

## **VILLAGE OF GRAFTON**

### **PUBLIC SAFETY COMMISSION MEETING MINUTES**

**TUESDAY, JUNE 14, 2016**

**\*Amended**

The Public Safety Commission was called to order by Chair Harbeck at 6:20 p.m.

Commissioners present: Trustee Lisa Harbeck, Trustee Dean Proefrock, Trustee David Antoine and Bob Wolf.

Staff present: Police Chief Charles Wenten, Fire Chief William Rice, and Division Chief Matthew Karpinski

#### **PERSONS REQUESTING TO BE HEARD**

Commissioner Wolf, shared a concern of the road closures of intersection of Highway T (Lakefield Road) and Green Bay Road and the closure of River Bend Road between Falls Road and Highway T. Commissioner Wolf was concerned of the emergency vehicle access to the Town of Grafton residents, especially south of Highway T. Chief Rice explained he had a chance to speak with the Ozaukee County Highway Commissioner, Jon Edgren, about this topic. Chief Rice further explained that the concerns of emergency vehicle access during these projects were raised to Jon and Jon agreed to make appropriate accommodations.

#### **MINUTES**

Motion by Trustee Proefrock, seconded by Trustee Antoine to approve the April 12, 2016 meeting minutes as presented. Motion carried.

#### **APPROVE THE REFURBISHMENT OF ENGINE 865**

Chief Rice noted that the IFC was changed from the one that was originally submitted in the packet. Chief Rice explained the change and provided members with an updated IFC. Chief Rice explained that Engine 865 was in a minor traffic accident and subsequently the Fire Department has received a check from the insurance provider. Chief Rice referenced the 2017-2021 CIP that lists the refurbishment of Engine 865 and Engine 864 for \$175,000.00. Chief Rice shared concerned of sending Engine 865 out for repairs, twice, in such a short period of time. Chief Rice suggested moving the refurbishment sooner, at which time the repairs from the accident could be simultaneously completed during the refurbishment. Commissioner Wolf stated the Town of Grafton is on board with this plan and the Town Chairman, Lester Bartel, Jr., supports the plan as well. Trustee Proefrock expressed concerns of delaying the repairs to plan for the refurbishment. Trustee Proefrock stated he would prefer to have the repairs completed as soon as possible and have the refurbishment take place as scheduled. Chair Harbeck inquired with Chief Rice as to the time frame for the process of repairing and refurbishing. Chief Rice explained the process would take at least a month and if done separately, it would be a month for each task respectively.

Motion by Commissioner Wolf, seconded by Trustee Antoine to recommend the Fire Department combine the repair and refurbishment of Engine 865 to take

place at one time, as soon as possible. Motion carried \*(Nay-Trustee Proefrock).

### **PURCHASE OF REPLACEMENT BRUSH TRUCK SKID UNIT**

Chief Rice described the current state of the Brush Truck project. Chief Rice explained the changes and reductions made to the skid unit. Chief Rice explained because of the changes and reductions in pricing, the skid unit is under budget. Trustee Proefrock inquired on the lead time of the unit once ordered. Chief Rice explained the largest hold back is the tank and that lead time is 30 to 60 days.

Motion by Trustee Proefrock, seconded by Commissioner Wolf for purchasing of the skid unit, as proposed, for \$30,860. Motion carried.

### **REPORT OF APRIL AND MAY BENCHMARK MEASUREMENTS – POLICE DEPARTMENT**

Chief Wenten pointed out that incidents are up in every category except Involuntary Commitments. Chief Wenten explained that although the actual commitment numbers are down, it doesn't reflect the amount of calls the Police Department responds to, to evaluate for a commitment. Chief Wenten further explained that those evaluations require many resources from the Police Department. Chair Harbeck asked if the Police Department will resume performing car seat checks again once they are at full staffing levels. Chief Wenten answered, stating the Police Department will be sending an officer to get certified in September.

### **REPORT OF APRIL AND MAY BENCHMARK MEASUREMENTS – FIRE DEPARTMENT**

Chief Rice reviewed the benchmarks as provided. Chief Rice explained monthly benchmarks aren't a good source of information for trends but rather review benchmarks over a longer period of time would show better statistics. Commissioner Wolf inquired about the re-inspection volume increase. Chief Rice explained the increase was a result of being near the end of the inspection cycle when a majority of re-inspections take place.

### **OLD/NEW BUSINESS**

#### **APRIL/MAY POLICE DEPARTMENT OVERTIME**

Chief Wenten noted that overtime is above where it was last year but was the result of vacancies. Chief Wenten also explained the many of the officers have filled their comp-time banks and have to take the overtime in pay. Chief Wenten described the multiple resource demanding calls that have taken place and its impact on the overtime budget.

#### **APPOINTMENT OF COMMISSION MEMBERS**

Chair Harbeck explained there was no appointment because there was no change in members of the commission and this could be removed from the agenda.

#### **MOBILE RECREATIONAL VEHICLE AND TRAILER PARKING**

Chair Harbeck explained she asked this get added to the agenda because she has received phone calls from residents with complaints to them being parked in driveways. Chief Wenten reviewed the Village Ordinance that relates to this topic and also stated he was going to forward an article on this topic, to Chris at Village Hall, that can be published on the Village website.

### CITIZEN THANK YOU LETTER

Chief Wenten shared a letter received from an individual that was visiting from out of town and was affected by a recent incident at the Hampton Inn. The letter applauded the emergency response to the incident and complimented the community for its preparedness.

Chair Harbeck informed the commission that she was able to discuss with the Finance Committee the possibility of procuring contingency funds to support a new electronic speed limit sign on Grafton Ave. Chair Harbeck is awaiting a response from Finance Director Paul Styduhar and Village President Jim Brunnquell.

### **ADJOURN**

Motion by Trustee Proefrock, seconded by Trustee Antoine to adjourn at 7:30p.m. Motion carried.