

## **VILLAGE OF GRAFTON**

### **PARKS AND RECREATION BOARD MEETING MINUTES \*AMENDED**

**WEDNESDAY, MAY 18, 2016**

The Parks and Recreation Board meeting was called to order at 6:00 p.m. by Chair Canepa

Members present: Chair Meg Canepa, Trustee Lisa Harbeck, Joe Hildebrand, and Joanne Wolf

Members excused: Trustee Krueger, Jim Miller, and Mark Slaminski

Staff/Officials present: Senior Coordinator/Recreation Supervisor Karin Sevenser and Administrative Secretary Charlie Donohue

#### **ELECT CHAIR**

Motion by J. Wolf, seconded by J. Hildebrand to elect Meg Canepa as the Chair for the Parks and Recreation Board. Motion carried.

#### **MINUTES**

Motion by J. Wolf, seconded by J. Hildebrand to approve the April 20, 2016, Parks and Recreation Board meeting minutes as presented. Motion carried.

#### **PERSONS REQUESTING TO BE HEARD**

See "Eagle Scout Project"

#### **SPECIAL EVENT REQUEST – JOHN LONG MIDDLE SCHOOL 5K**

Senior Coordinator/Recreation Supervisor Karin Sevenser stated Aileen Kloss, representing John Long Middle School, has requested to hold a Run/Walk beginning and ending at John Long Middle School on September 24, 2016, from 7:00 a.m. to 12:00 p.m. The Grafton Police have reviewed the application and communicated their comments. No roads will be closed for this event and no Village staff will be needed.

Motion by Chair Canepa, seconded by J. Wolf to approve the request from John Long Middle School to hold a Run/Walk on September 25, 2016.  
Motion carried.

#### **EAGLE SCOUT PROJECT**

Boy Scout, Ian Schermer appeared before the Board to explain he originally requested to build two (2) little libraries to be placed at Lime Kiln Park and Veterans Memorial Park; however, he is now increasing that number to three (3). He stated he has spoken with Director Safstrom regarding the change and the third little library will be placed at

Grafton Lions Park. Volunteers and donations will be utilized to complete this project by October 12, 2016.

Chair Canepa complimented Ian Schermer on his presentation.

Trustee Harbeck stated she spoke with Library Director John Hanson with the USS Liberty Memorial Public Library and asked if the library would be interested in donating books. She suggested Ian Schermer contact Library Director John Hanson if he is in need of books. Trustee Harbeck informed members that John Hanson mentioned a library employee's son has also built a little library for Veterans Memorial Park, but is waiting for the Riverwalk project to be completed prior to installation. Senior Coordinator/Recreation Supervisor Karin Sevenser stated she was unaware of anyone other than Ian Schermer building little libraries for the parks. She stated she would inform Director Safstrom.

Motion by Trustee Harbeck, seconded by J. Wolf to recommend the Village Board accept the donation of 3 little libraries to be placed at Lime Kiln Park, Grafton Lions Park and Veterans Memorial Park from Ian Schermer. Motion carried.

#### **\*2016 BUDGET EXPENSES**

Senior Coordinator/Recreation Supervisor Karin Sevenser explained as a result of the 2015 Family Aquatic Center bathhouse floor replacement project ending in unsatisfactory work and the contracted company not returning to honor their contract, \$18,846.54 was left unspent in the Park and Open Space Fund. This was done in anticipation of the replacement of the floor last fall or this spring. The floor project at a cost of \$16,000 was completed in April of this year. She further stated this is to inform the Board that it is anticipated that the Park and Open Space Fund will come in \*\$18,846.54 over the \$35,000 projected to be spent in 2016.

#### **BENCHMARK MEASUREMENTS**

Board members had no comments regarding the Department's benchmarks.

#### **OLD BUSINESS**

Trustee Harbeck stated she participated in the Keep Grafton Clean Day and was assigned the highway area behind Home Depot, Target, and Meijer. She stated she was disappointed with the large amount of trash and cardboard behind these stores. She further stated she has concerns the amount of trash in this area will increase once the McDonald restaurant opens. She informed members she plans to speak with Director of Planning and Development Jessica Wolff, regarding this manner to enforce businesses to contain all trash and receptacle containers to prevent this in the future.

J. Hildebrand mentioned John Long Middle School holds a student cleanup a few weeks prior to the Keep Grafton Clean Day and the Department may want to remove this section from their list of locations in the future.

**NEW BUSINESS**

Senior Coordinator/Recreation Supervisor Karin Sevener informed members of the upcoming Movie Night on Friday, May 20, 2016, at Veterans Memorial Park.

**SENIOR REPORT**

J. Wolf asked if there are plans to buff the floors for shuffleboard at the Multipurpose Senior Center prior to the Senior Olympics. Senior Coordinator/Recreation Supervisor Karin Sevener stated the floors were waxed earlier this year, but would look into possibly using dance floor wax for the game.

**ADJOURN**

Motion by Chair Canepa, seconded by Trustee Harbeck to adjourn at 6:20 p.m. Motion carried.