

VILLAGE OF GRAFTON
VILLAGE BOARD MEETING MINUTES
***AMENDED**

***MAY 16, 2016**

President Brunnquell called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance followed.

Board members present: Jim Brunnquell, Sue Meinecke, David Liss, Lisa Harbeck, Tom Krueger, Dean Proefrock, and David Antoine

Staff/Officials present: Director of Planning Jessica Wolff, Village Attorney Mike Herbrand, Director of Administrative Services Paul Styduhar, Utility Superintendent Tim Nennig, Department of Public Works Superintendent Gary Helm, and Deputy Village Clerk Nicole Kline

Others present: Ozaukee Press Copy Editor Steve Ostermann and members of the public

MINUTES

Motion by Trustee Liss, seconded by Trustee Krueger to approve of the 05-02-2016 Village Board, 05-02-2016 Finance Committee, 05-11-2016 Special Village Board meeting minutes; and file; 05-04-2016 Community Development Authority meeting minutes, as presented.

Trustee Antoine noted several errors in the 05-02-2016 Village Board Minutes and the 05-11-2016 Special Village Board Minutes. Minutes will be amended to reflect changes.

Motion carried with above changes.

PERSONS REQUESTING TO BE HEARD

None

BUSINESS PRESENTED BY THE PRESIDENT

None

RESOLUTIONS/ORDINANCES/ACTION ITEMS

60 Day Extension for Assessment Services

Director Styduhar reported that Mass Appraisals has asked for a 60 day extension to complete the assessment roll. Staff has reported that this will not present a problem.

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the 60 day extension of assessment services. Motion carried.

Item 1 / Report of Finance Committee

Comprehensive Annual Financial Report for the year ending December 31, 2015

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve the Comprehensive Annual Financial Report for the year ending December 31, 2015.
Motion carried.

Item 2 / Report of Finance Committee

2017-2021 Five Year Capital Improvement Program

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the 2017 – 2021 Five Year Capital Improvement Program. Motion carried.

Item 1 / Report of Board of Public Works

Sludge Hauling Contract Amendment

Motion by Trustee Liss, seconded by Trustee Proefrock to approve the sludge hauling contract amendment.

The Utility's current sludge hauling contractor, Badger State Waste LLC, asked the Utility in April if they could have permission to transfer Grafton's assignment of a 520,000 gallon sludge storage tank owned by the Martin Biese family into that of Badger State Waste. There is concern that the current tank is not getting filled and if Badger State Waste takes ownership they can increase the volume in the tank with the disposal of other customers. This amendment is being offered with a guarantee that the price will not increase for the next five (5) years. Attorney Herbrand made three (3) recommendations regarding the contract which the Village Board accepted.

Motion carried.

Item 2 / Report of Board of Public Works

Resolution allowing WE Energies to install and maintain electrical utilities to serve the new River Bend Road lift station was offered by Trustee Liss

Motion by Trustee Harbeck, seconded by Trustee Krueger to adopt the Resolution allowing WE Energies to install and maintain electrical utilities to serve the new River Bend Road Lift Station.

A brief report was given.

Motion carried.

Item 3 / Report of Board of Public Works

Security System Software Upgrade

Motion by Trustee Meinecke, seconded by Trustee Krueger to approve the security system software upgrade.

Superintendent Helm was told as of June 1, 2016 the security system software will no longer be supported and an upgrade is recommended at a cost of \$3,637. This was unexpected and therefore not budgeted for. The possibility of cost sharing with other departments was discussed. Other opportunities will be revisited at budget time.

Motion carried.

Item 4 / Report of Board of Public Works

Purchase Zero Turn Mower

Bids for the mower plus attachments came in \$1,869 dollars over budget. Superintendent Helm stated that a scanner was purchased under budget this year and recommended using the monies left from that purchase to be used for the purchase of the mower and attachments.

Motion by Trustee Meinecke, seconded by Trustee Antoine to approve the purchase of an Exmark Lazer Z DS-Series with collection system model UD6672 and weight kit from Bares Enterprises, Belgium, WI in the amount of \$16,869. Motion carried.

DEPARTMENT AND OFFICERS REPORT

None

LICENSES

Motion by Trustee Antoine, seconded by Trustee Krueger to approve the issuance of Operators Licenses, as presented. Motion carried.

REPORT OF BILLS

Motion by Trustee Liss, seconded by Trustee Antoine to approve the payment of Village expenditures in the amount of \$614,658.94.

Questions were asked and answered.

Motion carried.

OLD BUSINESS

Discuss Village of Grafton Comprehensive Plan Update

Director of Planning Wolff updated the Village Board on the progress of the Grafton Comprehensive Plan update and asked them for guidance regarding the preliminary direction on the housing policy options which were described by the consultant on May 2.

Trustee Krueger asked Director Wolff about the current target for single family development. Director Wolff responded that the current target is to have single family development comprise 68% of all residential development in the Village.

President Brunnquell noted that most comments made during the May 2 meeting were from Town residents who would abut areas with possible land use changes. The fine-grained planned neighborhood approach would allow residents to know what to expect and give the Village control over the size of multi-family developments while still providing housing options. Many other communities are using this approach.

Trustee Harbeck asked Director Wolff about the timing of new developments. Director Wolff responded that the timing would be up to the Village and that many communities require a certain percentage of the single family units to be constructed first before beginning the multi-family units.

Director Wolff noted that the Land Use and Housing Workshop is June 8 at Zaun Pavilion at Lime Kiln Park. Everyone is encouraged to participate. Several publicity outlets will be used to get the word out about the workshop including the newspaper, Chamber newsletter, Village website, and Facebook.

NEW BUSINESS

None

ADJOURN

Motion by Trustee Krueger, seconded by Trustee Proefrock to adjourn at 7:15 p.m. Motion carried.