr. Planton projected Grafton has enough water until 2035, the period under study. Mr. Planton elaborated that he projects Grafton has enough water to last until 2060.

Trustee Krueger pointed out that Grafton Water has no lead pipes in the system. There are some older mains that need repairs.

Motion carried.

Item 2 / Report of Board of Public Works

Motion by Trustee Proefrock, seconded by Trustee Meinecke to Award Project 16-02 Riverbend Road/Lift Station to Advanced Construction, Green Bay, WI in the amount of \$2,717,945.00.

Director Murphy reported that this bid is within budget. Anything that is left over will go into a contingency fund for any problems found. This lift station will replace the Falls Road lift station and the Wichita lift station. This lift station will serve a large area on the east side of Grafton. All of the area pipes will be connected to the new lift station.

Motion carried.

Item 3 / Report of Board of Public Works

Motion by Trustee Liss, seconded by Trustee Proefrock to set the following 2016 fees: Interceptor Connection Fee Cap (per acre) - \$3,360.23, 8" Equivalent Sanitary Sewer Fee (per foot) - \$85.99, 8" Equivalent Water Main Charge (per foot) - \$69.67, Road Construction - \$209.10, I-43 Lift Station \$2,798.07, I-43 Sewer & Water Crossing-Water main/per acre - \$424.02, I-43 Sewer & Water Crossing-Sanitary sewer/per acre - \$531.58, and ERC Fee - \$915.00

In general, fees are going up two percent with the exception of the lift station, which is increasing eight percent.

Motion carried.

Item 4 / Report of Board of Public Works

Motion by Trustee Harbeck, seconded by Trustee Antoine to accept the 2015 Storm Water Annual Report.

Director Murphy reported that he has done this report every year since 2003. Grafton has met all of its goals. In the future phosphorus might be a concern. The levels may need to be reduced in two years when we must get a new permit.

Motion carried.

DEPARTMENT AND OFFICERS REPORT

Public Works is getting its street projects for the year out for bid. There are several street projects planned. The department's sidewalk program is out for bid as well and should be presented to Board of Public Works in March.

LICENSES

Item 1 / Issuance of Special Class B Picnic License

Motion by Trustee Meinecke, seconded by Trustee Proefrock to approve the issuance of a Special Class B Picnic License for St. Joseph Congregation/2016 School Dinner and Auction-Saturday, May 7, 2016/Mary Stallmann-Agent. Motion carried.

Item 2 / Approval to Issue Operators Licenses

Motion by Trustee Meinecke, seconded by Trustee Proefrock to approve the issuance of Operators Licenses, as presented. Motion carried.

REPORT OF BILLS

Motion by Trustee Antoine, seconded by Trustee Krueger to approve the payment of Village expenditures in the amount of \$224,331.74. Motion carried.

OLD BUSINESS

An arbitrator recently issued a ruling on the valuation of Providence Place with a \$3,550,000 valuation. When Providence Place considers their future building addition, this valuation will assist the Village in adjusting the building valuation.

Trustee Meinecke asked about the Plan Commission's recommendation to approve a conditional use in the C-4 zone that was mentioned at the board meetings but not acted on. Administrator Hofland reported that since the development has not been submitted to the Plan Commission for final consideration, action of the conditional use request has been postponed.

NEW BUSINESS

Administrator Hofland reminded everyone to vote in the Spring Primary. The new clerk, Kaity Olsen, has been working hard to integrate the new election machines, new election software and a new Chief Inspector. This election will be a great warm up for the Spring Election.

CONVENE TO CLOSED SESSION

Village Administrator Darrell Hofland noted the Village Board would be moving into closed session.

Motion by Trustee Liss seconded by Trustee Antoine to convene to Closed Session at 6:13 p.m., pursuant to Wisconsin Statutes 19.85(1)(e) for real estate and competitive bargaining matters (Heartland Development Group, LTD) and Wisconsin Statutes 19.85(1)(c) for considering performance evaluation data of Village Administrator.

President Brunnquell-Aye
Trustee Harbeck-Aye
Trustee Antoine-Aye
Trustee Krueger-Aye

Trustee Liss-Aye
Trustee Meinecke-Aye
Trustee Proefrock-Aye

Motion carried by roll call vote.

During the Closed Session of one hour and 12 minutes, the Village Board discussed the amendment to the pre-annexation agreement amendment with Heartland Development Group, public

improvements in Blackhawk Valley and the performance evaluation and related compensation of the Village Administrator.

RECONVENE TO OPEN SESSION:

Motion by Trustee Harbeck, seconded by Trustee Antoine to adjourn from Closed Session and reconvene into open session at 7:25 p.m.

President Brunnquell-Aye
Trustee Harbeck-Aye
Trustee Antoine-Aye
Trustee Krueger-Aye

Trustee Liss-Aye
Trustee Meinecke-Aye
Trustee Proefrock-Aye

Motion carried by roll call vote.

Village Administrator Performance Evaluation

Motion by Antoine, seconded by Proefrock for approval of Village Administrator 2016 salary as presented. Motion carried 6-1 (Meinecke-nay).

First Amendment to Pre-Annexation Agreement with Heartland Development Group, LTD

Motion by Trustee Liss, seconded by Trustee Antoine for the approval of the First Amendment to Pre-Annexation Agreement with Heartland Development Group, LTD. Motion carried.

First Amendment to Agreement Relating to Public Improvements in Blackhawk Valley Subdivision

Motion by Trustee Meinecke, seconded by Trustee Proefrock for approval of the First Amendment agreement relating to public improvements in Blackhawk Valley Subdivision. Motion carried.

ADJOURN

Motion by Trustee Krueger, seconded by Trustee Antoine to adjourn at 7:26 p.m. Motion carried.